



# Sign Permit Application

Applications can be emailed to the permits department at [permits@cleveland.texas.gov](mailto:permits@cleveland.texas.gov)

ARTICLE IX. SIGNS Sec. 26-452. Requirements for authorized signs. It shall be unlawful for any person to install, attach, locate, paint or display on property in which the person has custody or control of the property a sign that does not comply with the requirements of this section.

Sec. 26-453. Signs on public right-of-way. It shall be unlawful for any person to place or cause to be placed or erected a sign upon, in, over and/or across any street or right-of-way, or any improvement located within any public street, sidewalk or right-of-way of the city or on any property owned by the city. A sign unlawfully placed in the right-of-way or on other city property may be summarily removed by the city.

Project Address \_\_\_\_\_ (select one) \_\_\_ Commercial \_\_\_ Residential

Business Name (commercial property only) \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_ Email \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_ Email \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone \_\_\_\_\_

\*Is there a current License/ID and liability insurance on file with the City of Cleveland? \_\_\_ Y \_\_\_ N

### Sign Details:

- Does the sign require electricity? (if yes, the electric permit must be submitted) \_\_\_ Yes \_\_\_ No
- Is the sign a Monument Sign? \_\_\_ Yes \_\_\_ No
- Is the sign a permanent ground sign? \_\_\_ Yes \_\_\_ No
- Is your sign an off-premises sign? \_\_\_ Yes \_\_\_ No

Description of Work (please provide sign purpose, height, ground coverage and length of placement if applicable)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**X** \_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

All signs must be removed after event or when the permit expires.

### Office Use Only

Permit Cost: \_\_\_\_\_

Plan Review Fee: \_\_\_ Y \_\_\_ N

Permit # \_\_\_\_\_

Payment Method: \_\_\_\_\_

Date of Payment: \_\_\_\_\_

City Employee: \_\_\_\_\_