



City of Cleveland Development Permit Application Non - Structure

To be filled out by city staff

Permit # _____	Permit Fee: _____	Application Date _____
F.I.R.M Panel # _____	Precinct _____	HM# _____ Staff _____

*If Commercial, must attach Guidelines for Commercial Permits form. *Attach site plan no larger than 8 1/2 x 11 showing entire property and proposed development. (This is in addition to required roll plans & digital plans)*

Applicant's Name _____

Property Address _____ City _____ State _____ Zip _____

Phone Number _____ Email Address: _____

Property Owner: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone Number _____ Email Address: _____

Project Name: _____

Property Address _____ City _____ State _____ Zip _____

Survey Name: 1) _____	Abstract No.:	1) _____
2) _____		2) _____
3) _____		3) _____

Subdivision: _____	Section: _____	Block: _____	Lot/Reserve: _____
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(If property is not located in a recorded subdivision, attach written Metes & Bounds description or survey no larger than 8 1/2" x 14")

Defined Location (Metes & Bounds)

Development is: ___ Residential ___ Commercial *(Apartments, Rental Homes, RV Parks, Cell Tower are considered Commercial)*

Property (Square Footage/Acreage/Lot Size) _____ Property ID R# _____

Total Area of Development on Entire Property (Square Footage) _____

Total Area of Development in Floodplain/Floodway (Square Footage) _____

Is Property located in: Flood Plain / Floodway / No Development will be located in: Flood Plain / Floodway / No

Watershed: 1) _____ 2) _____

Development Type (select all that apply)

___ Channel ___ Grading ___ Detention ___ Fill ___ Bulkhead ___ Dredging ___ Retention ___ Impervious Cover

Purpose of work being done: _____

*NOTICE * Any person securing a permit does so on the representation of the Commissioner's Court that he/she complies with all requirements and county regulations, and obtain all necessary permits required for this property.*

Applicant Signature: _____

Date: _____



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Guideline for Commercial Permits in The City of Cleveland

If Commercial, must attach Guidelines for Commercial Permits form. *Attach site plan no larger than 8 1/2 x 11 showing entire property and proposed development. (This is in addition to required roll plans & digital plans)

Is this an Existing Development? ___ Y ___ N
Sq. ft. of build out/lease space/remodel space for existing structure: _____
Sq. ft. of all existing structures on property _____
Sq. ft. of all existing impervious cover _____ (concrete, asphalt, etc.)
Is this a New Development? ___ Y ___ N
Sq. ft. of this new structure or addition: _____
Sq. ft. of all existing impervious cover _____ (concrete, asphalt, etc.)
Total Development
Total sq. ft. of all structures and all impervious cover on entire property _____

Will there be any proposed work in the County Road Right Of Way? _____ Yes _____ No

*If yes to above, have plans been submitted to Engineering? _____ Yes _____ No

If not, you must provide separate plans on thumb drive with this submittal

Will there be new or modified driveway access on TXDOT road? _____

Septic system on property? _____ How many? _____

If different addresses, please list _____

Water well to be used? ___ Y ___ N For public consumption? ___ Y ___ N Future expansion planned? ___ Y ___ N

Food preparation? ___ Y ___ N Foods to be served _____

*OTHER PERMITS MAY BE REQUIRED - Dev Structure Permit, Fire Code Permit, Septic Permit, Food Permit or Non-Structure Permit

I understand that this department is relying on information provided by me at the time of permitting to satisfy the Montgomery County Permit Requirements. I also understand that failure to provide correct information will result in this permit immediately becoming null and void. If there are any changes in these plans, I will contact this department immediately.

Applicant Signature: _____

Date: _____



City of Cleveland Development Permit Application Non - Structure

City of Cleveland Stormwater Management Program

Development - means any man-made change to improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials

AS-BUILT ELEVATION (to be completed by the applicant after construction)

The following information must be provided for structures that are part of this application. This section must be completed by a Professional Land Surveyor or a professional Engineer (or attach a certificate to this application.)
1. The Actual (As Built) elevation of the top of the lowest floor, including the basement, is ... Feet above MSL (vertical datum: ...).
2. The Actual (As Built) elevation floodproofing protection is ... Feet above MSL (vertical datum: ...).

Is your area of development 1 acre or more? Yes No
If yes, provide filed document #

COMPLIANCE ACTION (to be completed by the Local Floodplain Administrator)

The Floodplain Administrator will complete this section as applicable based on inspection of the development to ensure compliance with the community's local flood damage prevention ordinance.

Inspections

Date: By: Deficiencies? Yes No
Date: By: Deficiencies? Yes No
Date: By: Deficiencies? Yes No

CERTIFICATE OF COMPLIANCE (to be completed by the Local Floodplain)

Certificate of Compliance Issued.

SIGNATURE OF FLOODPLAIN ADMINISTRATOR

DATE

This Certificate of Compliance indicates that structures may now be occupied, and non-structural developments may be utilized.



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Erosion and/or sediment controls are to be implemented during construction.

Property Address: _____

____ Silt Fence

____ Berm

____ Hay Bales

____ Other _____

Signature verifies that the above referenced controls will be used.

Applicant Printed Name: _____

Signature: _____

Date: _____