



Mobile Food Vendor Requirements & Application

Applications can be emailed to the permits department at permits@cleveland.texas.gov

Please note: All required items must be submitted in full. In certain special cases, requirements may be subject to change. A Fire, Life, and Safety inspection will be required once the permit has been paid in full. The inspection will be scheduled through the Permits Office.

All required documents can be submitted in office or to the permits email: permits@cleveland.texas.gov

- _____ A copy of a valid photo identification issued by any government.
- _____ Copy of Food Handlers Permit for everyone involved with food products
- _____ Sales tax number with a copy of sales tax permits
- _____ Signed permission from all private property owners where the mobile food vending unit will be stationed.
- _____ Provide photos of attached signage on mobile food truck, concessions cart, or concession trailer.
- _____ Provide photos of the exterior and interior of the mobile food truck, concessions cart, or concession trailer.
- _____ Proof of motor vehicle insurance, current inspection and current registration.
- _____ A copy of a valid registration certificate issued by the state for the mobile food truck, concessions cart/trailer.
- _____ Provide Complete Application (attached)

ARTICLE VI. MOBILE FOOD VENDORS Sec. 30-170. Location restrictions.

(a) Distance regulations. (1) No mobile food vendor shall conduct business within 300 feet of any church, school building, or residence, unless requested for a special event from the owner or administrator of same.
 (2) A mobile food vendor may not be located within 100 feet of the property line of an open and operating fixed-location food service establishment.

(b) Stationary restrictions. A mobile food vendor shall not conduct sales at a stationary location under the following conditions: (1) For a duration of more than five consecutive days at a location.
 (2) For a duration exceeding 12 hours per location per day. (c) Location restrictions

(c) Location restrictions. (2) A mobile food vendor may not be located within ten feet of another mobile food vendor.

I understand and agree with the above statements and requirements.

X _____

Signature

Date

No person shall act as a mobile food vendor in the city limits without a permit issued by the city. Permits should be renewed annually.



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Please be advised: Permits are required to be renewed on an annual basis.
A permit will not be issued until the Fire, Life, and Safety inspection has been approved by the City Fire Chief. The inspection will be scheduled through our Permitting Department.
All required documents must be submitted with the permit application.

Address/Location of Placement _____

Legal Business Name of Food Truck/Trailer _____

Applicant's Name: _____ Phone _____

Permanent Address: _____ Email _____

FOOD TRUCK/CONCESSION DETAILS

Type of Mobile Unit _____ (e.g. Food Truck, Concession Trailer, Concession Trailer)

Year or Trailer: _____ Make: _____ Model _____ Color _____ License Plate _____

Description of Sales: _____

Food Handlers License Number: _____ Sales Tax ID Number: _____

Has the applicant ever been convicted of any felony or a misdemeanor involving theft, fraud, bribery, sexual offense or perjury, or has any unpaid civil judgments? _____ Y _____ N

Does your Mobile Unit sit 300 feet of any church, school building, or residence? _____ Y _____ N

Do you have written permission from the property owner to conduct business? _____ Y _____ N

Have you obtained a Food Handlers for the State of Texas? _____ Y _____ N

X _____
Signature of Applicant

Date

Office Use Only

Inspection Date: _____

Inspection Time: _____

Permit Cost: _____

Payment Method: _____

Payment Date: _____

City Employee: _____