

CLEVELAND TEXAS



2022 / 2023

Prepared By :

Leslie Herrera

**City of
Cleveland
Adopted Budget**

907 E. Houston
Cleveland, Texas 77327



CITY OF CLEVELAND, TEXAS

ADOPTED BUDGET

FISCAL YEAR 2022-2023

CITY OF CLEVELAND

Fiscal Year 2022-2023

Budget Cover Page

September 13, 2022

This budget will raise more revenue from property taxes than last year's budget by an amount of \$569,079, which is a 17.55 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$204,884.

The members of the governing body voted on the budget as follows:

FOR: Carolyn McWaters Marilyn Clay
Desiree David Fred Terrell

AGAINST:

PRESENT and not voting:

ABSENT: Eddie Lowery

Property Tax Rate Comparison

	2022-2023	2021-2022
Property Tax Rate:	\$0.715000/100	\$0.755000/100
No-New-Revenue Tax Rate:	\$0.633853/100	\$0.769978/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.430588/100	\$0.515762/100
Voter-Approval Tax Rate:	\$0.724344/100	\$0.832742/100
Debt Rate:	\$0.247900/100	\$0.252100/100

Total debt obligation for CITY OF CLEVELAND secured by property taxes:
\$1,417,672



CITY OF CLEVELAND, TEXAS

ADOPTED BUDGET

FISCAL YEAR 2022-2023

Mayor, Richard Boyett
Mayor Pro-Tem, Marilyn Clay
City Council
Carolyn McWaters
Eddie Lowery
Desiree David
Fred Terrell



Robert Reynolds, Interim City Manager
Terralyn May, City Secretary
Leslie Herrera, Finance Director

907 E. Houston St.
Cleveland, Texas 77327
Phone (281) 592-2667
Fax (281) 592-6624

September 13, 2022

Honorable Mayor and Members of the Council
City of Cleveland, Texas

I am pleased to present you with the Fiscal Year 2023 Adopted Budget. The City's economic outlook is encouraging with new development, increase in sales tax collections and improved property valuations. Along with progress come increased demands on City services and infrastructure. This administration continues efforts to make the City leaner and more effective to ensure improvement to the community quality of life.

A balanced operating budget that achieves the following:

- Across the board cost of living increase (3%) to maintain overall rise in the cost of goods/services and (2%) merit increase. As of June 2022, the inflation rate was at 9.1%, which has not been that high since 1981. The city offers health benefits along with other benefits to all full-time employees to improve retention. Every year the city sees a slightly increase on medical insurance; however, this year insurance increased (9%) due to inflation. Council approved to absorb the additional cost to give employees a relief from the current economic crisis.
- An additional allocation of \$275,000 for additional funds needed to complete the construction and furnish the new fire station currently being built in front of the Grand Oaks subdivision.
- The police department is to replace the high mileage vehicles with two SUV unit for transportation during patrols and to enable police to respond to incidents. An allocation of \$105,000 estimated to replace the two police units.
- The Capital Equipment fund is use to replace or purchase new equipment and vehicles each fiscal year. The replacement of two pickup trucks for \$120,000. The purchase of two utility beds for the water/sewer trucks for \$30,000. This is going to help maintain and protect tools and equipment. Additional funds to help maintain regular maintenance on equipment for the public works department.
- The Water/Sewer fund proposed recurring annual generator maintenance for water and wastewater treatment plant generators. Non-recurring Texas Commission Environmental Quality (TCEQ) required wastewater treatment plant five year renewal discharge permit for \$45,000. An additional \$241,000 to be used for capital programs.

City budget is a complex document that must balance the needs of the community as a whole. Every new budget year the staff focuses on long term goals for Cleveland. We are certain Cleveland is rising to be one of the most promising communities within the Houston Region. We expect economic growth to continue to arise with all the new development occurring in town. The budget presented to you is our guide in providing a sustainable level of service to the citizens of Cleveland.

Respectfully submitted,

Robert Reynolds
Interim City Manager

ORDINANCE NO. 1304-220913.01

AN ORDINANCE APPROVING AND ADOPTING THE CITY OF CLEVELAND, TEXAS, GENERAL BUDGET FOR FISCAL YEAR 2022-2023; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS; AND, CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, within the time and in the manner required by law, the Mayor presented to the City Council (the “Council”) of the City of Cleveland, Texas (the “City”) a proposed general budget of expenditures of the City for Fiscal Year 2022-2023, beginning October 1, 2022 and ending September 30, 2023 (the “Budget”); and

WHEREAS, pursuant to a motion of the Council and after notice required by law, a public hearing on the Budget was held on September 13, 2022, at 6:00 PM, at which hearing all persons had the right to be present and to be heard, and those who requested to be heard were heard; and

WHEREAS, the Council has considered the Budget and has made such changes to the Budget as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, pursuant to §102.007 Texas Local Government Code a record vote of the Council was taken; and

WHEREAS, a copy of the Budget has been filed with the City Secretary, and the Council now desires to approve and adopt the Budget; and, **NOW, THEREFORE,**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEVELAND:

SECTION 1. THAT the facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. THAT the City Council (the “Council”) of the City of Cleveland, Texas (the “City”) hereby approves and adopts the budget described in the preamble of this Ordinance, a copy of which is attached hereto as “Exhibit A” and is made a part of this Ordinance for all purposes, and a copy of which is filed with the City Secretary (the “Budget”). The Budget shall remain on file in the office of the City Secretary as a public record.

SECTION 3. THAT the City Secretary is hereby directed to place on the Budget a cover sheet containing the language required by Section 102.007 of the Texas Local Government Code.

SECTION 4. THAT in support of the Budget, and by virtue of the adoption of the Budget, including any and all changes made to the Budget, the several amounts specified for the various purposes named in the Budget are hereby appropriated to and for such purposes.

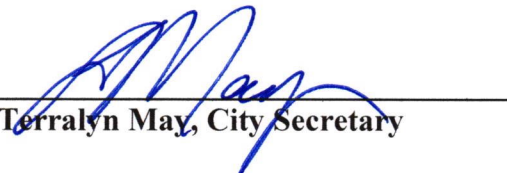
SECTION 5. THAT the Council takes cognizance of the fact that in order to facilitate operations of the City, and its various departments and activities, and to make adjustments occasioned by events transpiring during the Fiscal Year, some transfers may be necessary to and from some accounts contained within the Budget as originally adopted. Accordingly, should the Mayor from time to time determine that transfers are necessary from unexpended funds in one or more Budget accounts to another Budget account, and the same may be accomplished without creating a deficit in the requirements of any City Department or activity, then the Mayor shall recommend such transfers to the Council. Upon approval by the Council, an amendment sheet reflecting such transfer or transfers shall be attached to the Budget as specifically adopted, whereupon the Council shall treat such funds as if they had been thus budgeted through this Ordinance.

PASSED, APPROVED, AND ADOPTED this 13th day of September 2022.



RICHARD BOYETT, MAYOR

ATTEST:



Terralyn May, City Secretary



**FISCAL YEAR 22-23 BUDGET IS
PASSED, APPROVED, AND ADOPTED ON SEPTEMBER 13, 2022
BY THE COUNCIL THROUGH A RECORD VOTE.**

<u>Name/Position</u>	<u>Action</u>
Richard Boyett, Mayor	For Against Abstain Absent No Vote
Marilyn Clay, Mayor Pro Tem	For Against Abstain Absent No Vote
Carolyn McWaters, Councilperson	For Against Abstain Absent No Vote
Eddie Lowery, Councilperson	For Against Abstain Absent No Vote
Desiree David, Councilperson	For Against Abstain Absent No Vote
Fred Terrell, Councilperson	For Against Abstain Absent No Vote

FISCAL YEAR 2023 ADOPTED BUDGET

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Mayor
Richard Boyett



Mayor Pro-Tem
Council Position 2
Marilyn Clay



Council Position 1
Carolyn McWaters



Council Position 3
Eddie Lowery



Council Position 4
Desiree David



Council Position 5
Fred Terrell



**CITY OF CLEVELAND ADOPTED BUDGET
FOR FISCAL YEAR OCT 1, 2022 TO SEPT 30, 2023**

**PRESENTED BY:
LESLIE HERRERA
FINANCE DIRECTOR**

**FOR MORE INFORMATION CONTACT:
CITY OF CLEVELAND
907 E. HOUSTON ST.
CLEVELAND, TX 77327
(281) 592-2667
WWW.CLEVELANDTEXAS.COM**

PRINCIPAL CITY OFFICIALS

CITY ELECTED OFFICIALS

Council Position 1
Carolyn McWaters

MAYOR
RICHARD BOYETT

Council Position 3
Eddie Lowery

Mayor Pro-Tem
Council Position 2
Marilyn Clay

Council Position 4
Desiree David

Council Position 5
Fred Terrell

CLEVELAND EDC

President
Brent McWaters

Vice President
Kelly Jenkel- Axton

TREASURER
Michele Wyatt

Board Member
Marilyn Clay

Board Member
Patrick Caserez

Board Member
Scott Lambert

Board Member
Durlene Davis

APPOINTED OFFICIALS

Interim City
Manager
Robert Reynolds

City Attorney
Mary Anne Powell

Municipal Court
Judge
Ralph Fuller

PRIMARY ADMINISTRATORS

Finance Director
Leslie Herrera

Economic Development
Director
Robert Reynolds

Chief of Police
Darrel Broussard

Tourism & Marketing
Director
Ashley Broussard

Library Director
Mary Cohn

Fire Chief
Sean Anderson

City Secretary
Terralyn May

Municipal Court Clerk
Hannah Woods





CITIZENS OF CLEVELAND

*2020 Census - Official Population 8,150



MAYOR
RICHARD BOYETT



MAYOR PRO TEM/COUNCIL POSITION 2
MARILYN CLAY



COUNCIL POSITION 1
CAROLYN MCWATERS



COUNCIL POSITION 3
EDDIE LOWERY



COUNCIL POSITION 4
DESIREE DAVID



COUNCIL POSITION 5
FRED TERRELL

CITY ATTORNEY
MARY ANN POWELL

INTERIM CITY MANAGER
ROBERT REYNOLDS

MUNICIPAL JUDGE
RALPH FULLER

TOURISM & MARKETING DIRECTOR
ASHLEY BROUSSARD

LIBRARY DIRECTOR
MARY COHN

PUBLIC WORKS DIRECTOR

HUMAN RESOURCES

FINANCE DIRECTOR
LESLIE HERRERA

CITY SECRETARY
TERRALYN MAY

FIRE CHIEF
SEAN ANDERSON

POLICE CHIEF
DARREL BROUSSARD

MUNICIPAL COURT CLERK
HANNAH WOODS

CVB

YOUTH SERVICES COORDINATOR

WATER/SEWER

ACCOUNTING SPECIALIST

DEPUTY CITY SECRETARY

EMERGENCY MANAGEMENT

DETECTIVES

DEPUTY COURT CLERK

CIVIC CENTER

STREETS/ DRAINAGE

ACCOUNTS PAYABLE

CUSTOMER SERVICE

PATROL

MUNICIPAL PARK

CEMETERY/ PARKS

ZONING

DISPATCH

GARAGE

ANIMAL CONTROL

UTILITY BILLING

CODE ENFORCEMENT

PERMITS

BUILDING INSPECTIONS

Budget Calendar

May 17	Distribution of Budget Packets to Directors/Department Heads by Finance
June 3	Budget Requests Submitted to Finance Department with All Supporting Documents Preliminary Revenue Estimates Issued by Finance for Current and Next Fiscal Year
June 9 - 17	Discussion of Budget Requests with Departments Finalize Preliminary Income Statements for General Fund and Debt Service Fund. Complete and Update Final Payroll Information
June 20 - 24	Review with City Manager and Departments
June 27 - 28	Review Funding Requests, Impact on Funds
June 29 - 30	Review All Funds and Totals with City Manager
July 1 - 6	Final Adjustments Made and Budget Submitted to City Manager
July 7 - 28	Finalize Budget Document, Write Transmittal Letter, Budget Packets Prepared, Agenda and PowerPoint Prepared
July 29	City Manager's Proposed Budget Filed with City Secretary ¹
August 7	Designated officer or employee must submit the no-new-revenue and voter-approved tax rates to the city council by this date, or as soon thereafter as practicable (scheduled August 9th)
August 9	City Council Budget Workshop #1; Including CIP Approve Dates for Public Hearings on Tax Rate and Budget for FY 2022-2023
August 16	Monthly City Council Meeting & City Council Budget Workshop #2
August 22	<u>Send</u> Public Notice of Proposed Budget Hearing to The Vindicator set for September 13
August 23	City Council Budget Workshop #3; Council will set the proposed tax rate (required for publication)
August 25	<u>Publication</u> of Notice of Proposed Budget Hearing in The Vindicator
August 30	City Council Budget Workshop #4 (if necessary)
September 1	Last date available for publication of Proposed Budget Hearing in newspaper (submitting 8/30) ²
September 2 or 6	<u>Send</u> "Notice of Proposed Tax Rate Hearing" to The Vindicator set for September 13 th
September 8	<u>Publication</u> of "Notice of Proposed Tax Rate Hearing" in The Vindicator and city's website ³
September 13	Public Hearing on the Proposed Tax Rate for FY23 ^{4,5,6} Public Hearing on the Proposed Budget for FY23 Consider an Ordinance to Amend Current Year Budget Consider an Ordinance Adopting a Fee Schedule for Fiscal Year 2022-23 Consider a Tax Rate for Maintenance and Operation for Budget Year 2022-23 Consider a Tax Rate for Debt Service for Budget Year 2022-23 Consider an Ordinance Providing for the Assessment, Levy and Collection of Ad Valorem Taxes for 2022 Consider an Ordinance Adopting the Budget for the Fiscal Year 2022-23
October 1	Beginning of Fiscal Year 2022-23

1. The budget officer shall file the proposed budget with the municipal clerk before the 30th day before the date the governing body of the municipality makes its tax levy for the fiscal year (Sec. 102.005).
2. Publish notice of budget hearing. TEX. LOC GOVT CODE 102.0065 (no later than 10th day before nor earlier than the 30th day before the hearing.)
3. Publish notice of tax rate hearing (the public hearing may not be held before the 5th day after the date the notice of the public hearing is given). The city must also post the notice prominently on the home page of the city's website from the date the notice is first published until the public hearing is concluded.
4. Hearing on budget. (hearing shall be before the date of the tax levy.) Note that the hearing must be after the 15th date after the proposed budget is filed with the clerk. Also, the city must take some sort of action on the budget at conclusion of hearing. TEX. LOC GOVT CODE 102.007. This action could be the adoption of the

budget, or else a vote to postpone the final budget vote. It is generally accepted that the city need not adopt the budget at the end of the hearing.

5. Adopt the budget. TEX. LOC GOV'T CODE 102.009 (city may only levy taxes in accordance with budget, and because levy cannot take place later than September 29, this is the effective deadline for property taxing cities). The city council must take a separate ratification vote to adopt any budget that will raise total property tax revenue. TEX. LOC GOV'T CODE 102.007(c). The budget must contain a special cover page that includes: (a) a specific statement on the whether the budget raises more, less, or the same amount of property tax revenue compared to the previous year's budget; (b) the record vote of each member of the city council by name voting on the adoption of the budget; (c) the city property tax rates for the preceding and current fiscal years, including the adopted rate, no-newrevenue tax rate, no-new-revenue maintenance and operations tax rate, voter approval tax rate , and debt rate; and (d) the total amount of the city debt obligations secured by property taxes. TEX. LOC GOV'T CODE 102.007 (d). The adopted budget, including the cover page, must be posted on the city's website if the city has one.
6. Hold tax rate hearing (if applicable) and adopt tax rate no later than this date. TEX. LOC GOV'T CODE 26.05 (or 60th day after receipt of the appraisal roll, whichever is later. If the city uses the 60-day rule, almost every date in this memo would need to be recalculated). The hearing must be held on a weekday that is not a public holiday. TEX. LOC GOV'T CODE

Location

Cleveland is a city in the U.S. state of Texas, within Houston – The Woodlands – Sugar Land metropolitan area. The population was 7,954 at the 2010 census. Located in Liberty County, Cleveland lies 45 miles north of Houston on U.S. Highway 59 / Interstate 69. Centered among mixed pine and hardwood forests and surrounded by the East Fork, and San Jacinto Rivers; the Cleveland area is a beautiful environment where one can find most everything they need to live a good life. The forests around Cleveland, including Sam Houston National Forest, which is located just to its north, are a resort for many inhabitants of the Houston area, who come to camp, hike, hunt, and fish.

City History

The recorded history of the Cleveland area began in 1836 when the Texas General Land Office began giving land grants in exchange for service in the Army. In 1854, a Church and convent was built by Father Peter La Cour near the town's present site. The community formed after 1878 when Charles Lander Cleveland, a local judge, deeded 63.6 acres of land to the Houston, East and West Texas Railway for only one dollar, with the request that a station bear his name.

In 1900 the Gulf, Colorado, and Santa Fe railroad appeared so Cleveland served as a junction for these major railways. Soon the echoes of saws and steam engines filled the forests around Cleveland as sawmill towns proliferated and East Texas's lumber industry grew up amidst these railroad towns. The Cleveland area was incorporated in 1939. In 1965 Liberty County was added to the Houston Standard Metropolitan Statistical Area.

Transportation

The major route traveling through Cleveland is U.S. Highway 59 / Interstate 69, traveling southwest towards Houston and northeast into East Texas. As of March 2015, a 74.9 mile section of US-59 has been designated as I-69 through the Houston Metropolitan Area, nicknamed the NAFTA Superhighway because it would help trade with Canada and Mexico spurred by the North American Free Trade Agreement. US-59/I-69, between Houston and

Livingston, is mostly a limited-access freeway with I-69 designation ending at the Montgomery-Liberty county line. Washington Avenue, known as US-59 "Business" runs north and south through the center of Cleveland. Houston Street, known as State Highway 105, travels east and west with Cleveland being halfway between Beaumont and Navasota. SH-105 runs concurrently with State Highway 321 until SH-105 splits, going eastbound to Beaumont, while SH-321 continues further south into Dayton. SH-105 has recently been improved with a loop near Pin Oak Road, along the southern side of Cleveland, crossing US-59/I-69, and terminating near New Salem Road.

Cleveland is the meeting point of two major rail lines. One is a north/south Union Pacific line that closely follows the path of Interstate 69 and the other is an east/west Burlington Northern Santa Fe line that roughly follows FM-787 to the east and SH-105 west towards Conroe. Union Tank Car Company has a tank repair/maintenance facility along the BNSF line on the outskirts of Cleveland off of FM-787.

Cleveland Municipal Airport is a general aviation airport located in Cleveland with George Bush Intercontinental Airport to the south offering commercial airline service.

Public Schools

Cleveland Independent School District is a public school district based in Cleveland, Texas. In addition to Cleveland, the district serves the cities of North Cleveland and Plum Grove as well as portions of San Jacinto and Montgomery counties. The Tarkington Independent School District, located east southeast of the city of Cleveland, also has a Cleveland zip code.

BUDGET OBJECTIVES

The budget has been prepared in an effort to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council and City Management and who we are and what we do, enabling the reader to gain valuable information about the City without detailed accounting or budgetary knowledge. The budget document includes various activities and programs of the City, and comparative performance indicators for each program or activity, where available.

BUDGET PHILOSOPHY

Budget philosophy depends upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City takes a conservative perspective with regard to both revenues and expenditures. Although historical trends are very useful, current data will sometimes take precedence over prior year trends. This means budgeting from a “conservative” perspective in that revenues are often anticipated either at or slightly above prior levels, unless there are other known factors that will significantly affect anticipated revenues. In addition, expenditures are also estimated conservatively. As a result, over the years this method increases in actual fund reserves when compared to budgeted or projected fund reserves. The City does not use unreasonable projections, which could have an adverse impact on the City’s reserves.

BASIS OF BUDGETING

GOVERNMENTAL FUNDS: The governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are budgeted when they are measurable and available and expenditures are budgeted in the period in which the liability is incurred, which is in accordance with Generally Accepted Accounting Principles. “Measurable” means the amount of the transaction can be determined and “available” means the collectible period. The City considers the majority of its major revenues as available when collected. Expenditures are recorded when the related fund

liability is incurred. Principal and interest on general long-term debt are recorded as liabilities when due. Those revenues susceptible to accrual under the modified accrual method are property taxes and other taxes, intergovernmental revenue, and interest revenue. Licenses and permits, including fines and forfeitures revenues, are not susceptible to accrual because generally they are not measurable until received in cash. The fund balance approach of governmental funds or working capital approach can be identified as current assets less current liabilities. Governmental funds budget capital outlays as expenditures, but do not budget for non-cash expenditures such as accruals for sick and vacation liabilities and depreciation.

PROPRIETARY and INTERNAL SERVICE FUNDS: The Water and Sewer Enterprise Fund, Solid Waste Fund, and Property Insurance Fund are budgeted using a flow of economic resources, which is similar to the accrual basis of accounting, with exceptions listed below. Available balances are determined using the cash equivalent approach.

- Revenues are budgeted in the period they are earned and measurable,
- Expenses are budgeted in the period in which the liability was incurred,
- Depreciation of assets is not budgeted,
- Capital outlay is budgeted as an expense in the year purchased,
- Principal payments are budgeted as an expense rather than a reduction to the liability,
- Proceeds from bond sales are budgeted as revenue,
- Transfer of bond proceeds to the Capital Projects Fund is budgeted as an expense.

BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental and fiduciary funds are accounted for using the modified accrual basis. Revenues are recognized in the accounting period when they are measurable and available. Revenues subject to accrual include interest income and charges for services. Expenditures are recognized in the accounting period in which the liability is incurred,

if measurable. Capital outlays are recorded as additions to fixed assets at fiscal year-end and the cost of those assets are depreciated over their estimated useful lives for the government-wide financial statements. All proprietary funds are accounted for on an accrual basis. Revenues are recognized in the period in which they are earned and become measurable, and expenses in the period in which they are incurred and measurable. Proprietary funds also record depreciation and amortization. Payment of principal is recorded as a reduction to the long-term liability.

BUDGET PROCEDURES

The budget process begins with the distribution of budget worksheets for its respective operations, personnel requirements, and capital outlay. This financial information is to be used by the department heads as a guide to complete the proposed budget. Using the budget worksheets, each department head projects the financial needs of their department. Supplemental requests for capital, annexation, growth and development or other items outside normal operating budgets are requested and justified separately. Upon completion, each department head then meets with the City Manager and Finance Director to review their budget. During this meeting, the budget is refined and adjustments made. The Finance Department prepares the revenue budget, with review by appropriate departments. Property tax revenue is budgeted using data provided in the preliminary or certified tax rolls received from the Appraisal District. All other revenues are budgeted with the use of comparative financial information provided by the prior year's actual revenue, current year estimated revenue, and known factors that may affect receipt of revenue. The City Manager and

Finance Director then submit a balanced budget of expenditures and revenues to the City Council for review. The following procedures are followed for formal adoption of the budget:

1. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing October 1, which must be adopted by the last scheduled Council meeting of September.
2. Public notices and hearings are conducted pursuant to state law.
3. The budget is legally enacted through passage of an ordinance.
4. The legal level of control is the total approved budget for each fund.
5. All funds are included in the budget development process and submitted to the Council for adoption each year and are monitored by department administrators during the year.
6. Operating fund appropriations lapse at year-end.

PROCEDURE TO AMENDING THE BUDGET

EMERGENCY APPROPRIATIONS: The Council may make emergency appropriations to meet a pressing need for public expenditure, to protect the public health, safety or welfare. Such appropriations shall be by ordinance adopted by the majority vote of the Council members at one special or regular meeting.

TRANSFER OF APPROPRIATIONS: The City Manager may approve an amendment to the budget that transfers part or all of any unencumbered appropriation balance among programs within a department, or division. The City Council must approve any budget amendments that increase the appropriation for any fund.

I. PURPOSE

The City of Cleveland is committed to ensuring that all purchases are in compliance with State laws when procuring the highest quality goods and services at the best value. This document is the policy for the procurement and purchases of goods, materials, supplies, equipment, construction services, and professional and consulting services.

II. POLICY MANAGEMENT

City employees must discharge their duties impartially so as to assure fair competitive access to city procurement by responsible contractors. Moreover, City employees should conduct themselves in such a manner as to foster public confidence in the integrity of the City of Cleveland procurement organization.

1. The City Manager, or designee, is responsible for the City's compliance with the City's Purchasing Policy. The City Council delegates to the City Manager the authority to make orders and rules as the City Manager deems appropriate or necessary to provide for the procurement of goods and services for the City and for the disposition of City property.
2. The Finance Director is responsible for monitoring compliance with this policy, recommending changes in policy to the City Manager for approval, and approving procedures designed to maintain compliance with the policy.
3. The City's purchasing responsibilities are decentralized and each Department Director is the responsible Purchasing Officer for his or her Department.
4. The Purchasing Officer is responsible for procuring the best goods and services in a timely manner at the lowest possible cost to the City and to ensure that purchasing is conducted with strict adherence to applicable federal, state and local laws as well as this policy.

III. SPENDING AUTHORIZATION**A. Authorization to Expend Funds**

The City Manager approves the Authorization for Expenditures (AFE) and may authorize certain employees to make and/or approve expenditures/purchases. The City Manager may specify the following authorizations to expend funds:

1. The City Manager may limit authorization by line item and/or specified project.
2. The City Manager may designate specific authorizers and dollar limits for individual budget line items and/or projects based on a financial schedule that maintains appropriate levels of cash flow during the annual budget cycle or capital program.

B. Purchase Orders (PO)

A PO is a formal, binding, legal agreement issued according to the AFE. When accepted by a vendor without qualifications within a specified time period, the PO becomes a contract. A PO grants the vendor the authority to deliver

the goods or services to the City and to invoice City for the same. The City is committed to accept the goods or services and to pay for them at the agreed upon price provided that those goods or services are of the quality and scope promised. The City employee that buys goods and services for the City ("Purchaser") must document the prior authorization of the City expenditure through the use of a PO. All expenditures must be authorized by a PO unless expressly exempted by type.

A Blanket Purchase Order (BPO) is a Purchase Order that is valid for a specified period of time and authorizes multiple orders during that time period, as long as the total dollars on the BPO are not exceeded and whose prices have been established by a quote or as a result of a Request for Bids. BPOs limit the types of goods or services that can be ordered, and may also limit the order amounts. Most BPOs are issued by one department for its own use, but some BPOs cover all or multiple City facilities/departments. BPOs will be established for buying material and services on a continuous basis from specified vendors. No single purchase on a BPO shall exceed spending limit authority established herein.

C. Expenditure Types Exempt from the PO Requirements:

The following types of expenditures do not require purchase order authorization:

1. Debt services payments;
2. Purchasing card transactions (see Purchasing Card Policy);
3. Petty cash transactions;
4. Utilities;
5. Interlibrary loans;
6. Lease or rental payments;
7. Payroll liabilities;
8. Travel expenses and local expense reimbursement;
9. Postage and delivery expenses;
10. Telephone bills;
11. Insurance premiums;
12. Membership dues;
13. Periodical subscriptions;
14. Legal fees;
15. Training;
16. Package delivery services;
17. TCEQ permits;
18. Legal Notices; and
19. Pre-employment background checks.

Purchase Orders may, however, be used for any of the above expenditures if it provides for administrative efficiency.

Tex.Loc.Gov't Code § 252.022.

D. COMPETITIVE BIDDING IN RELATION TO HISTORICALLY UNDERUTILIZED BUSINESSES

The City shall, in making an expenditure more than \$3,000 but less than \$50,000, contact at least two historically underutilized businesses ("HUB") on a rotating basis, based on information provided by the Texas Comptroller pursuant to Texas Government Code Chapter 2161. If the list fails to

PURCHASING POLICY

identify a HUB for Liberty County, then the City is exempt from the section.

Tex. Loc. Gov't Code § 252.0215.

IV. COMPETITIVE REQUIREMENTS BASED ON DOLLAR AMOUNT

A. Purchases less than \$5,000 (per transaction or annually)

No documented quotes are required; however, competitive pricing through purchasing cooperatives or other discount retailers or distributors should be checked first and documented before purchasing when time and practicality permit.

B. Purchases of \$5,000 but less than \$10,000 (per transaction or annually)

Not less than two (2) written, email, or faxed quotes must be received prior to submitting a purchase order request on the goods, materials, services or equipment that cannot be purchased through an interlocal purchasing cooperative. Pricing and contact information from all solicited vendors must be documented. The Purchaser shall include the following information when using a "No Response" as one of the three bids: company name, contact person and telephone number of the non-responding company.

C. Purchases of \$10,000 but less than \$25,000 (per transaction or annually)

Not less than three (3) written, email, or faxed quotes must be received prior to submitting a purchase order request on the goods, materials, services or equipment that cannot be purchased through a interlocal purchasing cooperative. The Purchaser shall document the pricing and contact information from all solicited vendors. The Purchaser shall include the following information when using a "No Response" as one of the three bids: company name, contact person and telephone number of the non-responding company.

D. Purchases of \$25,000 but less than \$50,000 (per transaction or annually)

Purchase requires prior approval of the City Manager. Then, not less than three (3) written, email, or faxed quotes must be received prior to submitting a purchase order request on the materials, services or equipment that cannot be purchased through a purchasing cooperative. Pricing and contact information from all solicited vendors must be documented. The Purchaser shall include the following information when using a "No Response" as one of the three bids: company name, contact person and telephone number of the non-responding company. Without approval of City Manager, a formal bid process must be followed (written bid request and specifications, and sealed bids/responses).

E. Purchases of \$50,000 or greater (per transaction or annually)

Except where expressly exempted by law, purchases require a Request for Bids, Request for Proposals, Request for Qualifications or another formal authorized procurement method after advertisement in the newspaper. The type of request required depends on the type of good or service to be purchased and is explained further in the following section. No City employee may make any "separate,

sequential, or component" purchases for any goods or services in order to avoid competitive bidding procedures.

Purchases greater than \$50,000 must be submitted to City Council for approval. This includes any purchases or contracts exempt from the bidding or notice procedures, except as described below. The Purchaser will make an award recommendation and will be responsible for all disclosure and briefing information to the City Manager and City Council. It is the responsibility of the Purchaser to present the request to Council after the approval of supporting documentation by the City Manager. The Council approval date must be noted on the PO.

Tex. Loc. Gov't Code §§ 252.021 et seq and 271.006 et seq,

V. TYPES OF COMPETITIVE PURCHASING METHODS

A. Request for Bids (RFB)

RFB is a formal written document that requests from bidders a firm price or proposal for a specific job or goods, equipment, materials or machinery. By statute, an RFB, a Request for Competitive Sealed Proposal (RFCSP) or another competitive delivery system is always required when the anticipated level of expenditure for a construction project or goods, equipment, materials or machinery will be greater than \$50,000. It also may be used any time the City Manager feels it is justified. The requirements for an RFB for a construction/public works contract for projects include:

1. Plans and specifications for the work, approved by a licensed architect or engineer if appropriate;
2. bid bond or other bid security;
3. Retainage or other withholding (e.g., turn-key) provisions;
4. A payment bond for contracts over \$50,000 (Tex. Gov't Code Ch. 2253); and
5. a performance bond for contracts over \$100,000 (Tex. Gov't Code Ch. 2253).

B. Request for Proposals (RFP)

RFP is formal written document requesting that potential vendors make an offer for goods or services to the City. The RFP method of procurement may be used for goods or services, including high technology, insurance, and professional services. When the RFP method is used for the selection of professional services, the City shall comply with Government Code Chapter 2254, the Professional Services Procurement Act. When the RFP method is used for the selection of any services or goods other than professional services, the notice for proposals shall include the criteria that will be used to evaluate the offers and the applicable weighed value for each criterion. The City shall not award a contract for professional services based on competitive bids, but shall make the selection and award on the basis of demonstrated competence and qualifications [Sec. 2254.002(A)].

C. Request for Qualifications (RFQ)

A RFQ is a formal written document used when soliciting providers of professional services, including architectural, engineering, land surveying services, and other services, consulting services, or other personal services for which an RFQ is permitted. For professional services and other services subject to the RFQ process, the City will first select

PURCHASING POLICY

the most highly-qualified provider of those services on the basis of demonstrated competence and qualifications. After a firm has been selected based on qualifications and experience, then the City shall negotiate a fair and reasonable fee for the proposed services. If a satisfactory contract cannot be negotiated with the most highly-qualified provider, then the City shall formally end negotiations with that firm and select the next most highly-qualified firm and begin negotiations with that provider for a fair and reasonable price.

VI. EXEMPTIONS FROM COMPETITIVE PURCHASING

The following items are exempt from competitive bidding. The City Manager is authorized to exercise the options below; however, any use of funds over \$50,000, with the exception of consulting services, must be approved by the Council.

1. Equipment, materials, or machinery purchased by the City at an auction that is open to the public;
2. Contracts for services or property for which there is only one source or for which it is otherwise impracticable to obtain competition;
3. High technology procurements as provided by Sections 252.021 (a) and 252.042, Local Government Code;
4. Land or right of way;
5. State of Texas Catalog Purchases;
6. Contracts for services or property for which there is only one source or for which it is otherwise impracticable to obtain competition, including
 - 1) Items available from a single source because of patents, or copyrights; and
 - 2) Unique replacement parts or components for fleet, equipment; pumps, motors, valves, high technology, etc. Any items not listed above that are considered sole source will need to be supported by the following:
 - 3) Statement on how the determination was made that the item(s) requested is/are only available from one source.
 - 4) Names of those contacted in an effort to find other sources.
 - 5) Approval of the City Manager before purchase is made.
 - 6) Emergency Purchases - An Emergency is a situation which endangers lives, property, or the continuation of a vital process and which can be rectified only by immediate purchase (or rental) of equipment, supplies, materials, or contractual services. All emergency purchases must be approved by the City Manager.

These purchases are exempt from competitive bidding only after formal declaration by the City Manager that an emergency exists. Council approval must be obtained as soon as practical thereafter.

Tex.Loc.Gov't Code § 252/-22/

VII. OTHER APPROVED PROCUREMENT METHODS

The following delivery or procurement methods may be used, where appropriate:

1. Interlocal Cooperative Purchasing Contracts or any other governmental agency, as provided by the Texas Government Code, Chapter 791, Texas Interlocal Cooperation Act. A local government cooperative purchasing agreement must be approved by the Council before purchases can be made.
2. Construction service contracts using a construction manager agent, construction manager at risk, design build, or job order contracts as provided by Texas Government Code Chapter 2269.
3. E-Bid Procurement Under State Executive Orders to Mitigate Spread of COVID-19 - Sealed Bids.
 - a. The non-Federal entity must maintain records sufficient to detail the history of procurement.
 - b. Procurement by sealed bids (formal advertising). Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bid method is the preferred method for procuring construction, if the conditions of this section apply.
 - i. In order for sealed bidding to be feasible, the following conditions should be present:
 1. A complete, adequate, and realistic specification or purchase description is available;
 2. Two or more responsible bidders are willing and able to compete effectively for the business; and
 3. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.
 - ii. If sealed bids are used, the following requirements apply:
 1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, the invitation for bids must be publicly advertised;
 2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
 3. All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;
 4. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
 5. Any or all bids may be rejected if there is a sound documented reason.

VIII. VENDOR REQUIREMENTS**A. All Contracts**

All vendors are required to have W-9 and Conflict of Interest Questionnaire Form (CIQ) on file (if a conflict of interest exists). Any employee requesting a purchase needs to make sure the vendor has a W-9 and CIQ on file with the Finance Department. If the vendor does not have a W-9 or CIQ on file, it is the requestor's responsibility to obtain one from the vendor. If the vendor will be on City property a certificate of insurance may also be required. (See Insurance Requirements for Contractors and Consultants below) Vendors are required to submit all invoices for payment to the Finance Department at:

City of Cleveland
ATTN: Accounts Payable
907 E Houston
Cleveland, TX 77327

B. City Council Approved Contracts

If a contract is approved by City Council, then prior to any payments under the contract the vendor must file a Texas Form 1295.

Tex.Gov't Code § 2252.908.

C. Insurance Requirements for Contractors and Consultants

The City may impose any reasonable insurance requirement on any contractor, vendor or consultant, depending on the nature of the contract and the work to be performed.

The Insurance carrier shall be licensed to do business in the State of Texas in which the work is to be performed. Each certificate shall bear an endorsement precluding the cancellation or reduction in coverage of any policy covered by such certificate before the expiration of fifteen (15) days after the City receives notification of such cancellation or reduction by registered mail.

Nothing contained herein shall be construed as limiting in any way the extent to which a vendor or his sub-contractor may be held responsible for payment of damages resulting from the vendor's or the vendor's sub-contractor's operations. All property and liability insurance, including Comprehensive General, Public, and Automotive, shall be written by an insurer licensed to conduct business in the State of Texas. The City, its officers, agents and employees shall be named as an additional Insured.

D. Indemnification

A vendor shall indemnify and defend the City, its officers, representatives, and employees, against and hold them harmless from any and all liability for damage to the extent that it is caused by or results from an act of negligence, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier committed by the vendor or the vendor's agent, consultant under contract, or another entity over which the vendor exercises control, except to the

extent that such claims arise due to the sole gross negligence or willful misconduct by the City, its employees, officers or agents. Further, a vendor shall comply with the requirements of all applicable laws, rules, and regulations in connection with the services of vendor and shall exonerate, indemnify, defend, and hold harmless the City, its officers, agents and all employees from any and all liability,

E. Taxes

A vendor shall assume full responsibility for payments of federal, state and local taxes or contributions imposed or required under the social security, worker's compensation, and income tax laws with respect to the vendor's employees.

IX. CHANGE ORDERS

If changes in plans or specifications are necessary after the performance of a contract is begun, or if it is necessary to decrease or increase the quantity of the work to be performed or of the materials, equipment, or supplies to be furnished, the City has authorized the City Manager to approve a change order that involves an increase or decrease of \$50,000 or less; provided, further, the aggregate of the change orders may not increase the original contract price by more than 10 percent. Additional change orders may be issued only as a result of unanticipated conditions encountered during construction, repair, or renovation or changes in regulatory criteria or to facilitate project coordination with other political entities.

Tex.Loc.Gov't Code §§ 252.048.

PERSONAL INTEREST IN CITY CONTRACT

- A. No officer or employee of the City shall have a financial interest, direct or indirect, in any contact with the City, or shall be financially interested, directly or indirectly, in the sale to the City of any land, materials, supplies or service, except on behalf of the City as an officer or employee.
- B. No officer or employee of the City shall accept, directly or indirectly, from any person to which any purchase order or contract is or might be awarded, any rebate, gift, money or anything of value whatsoever, except when given to the City for the use and benefit of the City. Any such rebate, gift, money or thing of value shall be reported in writing to the City Manager within five working days of its receipt.

Cleveland City Charter § 8.01.

XI. RECYCLED PRODUCTS

The City shall encourage the use of products made of recycled materials as required by Section 361.426 of the Texas Health and Safety Code.

Tex.Loc.Gov't Code § 252.003.

XII. SALE OR DISPOSITION OF CITY PERSONAL PROPERTY**PURCHASING POLICY**

All sales of surplus personal property of the City which has become obsolete or unusable shall, be disposed of by 1) competitive bids to the highest bidder after notice, or 2) public auction; provided, however, the City Council may approve of the sale or disposition of such property under such terms and conditions and the City Council determines appropriate.

- 2) of the bid to the local vendor; and any increase in tax revenue created through the award of the bid to the local vendor.

XIII. ELECTRONIC BIDS.

If a bid or proposal is required to be sealed for a particular request for goods or services, then the City will not accept any electronic bids or proposals for that request. Unless authorized under exemptions from competitive purchasing provided in this policy.

Tex. Loc. Gov't Code § 252.0415.

XIV. LOCAL PREFERENCE PROGRAM

The City Council is authorized to give local preference pursuant to Local Government Code §§ 271.905 - 271.9051 and may consider doing so on a case-by-case basis. In relevant situations, staff will use the following criteria in determining whether to recommend a higher bid from a local vendor:

- 1) the employment of residents of the City created through the award

XV. PROMPT PAYMENT ACT

The City shall pay all payments owed for goods and services that it purchases in accordance with Texas Government Code Chapter 2251, the Texas Prompt Payment Act.

XVI. CONTRACT WITH PERSON INDEBTED TO CITY

The City Council may, upon prior written notice to an apparent low bidder or qualified proposer, refuse to award a contract or enter into a transaction with a bidder or proposer that is indebted to the City.

Tex. Loc. Gov't Code § 252.0436.

XVII. PURCHASING POLICY ADOPTION

The Purchasing Policy shall be reviewed by the City Council annually.

Adopted: January 16, 2018
 Revised: May 19, 2020
 Reviewed: September 13, 2022

GENERAL FUND

The General Fund, also known as Fund 100, provides the financing for all of the City of Cleveland's basic services except water and sewer, which is account for through a separate fund. The principal sources of revenue include property taxes, sales, franchise & other taxes, licenses & permits, use fees from service charges, and court revenue from fines & forfeitures. Expenditures are comprised of several divisions, which include City Council, Administration, Civic/Community, Municipal Court, Technology, Police, Animal Control, Development Services, Streets, Airport, Garage, Library, Cemetery/Parks, Sports Facility, Fire Department, and Emergency Management. Fire, Police, and Emergency Management provide all public safety services to the citizens of Cleveland and accounts for the majority of total expenditures.

FISCAL YEAR 2023 ADOPTED BUDGET

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
REVENUES:				
Operating Revenues:	8,180,889	8,290,570	8,694,788	8,932,206
Non-Operating Revenues:	1,589,257	2,106,166	2,063,445	757,400
Total Revenues:	\$9,770,147	\$10,396,736	\$10,758,233	\$9,689,606
EXPENDITURES:				
Operating Expenditures:	8,761,099	11,721,800	11,783,160	10,271,386
Non-Operating Expenditures:	554,591	0	0	0
Total Expenditures:	\$9,315,690	\$11,721,800	\$11,783,160	\$10,271,386
<i>Revenues Over/(Under) Exp</i>	<i>454,457</i>	<i>(1,325,064)</i>	<i>(1,024,927)</i>	<i>(581,780)</i>
Fund Balance - Beginning		6,968,860	6,968,860	5,943,933
Fund Balance - Ending	\$6,968,860	\$5,643,796	\$5,943,933	\$5,362,153
Reserve Requirement (25%)		2,930,450	2,930,450	2,567,846
Excess/(Deficit)		2,713,346	3,013,483	2,794,307

*See detailed income statement on following pages

Fiscal Year 2021-2022:

For fiscal year, 2022 revenues are projecting to be \$10,758,233, \$361,497 greater than the amended budget mainly due to a \$361,497 growth in the licenses and building permit division. A total of \$113,583 collected for the PILOT program. Property taxes and sales taxes expected to meet budget expectations; however, these trends vary widely from year to year. Total service and use fees revenues expected to come in lower by \$26,615. Court revenues are projected \$257,300, lower than the amended budget by 20%. Other revenue is \$444,711 or 3% more than amended budget. Total interest revenue decreased by 9% due to the use of cash. Fire and emergency services revenues expected to be \$2,000 more than budgeted due to an increase in billing and collection services. Non-operating revenues include \$35,000 in scheduled transfers that remain unchanged, financing a new ladder truck for the fire department for \$1,276,045, and several grant reimbursements for \$752,400.

Projected fiscal year 2022 expenditures total \$11,783,160 a savings of nearly \$61,360 of the amended budget. The amended budget includes carryovers and amendments to the original budget. Amendments or other adjustments include the following:

- A budget carryover of \$413,086 to assist in the engineering and design phase of a new fire station that will be located in front of the Grand Oaks subdivision and to purchase a new tanker truck.
- Carryover of \$100,000 to increase capital outlay in the police department to support the costs of new police evidence facility.
- A carryover of the remaining \$8,735 from FY 21 to increase the FY22 to \$168,735 to complete the splash pad project.
- Carryover of \$76,024 to increase capital outlay to \$132,024 to complete several airport projects. TX DOT partial parallel taxiway reconstruction and electrical improvement project, which the City's portion is 1% match. The replacement of the runway lighting to maintain an acceptable level of risk and safety. The lighted marquee sign for the entrance of the airport.
- Amendment of \$42,000 to reimburse tenant Jack Stephen's for the cost of relocating the T-Hangars.
- Amendment of \$1,276,045 allocated to purchase a new ladder truck for the fire department.
- Amendment to increase budget allocation of \$5,700 to purchase executive chairs for council.
- An amendment to increase budget allocation of \$52,000 in sports parks. This is the Harvey mitigation program for the sports park lighting repair ballfield lighting control panels, concession stand and restroom electrical. The City's match portion is 10% of total cost project.

The city will end with revenues under expenditures by \$1,024,927, lower than amended by \$300,137 due to operating revenues. The final numbers will be more favorable substantially due to overlapping capital projects and remaining contingency by year-end. Fund balance at 9/30/2022 anticipated to be \$5,943,933. The general fund projected to end with \$3,013,483 in excess cash over the \$2,930,450 held as the reserve requirement.

Fiscal Year 2022-2023:

Fiscal year 2023 revenues total \$9,689,606, which is \$707,130 lower than the amended and \$1,068,627 lower than the 2022 projected due to the new ladder truck pending to be purchase. Property Tax is adjusted over the amended with a (.04) reduction in the total rate approved at .71500 per valuation for the adopted budget. Total sales taxes collected after transfers to EDC are \$4,028,613 increasing from 2022 projected by \$76,760. Licenses & Permits total at \$591,216 due to the new development occurring throughout the City. Uses of fees total of \$165,700, 18.7% increase from projected budget due to Civic Center operations. Court revenue at \$317,050, a 23.2% increase from FY 2022 projected budget due to more activity occurring since the pandemic.

Non-operating revenues of \$757,400 take account of limited transfers from Water/Sewer so the proprietary fund can support W/S related capital programs and SAFER Grant funds to reserve the nine full-time firefighters. This year includes a \$35,000 transfer in for information technology services.

Total expenditures are \$10,271,386 a \$1,511,774 decrease from the 2022 projected budget. Non-operating expenditures total \$0. It should be noted that the proposed budget was submitted balanced. The final budget presented for adoption include a used in retain cash of \$581,780 to fund numerous items from the supplemental list. Fiscal Year 2023 will rely on new taxable value increase from new construction in Grand Oaks and Pinewood Trails expected to support an acceptable extension in General Fund Services.

The budget maintained with fund balance ending at \$5,362,153, of which \$2,794,307 is considered excess cash over the reserve requirement with the current non-recurring of \$633,024 secured under the reserve calculation.

The \$633,024 in non-recurring, the extraordinary or one-time expenses the city does not expect to continue over time are adopted as the following:

- The police department is to replace the high mileage vehicles with two SUV units for transportation during patrols and to enable police to respond to incidents. Typical uses of a police car include transporting officers so they can reach the scene of an incident quickly, transporting and temporarily detaining suspects in the back seats, as a location to use their police radio or laptop or to patrol an area, all while providing a visible deterrent of crime. A distribution of \$105,000 estimated to replace two police units.
- An allocation of \$275,000 for additional funds needed to complete the construction and furnish the new fire station in front of the Grand Oaks subdivision.
- An allocation of \$11,024 for a new cemetery software. Staff currently uses Incode to keep track of payments. This software will help insure accuracy of historical records and create database.
- Additional funds of \$50,000 for the citywide parks.
- Final changes to the budget included an allocation of \$90,000 to replace cardiac monitors that will no longer be legal to use on patients next year. Thermal imaging cameras - \$32,000 to replace out dated cameras. Self-contained breathing apparatus - \$32,000. The front apron at Station 41 needs replacement. An allocation of \$30,000 is set aside to fix this issue.

The adopted recurring items are expansions of the normal, ongoing expenses required for operating the city and delivering additional services over the long-term include the following:

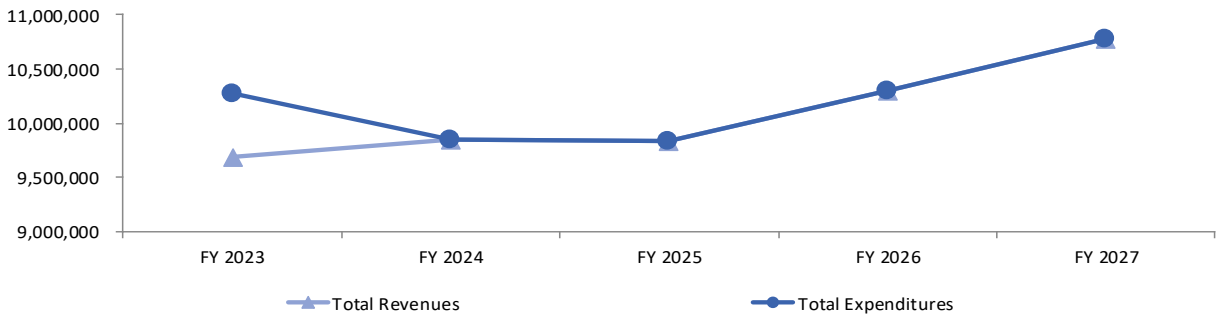
- A cost of living (3%) increase to all employees across the board and (2%) merit increase. As the cost of goods and services rises, the buying power of the dollar falls. The inflation rate measured by the change in the Consumer Price Index (CPI). As of June 2022, the inflation rate was at 9.1%, which has not been that high since 1981.
- The city offers health insurance along with other benefits to full-time employees to improve employee retention. Every year the city meets with the broker to discuss the different options for health benefits. This year due to inflation the medical insurance increased by 9%, which the city decided to absorb the full cost in order to give employees a relief from the current economic crisis.
- An allocation of \$5,000 for the Cleveland Historical Museum to help maintain the facility.
- The IT department is requesting additional funds of \$10,000 to purchase the required firewall to protect the City from internet threats.
- The police department typically has expanded the force by an additional officer each year. An allocation of \$74,500 is approved to fund one police officer.
- Additional funds for medical exams of \$3,000 for the police department.
- An allocation of \$186,156 to hire a building official and full-time permit technician to keep up with the continuous city growth.
- Library website at \$8,600. This software will be more user friendly and staff will be able to make different changes.
- Additional funds of \$13,500 to create an Assistant Library Director position.
- Additional funds of \$25,000 for fire apparatus repairs.

	Recurring	Non-recurring	Total
Salary (COLA 3%)	\$121,016	-	\$121,016
Salary Adjustment (Merit 2%)	\$80,677	-	\$80,677
Health Insurance (~ 9%)	\$93,867	-	\$93,867
SUV Patrol Vehicle (1)	-	\$52,500	\$52,500
SUV Patrol Vehicle (2)	-	\$52,500	\$52,500
Additional Funds for Fire Station	-	\$275,000	\$275,000
Historical Museum Facility Maintenance - Admin	5,000	-	5,000
Cemetery Software - Admin	-	11,024	11,024
Computer Equipment - IT	10,000	-	10,000
Patrol Officer - Police	74,500	-	74,500
Medical Exams - Police	3,000	-	3,000
Building Official - Dev. Svs	135,506	-	135,506
FT Permit Tech - Dev. Svs	53,650	-	53,650
Library Website - Library	8,600	-	8,600
Assistant Library Director -Library	13,500	-	13,500
Beautification of Parks - Parks	-	50,000	50,000
Cardic Monitors - Fire	-	90,000	90,000
Replace Thermal Imaging Cameras - Fire	-	32,000	32,000
Additional Self-Contained Breathing Apparatus -Fire	-	32,000	32,000
Additional Radios - Fire	-	8,000	8,000
Apparatus Repairs - Fire	25,000	-	25,000
Fix apron at Station 41 - Fire	-	30,000	30,000
Total General Fund <u>Adopted Supplemental</u>	624,317	633,024	1,257,341

MULTI-YEAR PLAN

A five-year plan is programmed for forecasting purposes only. It is projected that Fund 100 will maintain a balanced budget for fiscal years ending 2024 through 2027. Projecting property taxes, sales tax, license and permits to increase by 5% each year. Fiscal year 2024 indicates a reduction due to the SAFER Grant program funds exhausting at the end of fiscal year 2023. The current plan consists of maintaining our current levels of services funded by the General Fund. The Council adopts the budget annually; therefore, the projection detailed below does not restrain future councils to this plan:

	FY 2023 ADOPTED	FY 2024 PROJECTED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED
Operating Revenues:	8,932,206	\$9,351,308	\$9,790,632	\$10,251,166	\$10,733,949
Non-Operating Revenues:	757,400	491,975	50,000	50,000	50,000
Total Revenues:	9,689,606	\$9,843,283	\$9,840,632	\$10,301,166	\$10,783,949
Operating Expenditures:	10,271,386	\$9,843,284	\$9,638,945	\$9,831,208	\$10,027,311
Total Non-Operating:	0	0	201,687	469,958	756,638
Total Expenditures	10,271,386	\$9,843,284	\$9,840,632	\$10,301,166	\$10,783,949
<i>Revenues Over / Under Exp.</i>	<i>(581,780)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Fund Balance - Beginning	5,943,933	5,362,153	5,362,153	5,362,152	5,362,152
Fund Balance - Ending:	5,362,153	\$5,362,153	\$5,362,152	\$5,362,152	\$5,362,153



GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
REVENUES:				
Property Taxes	2,312,830	2,321,758	2,478,794	2,618,910
Sales Taxes	3,672,200	3,793,125	3,951,853	4,028,613
Franchise Taxes	494,284	491,629	496,347	513,720
Other Taxes	113,938	113,938	113,583	113,583
Licenses & Permits	764,221	501,613	663,150	591,216
Use Fees	91,915	166,215	139,600	165,700
Court Revenue	228,046	321,050	257,300	317,050
Police Revenue	2,248	2,360	3,400	3,200
Other Revenue	351,984	432,332	444,711	431,664
Interest	23,077	28,550	26,050	28,550
Emergency Services Revenue	126,148	118,000	120,000	120,000
Operating Revenues:	8,180,889	8,290,570	8,694,788	8,932,206
Grants / Other Sources	1,537,621	795,121	752,400	722,400
Non-Operating Transfers	51,636	1,311,045	1,311,045	35,000
Non-Operating Revenues:	1,589,257	2,106,166	2,063,445	757,400
Total Revenues:	\$9,770,147	\$10,396,736	\$10,758,233	\$9,689,606
EXPENDITURES:				
City Council	22,172	47,300	56,100	50,600
Administration	1,060,827	1,115,080	1,095,877	1,242,607
Civic/Community	183,503	270,135	249,444	266,540
Municipal Court	201,686	291,064	290,264	291,179
Technology	395,742	406,501	405,701	471,428
Police	2,598,230	3,893,950	3,884,600	3,298,882
Animal Control	55,504	69,108	66,508	77,581
Development Services	446,380	330,927	562,076	610,758
Street Department	590,608	730,420	688,770	617,253
Airport Department	174,316	287,324	287,324	163,500
Garage Department	106,302	11,850	11,600	12,200
Library Department	478,300	444,322	444,322	499,096
Cemetery/Parks	600,255	674,337	590,992	621,599
Sports Park	106,060	81,150	81,250	29,650
Fire Department	1,723,789	3,036,502	3,036,502	1,986,643
Emergency Management	17,427	31,830	31,830	31,869
Operating Expenditures:	8,761,099	11,721,800	11,783,160	10,271,386
Grants / Other Sources	554,591	0	0	0
Non-Operating Expenditures:	554,591	0	0	0
Total Expenditures:	\$9,315,690	\$11,721,800	\$11,783,160	\$10,271,386
<i>Revenues Over / Under Exp.</i>	454,457	(1,325,064)	(1,024,927)	(581,780)
Fund Balance - Beginning		6,968,860	6,968,860	5,943,933
Fund Balance - Ending	\$6,968,860	5,643,796	5,943,933	5,362,153
Reserve Requirement (25%)		2,930,450	2,930,450	2,567,846
Excess/(Deficit)		2,713,346	3,013,483	2,794,307

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Revenues					
<u>Property Taxes</u>					
100-4000-01-0801	Current Taxes	2,186,109	2,181,758	2,323,794	2,468,910
100-4000-01-0802	Delinquent Taxes	65,542	75,000	80,000	80,000
100-4000-01-0803	P & I / Attorney Fees	61,178	65,000	75,000	70,000
	Total Property Taxes	2,312,830	2,321,758	2,478,794	2,618,910
<u>Sales Taxes</u>					
100-4000-02-0807	Sales Tax	4,326,385	4,509,750	4,690,383	4,780,335
100-4000-02-0808	EDC Transfers	(705,188)	(751,625)	(781,731)	(796,723)
100-4000-02-0809	Mixed Beverage Tax	51,003	35,000	43,200	45,000
	Total Sales Taxes	3,672,200	3,793,125	3,951,853	4,028,613
<u>Franchise Taxes</u>					
100-4000-03-0811	Entergy	330,723	324,000	324,000	335,000
100-4000-03-0812	Telephone	13,543	14,000	14,000	14,000
100-4000-03-0813	Cable Franchise (New Wave)	9,604	12,000	10,000	10,000
100-4000-03-0814	CenterPoint Entex	28,596	32,752	33,685	35,000
100-4000-03-0815	Waste Mgmt. Franchise Fee	31,401	28,662	28,662	32,000
100-4000-03-8016	Street Fee For Paving	80,418	80,215	86,000	87,720
	Total Franchise Taxes	494,284	491,629	496,347	513,720
<u>PILOT</u>					
100-4000-04-0815	Correctional Center PILOT	109,449	109,449	108,738	108,738
100-4000-04-0816	Housing Authority PILOT	4,489	4,489	4,845	4,845
	Total PILOT	113,938	113,938	113,583	113,583
<u>Licenses & Permits</u>					
100-4000-05-0822	Occupational License	1,815	2,000	1,300	1,566
100-4000-05-0823	Elect. Permits/Inspections	29,910	23,503	35,000	35,000
100-4000-05-0824	Building Permits	689,570	440,000	580,000	508,000
100-4000-05-0824.01	Food Truck Revenue	0	0	200	0
100-4000-05-0825	Plumbing/Gas Permits	40,680	33,960	43,000	43,000
100-4000-05-0826	Zoning/BA Fees	2,100	2,000	3,500	3,500
100-4000-05-0830	Plat Review Fees	50	50	50	50
100-4000-05-0865	Library Cards	90	100	100	100
100-4000-05-0895.	Over / (Short)	6	0	0	0
	Total Licenses & Permits	764,221	501,613	663,150	591,216
<u>Service & Use Fees</u>					
100-4000-06-0858	Civic Center Events	670	0	0	0
100-4000-06-0860	Civic Center-Room Rental	6,826	80,000	65,000	80,000
100-4000-06-0861	Forfeited Deposits-Civic Center	532	16,000	500	1,600
100-4000-06-0862	Cemetery Income	56,370	28,000	35,000	35,000
100-4000-06-0864	Library Services/Fees	3,997	7,600	6,000	6,500
100-4000-06-0865	Stancil Park	16,438	22,000	25,000	30,000
100-4000-06-0890	Lost/Damaged Charges	30	100	100	100
100-4000-06-0891	Library Copies	7,053	12,515	8,000	12,500
	Total Service & Use Fees	91,915	166,215	139,600	165,700
<u>Court Revenue</u>					
100-4000-07-0881	Traffic/Criminal Fees	192,299	275,000	220,000	275,000
100-4000-07-0882	Warrant Officer Income	33,873	44,000	35,000	40,000
100-4000-07-0884	Court Serv. Fees-State	1,774	1,800	1,800	1,800
100-4000-07-0887	Juvenile Failure To Attend	100	250	500	250
	Total Court Revenue	228,046	321,050	257,300	317,050

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Police Revenue</u>					
100-4000-08-0887	Police Misc. Income	2,148	2,120	2,700	2,700
100-4000-08-0887.	Animal Control Fees	0	40	500	300
100-4000-08-0887.	Police Donations	100	200	200	200
	Total Police Revenue	2,248	2,360	3,400	3,200
<u>Other Revenue</u>					
100-4000-09-0816	Fire Dept. Grant Expenses	0	100	100	100
100-4000-09-0822	Drilling-New Century Exp.	0	394	0	0
100-4000-09-0850	Proceeds From Insurance	28,052	57,958	36,809	35,000
100-4000-09-0861	Airport	288,005	324,064	324,064	324,064
100-4000-09-0866	Library Memorial Donations	525	516	200	200
100-4000-09-0867	Library Misc. Donation	396	300	300	300
100-4000-09-0868	Sports Park Revenue	3,350	0	0	0
100-4000-09-0872	Reimb For Civic Ctr Exp (Hot\$)	0	30,000	30,000	30,000
100-4000-09-0887	Demolition/Cleanup Reimburse.	17,714	4,000	12,000	30,000
100-4000-09-0895	Miscellaneous	12,441	10,000	10,000	10,000
100-4000-09-0899	Sale of Assets	1,500	5,000	31,238	2,000
	Total Other Revenue	351,984	432,332	444,711	431,664
<u>Interest</u>					
100-4000-10-0894	Interest	16,908	20,000	17,500	20,000
100-4000-10-0900	Credit Card Fees - Court	4,325	6,100	6,100	6,100
100-4000-10-0900	Credit Card Fees - Dev Serv.	1,040	1,500	1,500	1,500
100-4000-10-0900	Credit Card Fees - Civic Ctr.	346	450	450	450
100-4000-10-0900	Credit Card Fees – Lib.	458	500	500	500
	Total Interest	23,077	28,550	26,050	28,550
<u>Intergovernmental Revenue</u>					
100-4000-13-0889	FEMA Reimbursement	235,877	0	0	0
100-4000-13-0892	Airport Grant & R.A.M.P.	17,179	10,000	10,000	10,000
100-4000-13-0901	Library Grants	8,965	2,400	2,400	2,400
100-4000-13-0904	Fire - Texas Forestry Service	20,000	0	0	0
100-4000-13-0909	CDBG Sidewalk 082 - Phase 1	86,975	0	0	0
100-4000-13-0909.01	CDBG Sidewalk 082 - Phase 2	24,750	0	90,000	0
100-4000-13-0910	GLO-Harvey Gen/Drainage	273,532	0	0	0
100-4000-13-0911	CARES Act	229,549	0	0	0
100-4000-13-0912	SAFER Grant	640,795	782,721	650,000	710,000
	Total Grants	1,537,621	795,121	752,400	722,400
<u>Emergency Services</u>					
100-4000-14-0880	Liberty County Fire Runs	91,000	89,000	91,000	91,000
100-4000-14-0895	Billing & Collection Fee	35,148	29,000	29,000	29,000
	Total Emergency Services	126,148	118,000	120,000	120,000
<u>Non-Operating</u>					
100-4000-99-0900	Transfers In	35,000	35,000	35,000	35,000
100-4000-99-0901	Transfers Out	(154,469)	0	0	0
100-4000-99-0907	Other Financing Sources	171,105	1,276,045	1,276,045	0
	Total Non-Operating	51,636	1,311,045	1,311,045	35,000
	TOTAL REVENUES:	9,770,147	10,396,736	10,758,233	9,689,606

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
City Council					
<u>Salaries & Benefits</u>					
100-5110-01-1010	Salaries	2,100	2,100	2,100	2,100
	Total Salaries & Benefits	2,100	2,100	2,100	2,100
<u>Professional Services</u>					
100-5110-02-2090	Other Professional Services	3,000	5,000	5,000	5,000
	Total Professional Services	3,000	5,000	5,000	5,000
<u>Other Services</u>					
100-5110-04-2720	Advertising	4,808	7,000	7,000	7,000
100-5110-04-2750	Dues & Membership	437	500	500	500
100-5110-04-2830	Seminars & Schools	1,310	14,000	14,000	15,000
	Total Other Services	6,555	21,500	21,500	22,500
<u>Supplies</u>					
100-5110-05-3030	Meeting Expenses	646	2,000	500	2,000
100-5110-05-3100	Other Operating Supplies	5,740	4,500	5,300	4,500
	Total Supplies	6,387	6,500	5,800	6,500
<u>Other Expenditures</u>					
100-5110-06-5060	Election Expenses	4,130	6,500	15,000	13,500
100-5110-06-5070	Council Equipment	0	5,700	6,700	1,000
	Total Other Expenditures	4,130	12,200	21,700	14,500
	Total City Council:	22,172	47,300	56,100	50,600

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Administration					
<u>Salaries & Benefits</u>					
100-5112-01-1010	Salaries	399,689	461,250	461,250	527,796
100-5112-01-1011	Overtime	8,543	5,000	5,000	5,000
100-5112-01-1015	Car Allowance	5,000	5,000	5,000	5,000
100-5112-01-1020	Group Insurance	46,701	48,710	48,710	69,388
100-5112-01-1030	Social Security Contribution	33,681	36,050	36,050	41,141
100-5112-01-1040	Retirement Contribution	50,684	49,820	49,820	59,104
100-5112-01-1050	Unemployment Compensation	2,252	1,620	1,620	1,823
100-5112-01-1060	Worker's Compensation	1,170	1,990	1,990	2,205
100-5112-01-1080	Medical Exams	718	0	0	0
	Total Salaries & Benefits	548,439	609,440	609,440	711,457
<u>Professional Services</u>					
100-5112-02-2010	Legal/General	164,652	125,000	130,000	130,000
100-5112-02-2040	Accounting/Audit	55,885	30,000	30,000	30,000
100-5112-02-2070	Health Dept. Retainer	900	900	900	900
100-5112-02-2075	ADP Processing Fees	32,199	35,300	35,300	37,065
100-5112-02-2089	Ambulance Contract	45,000	45,000	45,000	45,000
100-5112-02-2090	Other Professional Services	27,288	25,000	15,297	25,000
	Total Professional Services	325,924	261,200	256,497	267,965
<u>Property Services</u>					
100-5112-03-2220	Electricity	11,640	16,000	20,000	20,000
100-5112-03-2430	Facilities Maintenance	31,151	36,000	25,000	32,000
	Total Property Services	42,791	52,000	45,000	52,000
<u>Other Services</u>					
100-5112-04-2115	Senior Citizens Gas/Repair	0	5,000	0	0
100-5112-04-2116	Historical Museum	0	0	0	10,000
100-5112-04-2130	Brazos Transit	12,917	15,501	15,501	15,501
100-5112-04-2700	Property Insurance	10,563	11,000	13,000	13,000
100-5112-04-2720	Advertising	1,364	3,000	1,000	3,000
100-5112-04-2730	Printing & Binding	714	750	1,100	750
100-5112-04-2750	Dues & Membership	6,681	5,430	6,800	7,000
100-5112-04-2770	Liberty Tax Assessor	1,758	1,800	1,800	2,200
100-5112-04-2780	Liberty CAD	80,354	90,459	90,459	101,134
100-5112-04-2830	Seminars & Schools	7,278	17,200	15,000	17,200
	Total Other Services	121,628	150,140	144,660	169,785
<u>Supplies</u>					
100-5112-05-3010	Office	5,228	5,500	5,000	5,500
100-5112-05-3020	Books & Periodicals	0	100	300	200
100-5112-05-3030	Employee Relations	1,182	3,000	1,280	3,500
100-5112-05-3100	Other Operating Supplies	4,886	4,000	5,500	4,000
100-5112-05-3110	Copier Expense	5,908	7,000	7,000	7,000
100-5112-05-3115	Janitorial Supplies	1,068	1,200	1,200	1,200
100-5112-05-3130	Postage	3,632	4,000	4,000	4,500
	Total Supplies	21,904	24,800	24,280	25,900
<u>Other Expenditures</u>					
100-5112-06-5060	Furniture/Fixtures	140	2,500	1,000	500
100-5112-06-5095	Contingency	0	15,000	15,000	15,000
	Total Other Expenditures	140	17,500	16,000	15,500
	Total Administration:	1,060,827	1,115,080	1,095,877	1,242,607

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Civic / Community</u>					
<u>Salaries & Benefits</u>					
100-5113-01-1010	Salaries	82,546	117,930	117,930	119,027
100-5113-01-1011	Overtime	1,158	1,080	1,080	1,200
100-5113-01-1020	Group Insurance	18,041	26,935	26,935	21,300
100-5113-01-1030	Social Security Contribution	6,096	9,090	9,090	9,197
100-5113-01-1040	Retirement Contribution	8,657	12,580	12,580	13,213
100-5113-01-1050	Unemployment Contribution	600	620	620	745
100-5113-01-1060	Worker's Compensation	1,821	2,140	2,140	3,498
100-5113-01-1080	Medical Exams	142	0	0	0
	Total Salaries & Benefits	119,060	170,375	170,375	168,180
<u>Professional Services</u>					
100-5113-02-2090	Other Professional Services	753	0	0	0
	Total Professional Services	753	0	0	0
<u>Property Services</u>					
100-5113-03-2220	Electricity	29,665	36,000	30,000	30,000
100-5113-03-2410	Motor Vehicle Repair	0	0	1,000	1,000
100-5113-03-2430	Facilities Maintenance	10,379	20,000	12,000	20,000
	Total Property Services	40,044	56,000	43,000	51,000
<u>Other Services</u>					
100-5113-04-2110	Marketing/Promotion	1,303	2,500	2,000	2,500
100-5113-04-2700	Property Insurance	12,988	13,250	13,000	13,250
100-5113-04-2720	Advertising	0	0	0	0
100-5113-04-2730	Printing & Binding	714	750	519	750
100-5113-04-2750	Dues & Membership	0	0	0	0
100-5113-04-2830	Seminars & Schools	0	1,500	500	1,500
100-5113-04-9900	Credit Card Fees	1,216	2,000	2,000	2,000
	Total Other Services	16,221	20,000	18,019	20,000
<u>Supplies</u>					
100-5113-05-3010	Office Supplies	538	1,700	700	1,700
100-5113-05-3030	Employee Relations	250	250	250	350
100-5113-05-3040	Gasoline/Diesel	0	0	200	600
100-5113-05-3050	Oil/Lube	0	0	0	300
100-5113-05-3100	Other Operating Supplies	347	1,200	1,200	1,500
100-5113-05-3110	Copier Expense	2,249	5,610	3,000	5,610
100-5113-05-3115	Janitorial Supplies	2,124	3,500	3,500	5,000
100-5113-05-3120	Uniform Expense	406	500	500	500
100-5113-05-3130	Postage	886	1,000	700	1,000
	Total Supplies	6,800	13,760	10,050	16,560
<u>Other Expenditures</u>					
100-5113-06-5065	Computer Equipment/Software	0	0	0	800
100-5113-06-5090	Events	624	10,000	8,000	10,000
	Total Other Expenditures	624	10,000	8,000	10,800
	Total Civic/Community:	183,503	270,135	249,444	266,540

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Municipal Court</u>					
<u>Salaries & Benefits</u>					
100-5114-01-1010	Salaries	116,031	142,940	142,940	152,242
100-5114-01-1011	Overtime	1,047	5,000	5,000	5,000
100-5114-01-1020	Group Insurance	24,276	38,699	38,699	45,215
100-5114-01-1030	Social Security Contribution	11,622	11,310	11,310	12,029
100-5114-01-1040	Retirement Contribution	9,124	15,330	15,330	16,945
100-5114-01-1050	Unemployment Compensation	1,032	890	890	1,035
100-5114-01-1060	Worker's Compensation	268	2,500	2,500	2,862
100-5114-01-1080	Medical Exams	146	0	0	0
	Total Salaries & Benefits	163,546	216,669	216,669	235,328
<u>Professional Services</u>					
100-5114-02-2120	Legal - Court Services	3,725	4,000	4,000	6,000
100-5114-02-2180	Inmate Expenses	11,682	20,000	20,000	19,000
	Total Professional Services	15,407	24,000	24,000	25,000
<u>Property Services</u>					
100-5114-03-2430	Facilities Maintenance	2,593	3,000	3,000	3,000
	Total Property Services	2,593	3,000	3,000	3,000
<u>Other Services</u>					
100-5114-04-2700	Property Insurance	3,628	3,701	3,701	3,701
100-5114-04-2730	Printing & Binding	810	1,500	1,500	1,500
100-5114-04-2750	Dues & Membership	510	2,000	2,000	1,000
100-5114-04-2800	Jury Costs	0	150	150	150
100-5114-04-2830	Seminars & Schools	600	3,000	3,000	4,000
100-5114-04-9900	Credit Card Fees	3,540	4,400	4,400	4,400
	Total Other Services	9,088	14,751	14,751	14,751
<u>Supplies</u>					
100-5114-05-3010	Office	752	1,200	1,200	1,200
100-5114-05-3020	Books & Periodicals	0	200	200	200
100-5114-05-3030	Employee Relations	300	400	400	400
100-5114-05-3100	Other Operating Supplies	680	1,100	1,100	1,100
100-5114-05-3110	Copier Expense	1,678	2,500	2,500	2,500
100-5114-05-3130	Postage	2,602	2,700	2,700	2,700
	Total Supplies	6,012	8,100	8,100	8,100
<u>Other Expenditures</u>					
100-5114-06-5060	Furniture/Fixtures	4,100	0	0	2,500
100-5114-06-5070	Office Equipment	941	1,500	700	2,500
	Total Other Expenditures	5,040	1,500	700	5,000
<u>Capital Outlay</u>					
100-5114-17-5090	Other Capital Outlay	0	23,044	23,044	0
	Total Capital Outlay	0	23,044	23,044	0
	Total Municipal Court:	201,686	291,064	290,264	291,179

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Information Technology					
<u>Professional Services</u>					
100-5115-02-2090	NSD - Contract Services	65,084	58,500	58,500	68,500
100-5115-02-2112	Software Licenses Admin	42,747	58,100	58,100	78,024
100-5115-02-2114	Software Licenses Court	3,593	6,300	6,300	20,500
100-5115-02-2120	Software Licenses Police	45,436	58,500	58,500	47,000
100-5115-02-2123	Development Services Dev. Serv.	0	2,531	6,531	10,657
100-5115-02-2130	Software Licenses Street	269	0	0	0
100-5115-02-2160	Software Licenses Library	28,889	31,100	31,100	45,277
100-5115-02-2170	Software Licenses Fire	600	16,870	16,870	16,870
100-5115-02-2310	Software Licenses Water Admin	5,033	12,800	8,000	12,800
	Total Professional Services	191,652	244,701	243,901	299,628
<u>Other Services</u>					
100-5115-04-2310	Telephone/Internet Water Adm	6,276	6,900	6,900	6,900
100-5115-04-2330	Telephone/Internet Water Prod.	54,070	23,000	23,000	23,000
100-5115-04-2350	Telephone/Internet Sewer	5,187	3,300	3,300	3,300
100-5115-04-2710	Telephone/Internet-Council	2,649	2,900	2,900	2,900
100-5115-04-2712	Telephone/Internet Admin	11,136	11,000	11,000	11,000
100-5115-04-2713	Telephone/Internet Civic	4,753	4,600	4,600	4,600
100-5115-04-2714	Telephone/Internet Court	2,682	3,000	3,000	3,000
100-5115-04-2720	Telephone/Internet Police	51,549	33,000	33,000	33,000
100-5115-04-2722	Telephone/Internet Animal	507	500	500	500
100-5115-04-2723	Telephone/Internet Develop	4,678	4,600	4,600	4,600
100-5115-04-2730	Telephone/Internet Street	5,380	5,100	5,100	5,100
100-5115-04-2740	Telephone/Internet Garage	434	400	400	400
100-5115-04-2760	Telephone/Internet Library	16,018	15,000	15,000	15,000
100-5115-04-2761	Telephone/Internet Parks	1,422	2,000	2,000	2,000
100-5115-04-2770	Telephone/Internet EDC	6,316	6,000	6,000	6,000
	Total Other Services	173,057	121,300	121,300	121,300
<u>Supplies</u>					
100-5115-05-3100	Other Operating Supplies	56	0	0	0
	Total Supplies	56	0	0	0
<u>Other Expenditures</u>					
100-5115-06-5065	Computer Equipment/Software	17,168	18,000	18,000	28,000
100-5115-06-5123	Supplies Dev. Service	246	2,000	2,000	2,000
100-5115-06-5160	Supplies - Library	154	2,000	2,000	2,000
100-5115-06-5212	Supplies/Admin	4,121	2,500	2,500	2,500
100-5115-06-5214	Computer Supplies Court	0	2,000	2,000	2,000
100-5115-06-5215	Supplies Security	0	2,000	2,000	2,000
100-5115-06-5220	Supplies Police	6,057	6,000	6,000	6,000
100-5115-06-5230	Supplies Street	2,370	2,000	2,000	2,000
100-5115-06-5270	Computer Supplies Fire	222	2,000	2,000	2,000
100-5115-06-5310	Supplies Water Admin	639	2,000	2,000	2,000
	Total Other Expenditures	30,977	40,500	40,500	50,500
	Total Information Technology:	395,742	406,501	405,701	471,428

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Police Department					
<u>Salaries & Benefits</u>					
100-5120-01-1010	Salaries	1,597,983	1,910,544	1,910,544	2,003,363
100-5120-01-1011	Overtime	69,513	75,000	75,000	75,000
100-5120-01-1020	Group Insurance	289,549	376,837	376,837	403,198
100-5120-01-1030	Social Security Contribution	137,262	152,819	152,819	153,295
100-5120-01-1040	Retirement Contribution	182,254	209,636	209,636	220,225
100-5120-01-1050	Unemployment Compensation	9,266	7,664	7,664	7,454
100-5120-01-1060	Worker's Compensation	31,869	63,550	63,550	69,448
100-5120-01-1080	Medical Exams	1,735	0	0	3,000
	Total Salaries & Benefits	2,319,433	2,796,050	2,796,050	2,934,982
<u>Professional Services</u>					
100-5120-02-2090	Other Professional Services	5,136	7,000	7,000	7,000
100-5120-02-2100	Mobile Data Service	17,154	20,000	20,000	20,000
100-5120-02-2180	Inmate Expenses	4,720	6,000	6,000	6,000
	Total Professional Services	27,010	33,000	33,000	33,000
<u>Property Services</u>					
100-5120-03-2210	Natural Gas	1,102	1,200	1,200	1,200
100-5120-03-2220	Electricity	18,381	19,000	19,000	19,000
100-5120-03-2410	Motor Vehicle Repair	20,043	40,000	40,000	40,000
100-5120-03-2420	Equipment Repair	902	1,000	1,000	1,000
100-5120-03-2430	Facilities Maintenance	22,967	22,000	22,000	22,000
	Total Property Services	63,395	83,200	83,200	83,200
<u>Other Services</u>					
100-5120-04-2700	Property Insurance	26,724	30,000	28,000	30,000
100-5120-04-2720	Advertising	239	500	500	500
100-5120-04-2750	Dues & Membership	446	500	700	500
100-5120-04-2830	Seminars & Schools	5,513	12,000	12,000	12,000
	Total Other Services	32,923	43,000	41,200	43,000
<u>Supplies</u>					
100-5120-05-3010	Office	4,936	7,000	5,750	7,000
100-5120-05-3020	Books & Periodicals	0	500	500	500
100-5120-05-3030	Employee Relations	3,100	4,400	3,100	4,400
100-5120-05-3040	Gasoline/Diesel	43,128	55,000	50,000	55,000
100-5120-05-3050	Oil/Lube	2,337	3,000	3,000	3,500
100-5120-05-3080	Uniform Expense	9,087	10,000	10,000	10,000
100-5120-05-3100	Other Operating Supplies	7,562	6,500	6,500	6,500
100-5120-05-3110	Copier Expense	5,360	5,500	5,500	5,500
100-5120-05-3130	Postage	1,088	1,800	1,800	1,800
	Total Supplies	76,598	93,700	86,150	94,200
<u>Detective</u>					
100-5120-16-2190	Undercover	837	1,000	1,000	1,000
100-5120-16-3160	Fingerprint/Invest. Supplies	876	1,500	1,500	1,500
100-5120-16-3170	Range Supplies	1,703	2,500	2,500	3,000
	Total Detective	3,416	5,000	5,000	5,500
<u>Other Expenditures</u>					
100-5120-06-5050	Vehicle	47,899	90,000	90,000	105,000
100-5120-06-5065	Computer Equipment/Software	306	0	0	0
	Total Other Expenditures	48,205	90,000	90,000	105,000
<u>Capital Outlay</u>					
100-5120-17-5090	Other Capital Outlay	27,250	750,000	750,000	0
	Total Capital Outlay	27,250	750,000	750,000	0
	Total Police:	2,598,230	3,893,950	3,884,600	3,298,882

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Animal Control</u>					
<u>Salaries & Benefits</u>					
100-5122-01-1010	Salaries	31,598	33,220	33,220	34,791
100-5122-01-1011	Overtime	1,413	2,500	2,500	2,500
100-5122-01-1020	Group Insurance	7,284	7,828	7,828	14,000
100-5122-01-1030	Social Security Contribution	2,479	2,730	2,730	2,853
100-5122-01-1040	Retirement Contribution	3,527	3,780	3,780	4,098
100-5122-01-1050	Unemployment Compensation	235	210	210	210
100-5122-01-1060	Worker's Compensation	977	2,040	2,040	2,379
	Total Salaries & Benefits	47,512	52,308	52,308	60,831
<u>Professional Services</u>					
100-5122-02-2140	Veterinarian Expenses	0	2,200	200	1,200
	Total Professional Services	0	2,200	200	1,200
<u>Property Services</u>					
100-5122-03-2220	Electricity	1,930	3,500	3,500	3,500
100-5122-03-2410	Motor Vehicle Repair	650	2,000	500	2,000
100-5122-03-2420	Equipment Repair	0	100	100	100
100-5122-03-2430	Facilities Maintenance	2,479	2,500	3,000	3,000
	Total Property Services	5,059	8,100	7,100	8,600
<u>Other Services</u>					
100-5122-04-2700	Property Insurance	174	250	250	300
100-5122-04-2830	Seminars & Schools	(41)	300	300	300
	Total Other Services	132	550	550	600
<u>Supplies</u>					
100-5122-05-3010	Office	80	250	250	250
100-5122-05-3030	Employee Relations	100	100	100	100
100-5122-05-3040	Gasoline/Diesel	1,435	2,100	2,500	2,500
100-5122-05-3050	Oil/Lube	36	200	200	200
100-5122-05-3080	Uniform Expense	165	300	300	300
100-5122-05-3100	Other Operating Supplies	984	3,000	3,000	3,000
	Total Supplies	2,800	5,950	6,350	6,350
	Total Animal Control:	55,504	69,108	66,508	77,581

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Development Services</u>					
<u>Salaries & Benefits</u>					
100-5123-01-1010	Salaries	110,469	103,300	103,300	297,702
100-5123-01-1011	Overtime	5,072	1,000	1,000	1,000
100-5123-01-1020	Group Insurance	16,852	24,835	24,835	26,186
100-5123-01-1030	Social Security Contribution	8,525	7,955	7,955	8,380
100-5123-01-1040	Retirement Contribution	8,674	11,017	11,017	12,039
100-5123-01-1050	Unemployment Compensation	1,111	620	620	620
100-5123-01-1060	Worker's Compensation	933	1,130	1,130	1,130
100-5123-01-1080	Medical Exams	329	0	0	0
	Total Salaries & Benefits	151,966	149,857	149,857	347,058
<u>Professional Services</u>					
100-5123-02-2050	Junk Vehicles	230	600	600	600
100-5123-02-2055	Filing Fees	182	1,000	1,300	1,500
100-5123-02-2090	Other Professional Services	264,446	123,170	370,000	200,000
100-5123-02-2100	Demolition/Cleanup	8,818	30,000	20,000	30,000
	Total Professional Services	273,676	154,770	391,900	232,100
<u>Property Services</u>					
100-5123-03-2410	Motor Vehicle Repair	3,508	1,600	500	1,600
	Total Property Services	3,508	1,600	500	1,600
<u>Other Services</u>					
100-5123-04-2700	Property Insurance	1,350	1,500	1,500	1,500
100-5123-04-2720	Advertising	925	1,000	1,000	1,000
100-5123-04-2730	Printing & Binding	714	750	519	750
100-5123-04-2750	Dues & Membership	205	500	500	500
100-5123-04-2751	Certification / License	69	700	300	700
100-5123-04-2830	Seminars & Schools	1,653	5,000	3,500	5,000
100-5123-04-9900	Credit Card Fees	4,697	5,000	6,000	6,000
	Total Other Services	9,613	14,450	13,319	15,450
<u>Supplies</u>					
100-5123-05-3010	Office	2,107	2,000	1,000	2,000
100-5123-05-3030	Employee Relations	250	250	200	350
100-5123-05-3040	Gasoline/Diesel	563	3,000	2,000	3,000
100-5123-05-3050	Oil/Lube	58	250	250	250
100-5123-05-3080	Uniform Expense	150	250	250	250
100-5123-05-3100	Other Operating Supplies	2,218	1,200	500	1,200
100-5123-05-3110	Copier Expense	1,557	1,300	1,300	3,000
100-5123-05-3130	Postage	713	1,000	1,000	2,000
	Total Supplies	7,616	9,250	6,500	12,050
<u>Other Expenditures</u>					
100-5123-06-5060	Furniture/Fixtures	0	1,000	0	2,500
	Total Other Expenditures	0	1,000	0	2,500
	Total Development Services:	446,380	330,927	562,076	610,758

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Public Works - Street</u>					
<u>Salaries & Benefits</u>					
100-5130-01-1010	Salaries	96,601	148,880	148,880	183,881
100-5130-01-1011	Overtime	3,737	1,600	1,600	1,600
100-5130-01-1020	Group Insurance	30,253	52,288	52,288	71,778
100-5130-01-1030	Social Security Contribution	6,872	11,510	11,510	14,109
100-5130-01-1040	Retirement Contribution	10,749	15,910	15,910	20,269
100-5130-01-1050	Unemployment Compensation	686	1,240	1,240	1,449
100-5130-01-1060	Worker's Compensation	6,503	12,940	12,940	14,054
	Total Salaries & Benefits	155,402	244,368	244,368	307,139
<u>Professional Services</u>					
100-5130-02-2089	Street Resurfacing	165,449	169,080	169,080	0
100-5130-02-2090	Other Professional Services	38,772	35,000	0	30,000
100-5130-02-2090.01	Professional Services-TIRZ 1	1,085	0	0	0
100-5130-02-2090.02	Professional Services-TIRZ 2	12,866	0	0	0
	Total Professional Services	218,172	204,080	169,080	30,000
<u>Property Services</u>					
100-5130-03-2210	Natural Gas	990	1,100	1,100	1,100
100-5130-03-2220	Electricity	3,018	3,400	3,400	3,500
100-5130-03-2410	Motor Vehicle Repair	6,154	7,500	7,500	7,500
100-5130-03-2420	Equipment Repair	17,115	25,558	42,300	11,500
100-5130-03-2430	Facilities Maintenance	11,190	14,000	10,000	10,000
100-5130-03-2440	Street/Drainage Maintenance	17,903	50,000	40,000	50,000
	Total Property Services	56,368	101,558	104,300	83,600
<u>Other Services</u>					
100-5130-04-2700	Property Insurance	12,252	14,000	14,000	14,000
100-5130-04-2720	Advertising	524	0	358	0
100-5130-04-2830	Seminars & Schools	1,000	1,200	0	1,200
100-5130-04-2840	Fees/Licenses	0	200	0	1,000
	Total Other Services	13,775	15,400	14,358	16,200
<u>Supplies</u>					
100-5130-05-3010	Office	1,163	750	750	750
100-5130-05-3030	Employee Relations	500	500	500	500
100-5130-05-3040	Gasoline/Diesel	14,612	18,000	19,200	20,000
100-5130-05-3050	Oil/Lube	839	800	1,000	800
100-5130-05-3060	Tools And Equipment	2,417	4,000	3,500	4,000
100-5130-05-3070	Traffic Signs/Paint	7,024	5,000	2,000	5,000
100-5130-05-3080	Uniform Expense	3,706	2,700	4,000	3,000
100-5130-05-3090	Street Lights	91,417	102,714	102,714	115,714
100-5130-05-3100	Other Operating Supplies	1,957	4,200	5,000	4,200
100-5130-05-3110	Street Materials	22,106	25,000	16,000	25,000
100-5130-05-3120	Consumables	714	1,000	1,000	1,000
100-5130-05-3125	Safety	435	350	1,000	350
	Total Supplies	146,891	165,014	156,664	180,314
	Total Public Works - Street:	590,608	730,420	688,770	617,253

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Public Works - Airport</u>					
<u>Professional Services</u>					
100-5131-02-2090	Other Professional Services	5,203	12,600	12,600	11,000
	Total Professional Services	5,203	12,600	12,600	11,000
<u>Property Services</u>					
100-5131-03-2220	Electricity	14,587	16,156	16,156	16,156
100-5131-03-2420	Routine Airport Maintenance	24,981	12,000	12,000	12,000
100-5131-03-2425	AWOS Maintenance Contract	5,966	6,000	6,000	6,000
100-5131-03-2430	Facilities Maintenance	5,245	5,000	5,000	5,000
100-5131-03-2435	Services -FBO Manager	54,378	50,200	50,200	60,000
100-5131-03-2440	K Hangar Agreement	0	42,000	42,000	42,000
	Total Property Services	105,157	131,356	131,356	141,156
<u>Other Services</u>					
100-5131-04-2700	Property Insurance	8,325	8,624	8,624	8,624
100-5131-04-2710	Telephone	683	1,500	1,500	1,500
100-5131-04-2840	Licenses/Permits	210	220	220	220
	Total Other Services	9,218	10,344	10,344	10,344
<u>Supplies</u>					
100-5131-05-3100	Other Operating Supplies	582	1,000	1,000	1,000
	Total Supplies	582	1,000	1,000	1,000
<u>Capital Outlay</u>					
100-5131-17-5090	Other Capital Outlay	54,157	132,024	132,024	0
	Total Capital Outlay	54,157	132,024	132,024	0
	Total Public Works - Airport:	174,316	287,324	287,324	163,500
<u>Public Works - Garage</u>					
<u>Property Services</u>					
100-5140-03-2210	Natural Gas	2,251	2,600	2,600	2,600
100-5140-03-2220	Electricity	1,229	1,650	1,650	2,000
100-5140-03-2410	Motor Vehicle Repair	0	1,000	1,000	1,000
100-5140-03-2420	Equipment Repair	0	600	600	600
100-5140-03-2430	Facilities Maintenance	632	1,000	1,000	1,000
	Total Property Services	4,112	6,850	6,850	7,200
<u>Other Services</u>					
100-5140-04-2700	Property Insurance	1,550	1,650	1,600	1,650
	Total Other Services	1,550	1,650	1,600	1,650
<u>Supplies</u>					
100-5140-05-3040	Gasoline/Diesel	155	500	500	500
100-5140-05-3060	Tools And Equipment	784	800	800	800
100-5140-05-3080	Uniform Expense	599	600	600	600
100-5140-05-3100	Other Operating Supplies	350	1,200	1,000	1,200
100-5140-05-3120	Consumables	48	200	200	200
100-5140-05-3125	Safety	0	50	50	50
	Total Supplies	1,936	3,350	3,150	3,350
<u>Capital Outlay</u>					
100-5140-17-5090	Other Capital Outlay	98,703	0	0	0
	Total Capital Outlay	98,703	0	0	0
	Total Public Works - Garage:	106,302	11,850	11,600	12,200

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Library					
<u>Salaries & Benefits</u>					
100-5160-01-1010	Salaries	200,822	227,890	227,890	251,073
100-5160-01-1011	Overtime	1,641	1,500	1,500	1,500
100-5160-01-1020	Group Insurance	35,986	31,407	31,407	47,416
100-5160-01-1030	Social Security Contribution	20,739	17,550	17,550	18,283
100-5160-01-1040	Retirement Contribution	21,581	24,240	24,240	26,265
100-5160-01-1050	Unemployment Compensation	1,477	1,660	1,660	1,660
100-5160-01-1060	Worker's Compensation	1,450	1,190	1,190	1,314
100-5160-01-1080	Medical Exams	109	0	0	0
	Total Salaries & Benefits	283,805	305,437	305,437	347,511
<u>Professional Services</u>					
100-5160-02-2090	Collection Services	1,092	2,000	2,000	2,000
100-5160-02-2091	Other Professional Services	12,804	0	0	0
	Total Professional Services	13,895	2,000	2,000	2,000
<u>Property Services</u>					
100-5160-03-2220	Electricity	12,979	13,855	13,855	13,855
100-5160-03-2420	Equipment Repair	1,060	1,500	1,500	1,500
100-5160-03-2430	Facilities Maintenance	13,808	8,500	8,500	8,500
	Total Property Services	27,846	23,855	23,855	23,855
<u>Other Services</u>					
100-5160-04-2700	Property Insurance	16,941	17,280	17,280	17,280
100-5160-04-2720	Craft Supplies	978	1,200	1,200	1,500
100-5160-04-2730	Printing & Binding	0	0	0	2,000
100-5160-04-2750	Dues & Membership	346	700	700	700
100-5160-04-2830	Seminars & Schools	0	4,000	4,000	4,000
100-5160-04-2900	Memorial Expenditures	7,125	1,000	1,000	1,000
100-5160-04-2910	Programming	8,285	8,000	8,000	10,000
100-5160-04-9900	Credit Card Fees	298	500	500	500
	Total Other Services	33,972	32,680	32,680	36,980
<u>Supplies</u>					
100-5160-05-3010	Office	2,270	3,400	3,400	4,000
100-5160-05-3020	Books & Periodicals	54,177	50,000	50,000	55,000
100-5160-05-3021	Book Replacements	(304)	0	0	0
100-5160-05-3030	Employee Relations	600	650	650	650
100-5160-05-3080	Cleaning Supplies	3,166	4,000	4,000	4,000
100-5160-05-3100	Other Operating Supplies	8,943	8,500	8,500	8,500
100-5160-05-3110	Copier Expense	2,821	5,000	5,000	5,000
100-5160-05-3130	Postage	5,522	6,800	6,800	6,800
	Total Supplies	77,195	78,350	78,350	83,950
<u>Other Expenditures</u>					
100-5160-06-5060	Furniture/Fixtures	5,937	2,000	2,000	2,000
100-5160-06-5070	Office Equipment	0	0	0	2,800
	Total Other Expenditures	5,937	2,000	2,000	4,800
<u>Capital Outlay</u>					
100-5160-17-5090	Other Capital Outlay	35,649	0	0	0
	Total Capital Outlay	35,649	0	0	0
	Total Library:	478,300	444,322	444,322	499,096

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Cemetery / Parks</u>					
<u>Salaries & Benefits</u>					
100-5161-01-1010	Salaries	197,134	231,510	231,510	225,000
100-5161-01-1011	Overtime	5,920	9,000	9,000	10,000
100-5161-01-1020	Group Insurance	45,126	66,982	66,982	76,792
100-5161-01-1030	Social Security Contribution	16,911	18,400	18,400	18,400
100-5161-01-1040	Retirement Contribution	22,350	21,050	21,050	25,680
100-5161-01-1050	Unemployment Compensation	1,236	2,070	2,070	2,070
100-5161-01-1060	Worker's Compensation	7,466	9,110	9,110	9,110
100-5161-01-1080	Medical Exams	153	0	0	0
	Total Salaries & Benefits	296,295	358,122	358,122	367,052
<u>Professional Services</u>					
100-5161-02-2090	Other Professional Services	33,064	45,180	65,420	94,000
	Total Professional Services	33,064	45,180	65,420	94,000
<u>Property Services</u>					
100-5161-03-2210	Natural Gas	543	1,000	1,000	1,000
100-5161-03-2220	Electricity	9,075	10,000	11,000	11,000
100-5161-03-2410	Motor Vehicle Repair	2,659	4,000	1,500	3,000
100-5161-03-2420	Equipment Repair	5,625	7,000	3,500	7,000
100-5161-03-2430	Facilities Maintenance	29,247	20,000	20,000	20,000
	Total Property Services	47,149	42,000	37,000	42,000
<u>Other Services</u>					
100-5161-04-2442	Splash Pad Expense	0	0	0	2,147
100-5161-04-2700	Property Insurance	6,072	6,200	6,100	11,200
100-5161-04-2830	Seminars & Schools	203	0	0	0
	Total Other Services	6,275	6,200	6,100	13,347
<u>Supplies</u>					
100-5161-05-3030	Employee Relations	500	500	500	700
100-5161-05-3040	Gasoline/Diesel	8,971	13,000	15,000	15,000
100-5161-05-3050	Oil/Lube	409	500	500	500
100-5161-05-3060	Tools And Equipment	1,797	5,000	3,500	3,500
100-5161-05-3080	Uniform Expense	2,874	2,600	4,000	3,500
100-5161-05-3100	Other Operating Supplies	2,300	5,000	5,000	5,000
100-5161-05-3110	Materials	587	2,500	1,500	2,500
100-5161-05-3120	Consumables	1,986	4,500	2,000	4,000
100-5161-05-3125	Safety	263	500	350	500
100-5161-05-3130	Christmas Decorations	0	20,000	20,000	20,000
	Total Supplies	19,688	54,100	52,350	55,200
<u>Capital Outlay</u>					
100-5161-17-5090	Other Capital Outlay	197,784	168,735	72,000	50,000
	Total Capital Outlay	197,784	168,735	72,000	50,000
	Total Cemetery/Parks:	600,255	674,337	590,992	621,599

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Sports Park					
<u>Professional Services</u>					
100-5162-02-2090	Professional Services	87,015	3,000	5,500	3,000
	Total Professional Services	87,015	3,000	5,500	3,000
<u>Capital Outlay</u>					
100-5162-17-5090	Other Capital Outlay	0	52,000	52,000	0
	Total Capital Outlay	0	52,000	52,000	0
<u>Facility Maintenance</u>					
100-5162-18-2406	Equipment Maintenance	45	700	300	700
100-5162-18-2407	Fuel	0	250	250	750
100-5162-18-2410	Utilities	12,362	12,000	12,000	12,000
100-5162-18-2414	Vehicle Maintenance	1,235	1,200	1,200	1,200
100-5162-18-2415	Facilities Maintenance	2,191	7,000	7,000	7,000
100-5162-18-2416	Field Play / Maintenance	2,722	4,000	2,000	4,000
100-5162-18-2499	Operating Supplies	489	1,000	1,000	1,000
	Total Facility Maintenance	19,044	26,150	23,750	26,650
	Total Sports Park:	106,060	81,150	81,250	29,650

GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Fire Department					
<u>Salaries & Benefits</u>					
100-5170-01-1010	Salaries	753,309	711,980	711,980	750,319
100-5170-01-1011	Overtime	73,390	10,000	10,000	60,000
100-5170-01-1020	Group Insurance	112,685	137,819	137,819	146,537
100-5170-01-1030	Social Security Contribution	60,720	55,230	55,230	63,137
100-5170-01-1040	Retirement Contribution	70,396	63,330	63,330	76,518
100-5170-01-1050	Unemployment Compensation	5,785	2,900	2,900	2,900
100-5170-01-1060	Worker's Compensation	22,662	40,450	40,450	50,071
100-5170-01-1080	Medical Exams	302	0	0	0
	Total Salaries & Benefits	1,099,249	1,021,709	1,021,709	1,149,481
<u>Property Services</u>					
100-5170-03-2210	Natural Gas	2,959	3,000	3,000	5,500
100-5170-03-2220	Electricity	14,455	15,000	15,000	22,000
100-5170-03-2411	Fire Truck Repair	84,405	55,000	55,000	80,000
100-5170-03-2420	Equipment Repair	814	3,000	3,000	3,000
100-5170-03-2421	Fire Equipment Repair	15,562	20,000	20,000	20,000
100-5170-03-2430	Facilities Maintenance	10,073	11,000	11,000	41,000
	Total Property Services	128,269	107,000	107,000	171,500
<u>Other Services</u>					
100-5170-04-2700	Property Insurance	33,098	32,742	32,742	39,742
100-5170-04-2750	Dues & Membership	2,555	3,500	3,500	3,500
100-5170-04-2760	Medical Services	0	7,000	7,000	7,000
100-5170-04-2830	Seminars & Schools	3,938	8,000	8,000	8,000
100-5170-04-2840	Fees & Permits	3,270	3,200	3,200	3,200
100-5170-04-2860	Volunteer Firefighter Pay	53,924	52,920	52,920	52,920
	Total Other Services	97,006	107,362	107,362	114,362
<u>Supplies</u>					
100-5170-05-3010	Office	3,434	1,500	1,500	1,500
100-5170-05-3020	Books & Periodicals	476	500	500	500
100-5170-05-3030	Employee Relations	1,500	1,700	1,700	1,700
100-5170-05-3040	Gasoline/Diesel	18,018	20,000	20,000	23,000
100-5170-05-3050	Oil/Lube	566	500	500	500
100-5170-05-3080	Uniform Expense	4,819	5,000	5,000	5,000
100-5170-05-3082	Bunker Gear And Cleaning	8,091	20,000	20,000	20,000
100-5170-05-3100	Medical Supplies	5,215	6,000	6,000	6,000
100-5170-05-3102	Other Fire Supplies	11,867	25,000	25,000	25,000
100-5170-05-3130	Postage	757	1,100	1,100	1,100
	Total Supplies	54,744	81,300	81,300	84,300
<u>Other Expenditures</u>					
100-5170-06-5060	Furniture/Fixtures	0	1,000	1,000	1,000
100-5170-06-5070	Other Emergency Equipment	39,006	29,000	29,000	191,000
	Total Other Expenditures	39,006	30,000	30,000	192,000
<u>Capital Outlay</u>					
100-5170-17-5090	Other Capital Outlay	305,514	1,689,131	1,689,131	275,000
	Total Capital Outlay	305,514	1,689,131	1,689,131	275,000
	Total Fire:	1,723,789	3,036,502	3,036,502	1,986,643

**GENERAL FUND - 100
FISCAL YEAR 2023 ADOPTED BUDGET**

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Emergency Management</u>					
<u>Salaries & Benefits</u>					
100-5177-01-1010	Salaries	11,875	10,000	10,000	10,000
100-5177-01-1030	Social Security Contribution	0	770	770	770
100-5177-01-1040	Retirement Contribution	0	1,060	1,060	1,099
	Total Salaries & Benefits	11,875	11,830	11,830	11,869
<u>Other Services</u>					
100-5177-04-5000	Emergency Mgmt. Services	5,552	20,000	20,000	20,000
	Total Other Services	5,552	20,000	20,000	20,000
	Total Emergency Management:	17,427	31,830	31,830	31,869
<u>Non-Operational</u>					
<u>Grants</u>					
100-5190-06-5110	CDBG SIDEWALK 082 - Phase 1	108,584	0	0	0
100-5190-06-5110.01	CDBG SIDEWALK 082 - Phase 2	39,375	0	0	0
100-5190-06-5115	COMP PLAN (CDBG 9004)	47,125	0	0	0
100-5190-06-5120	FEMA Sports Park	240,445	0	0	0
100-5190-13-5708	GLO FEMA DRS 220028	119,063	0	0	0
	Total Grants	554,591	0	0	0
	Total Non-Operating:	554,591	0	0	0
	TOTAL EXPENDITURES:	9,315,690	11,721,800	11,783,160	10,271,386

DEBT SERVICE FUND

The Debt Service Fund, also known as the interest and sinking fund, is established by ordinance and accounts for the issuance of debt and provides for the payment of debt, including principal, and interest as payments become due. In the Debt Service Fund, an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements. The City of Cleveland has no general obligation legal debt limit other than a ceiling on the tax rate specified by the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than which can be serviced by a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate.

FISCAL YEAR 2023 ADOPTED BUDGET

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
REVENUES:				
Property Taxes	1,205,252	1,219,633	1,283,356	1,431,172
Interest	1,156	1,500	1,566	1,500
Transfers and Contributions	366,392	0	0	0
Total Revenues:	\$1,572,800	\$1,221,133	\$1,284,922	\$1,432,672
EXPENDITURES:				
Debt Service	1,239,310	1,221,133	1,216,133	1,432,672
Total Expenses:	\$1,239,310	\$1,221,133	\$1,216,133	\$1,432,672
Rev Over/(Under) Exp	333,490	0	68,789	0
Fund Balance - Beginning		622,532	622,532	691,321
Fund Balance - Ending	\$622,532	\$622,532	\$691,321	\$691,321
Reserve Requirement (25%)		305,283	304,033	358,168
Excess/(Deficit)		317,249	387,287	333,153

Based on the approved values, the budget carries a debt service (I&S) tax rate of 24.79 cents (\$0.2479) per \$100 assessed valuation. This is \$0.00420 decrease from fiscal year 2022 adopted rate (tax year 2021) of \$0.2521 per \$100 assessed valuation, due to the calculated levy required to secure the annual obligation backed by taxes. The reduction in debt service tax rate allows the budget to hold the maintenance and operating (M&O) tax rate while lowering the overall combined rate. The budget adopts a maintenance and operations (M&O) tax rate of \$0.4671 per \$100 assessed valuation, a \$0.03580 decreased from fiscal year 2022 adopted rate (tax year 2021) of \$0.5029. The city will continue to look for ways to reducing taxes annually without reducing services. Staff and council are committed to reducing taxpayer burden as new development will assist in improving this opportunities. The following is the detail on the adopted tax rate:

Fiscal Year 2023 Proposed Tax Rate / Tax Year 2022

Debt Service (I&S) Rate	\$0.247900
Maintenance & Operating (M&O) Rate	\$0.467100
Total Proposed Tax Rate	\$0.715000

Fiscal Year 2022-2023:

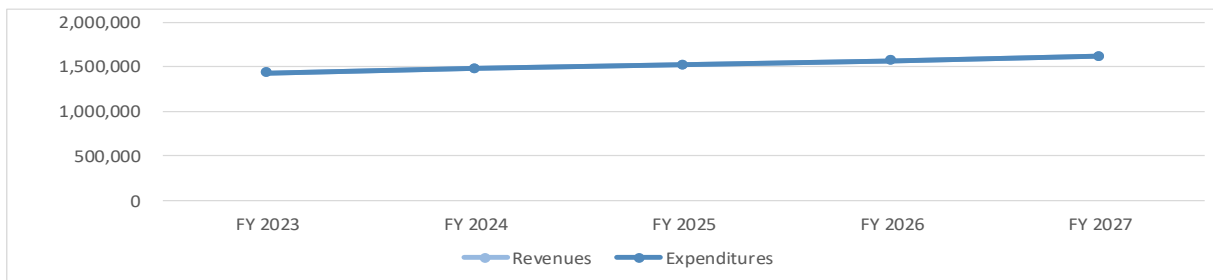
For fiscal year 2023, the adopted debt service (I&S) is estimate to collect \$1,367,829 at a 96% for the year. The interest and sinking at \$63,343 in current property tax with total debt service property tax, current and other at \$1,431,172. Debt service revenues includes limited in interest income at \$1,500 and no proposed transfers or contributions for total revenues at \$1,432,672. For fiscal years 2023 through 2027, forecast that the funds are sustainable under following status:

- The proposed exceeds reserve policy guidelines.
- The multi-year projection is stating no tax rate increase and plan for those years without the need to increase the interest and sinking tax rate.
- Future bond capacity expands/improves over time.

MULTI-YEAR PLAN

It is projected that Fund 500 will maintain a balanced or positive reserve budget for fiscal years ending 2023 through 2027 with additional debt capacity. The plan consists of maintaining annual debt payment on outstanding obligations as well as the use of improved capacity detailed below. The following five-year plan and chart is provided for planning purposes only, as the budget is adopted by the Council annually, therefore the projection detailed below does not restrain future councils to this plan:

	FY 2023 ADOPTED	FY 2024 PROJECTED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED
Property Taxes	1,431,172	1,474,107	1,518,330	1,563,880	1,610,797
Interest	1,500	1,530	1,561	1,592	1,624
Total Revenues	\$1,432,672	\$1,475,637	\$1,519,891	\$1,565,472	\$1,612,420
2013 Refunding	583,456	582,213	585,013	581,828	0
2017 Airport	200,409	200,053	199,536	198,850	197,982
2021 C/O Bond	432,445	431,283	433,589	431,864	433,608
Tax Note 2022	201,361	201,362	201,362	201,362	201,632
Future Bond Capacity	0	45,427	84,785	135,650	762,962
Fiscal Agent Fees	15,000	15,300	15,606	15,918	16,236
Total Expenditures	\$1,432,672	\$1,475,637	\$1,519,891	\$1,565,472	\$1,612,420



TAX RATE DISTRIBUTION HISTORY

<u>FISCAL YEAR</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE</u>	<u>TOTAL TAX RATE</u>
2012	0.47200	0.21300	0.68500
2013	0.48310	0.29690	0.78000
2014	0.50230	0.27770	0.78000
2015	0.53950	0.24050	0.78000
2016	0.54200	0.23800	0.78000
2017	0.56568	0.20432	0.77000
2018	0.53568	0.23432	0.77000
2019	0.54450	0.22550	0.77000
2020	0.54450	0.22550	0.77000
2021	0.50280	0.25720	0.76000
2022	0.50290	0.25210	0.75500



**DEBT SERVICE FUND - 500
FISCAL YEAR 2023 ADOPTED BUDGET**

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Revenues					
<u>Property Taxes</u>					
500-4000-01-0801	Current Taxes	1,153,421	1,156,290	1,215,890	1,367,829
500-4000-01-0802	Delinquent Taxes	25,417	37,179	37,179	37,179
500-4000-01-0803	P & I / Attorney Fees	26,414	26,164	30,287	26,164
	Total Property Taxes	1,205,252	1,219,633	1,283,356	1,431,172
<u>Interest</u>					
500-4000-10-894	Interest Income	1,156	1,500	1,350	1,500
	Total Interest	1,156	1,500	1,566	1,500
<u>Non-Operating</u>					
500-4000-99-1000	Contributions	0	0	0	0
500-4000-99-9900	Transfer In	360,957	0	0	0
	Total Non-Operating	366,392	0	0	0
	TOTAL REVENUES:	1,572,800	1,221,133	1,284,922	1,432,672

Expenditures

<u>Financial Obligations</u>					
500-5510-11-4011	Tax Bond Retirement	935,000	930,000	930,000	1,168,810
500-5510-11-4051	Tax Bond Interest	239,195	276,133	276,133	248,862
500-5510-11-4060	Bond Issuance Cost	10,000	0	0	0
500-5510-11-4071	Fiscal Agent Fees	7,760	15,000	10,000	15,000
500-5510-11-4075	Debt Issuance Costs	0	0	0	0
500-5510-11-5500	Proceeds of Debt Issuance	0	0	0	0
500-5510-11-6500	PMT Refund'g Bond Escrow Agent	0	0	0	0
500-5510-99-1100	Escrow Payment - Refunding	0	0	0	0
500-5510-99-8701	Transfer Out - Bond Proceeds	47,355	0	0	0
	Total Financial Obligations	1,239,310	1,221,133	1,216,133	1,432,672
	TOTAL EXPENDITURES:	1,239,310	1,221,133	1,216,133	1,432,672

FY2023 ANNUAL DEBT REQUIREMENTS

Municipal Bonds	Principal	Interest	Total
Debt Service			
GO Refunding Bond, Series 2013	540,000	43,456	583,456
Series 2017 Airport Hangers	175,000	25,409	200,409
C/O Series 2021	285,000	147,445	432,445
Tax Note 2022	168,810	32,552	201,362
	1,168,810	248,862	1,417,672

Economic Development			
GO Refunding Bond, Series 2019	160,000	34,320	194,320
	160,000	34,320	194,320

Water / Sewer			
GO Refunding Bond, Series 2021	215,000	80,400	295,400
Series 2017 Water Projects	115,000	50,441	165,441
	330,000	130,841	460,841

Total Tax-Backed: 1,658,810 414,023 2,072,833

Revenue Bonds	Principal	Interest	Total
Water / Sewer			
2021 Water & Sewer Revenue Bonds	95,000	49,148	144,148
	95,000	49,148	144,148

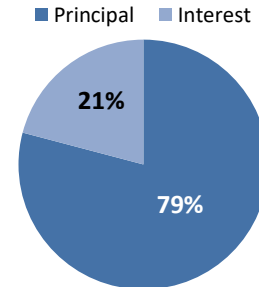
Bond Type	Principal	Interest	Total
Total Tax-Backed	1,658,810	414,023	2,072,833
Total Revenue Bond	95,000	49,148	144,148

Grand Total Obligations: \$1,753,810 \$463,172 \$2,216,981

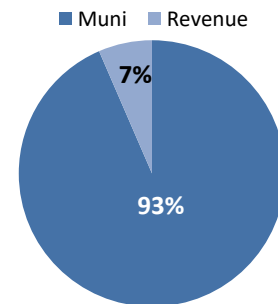
Designated Fund	Principal	Interest	Total
Debt Service Fund	1,168,810	248,862	1,417,672
Water / Sewer Fund	425,000	179,989	604,989
EDC Fund	160,000	34,320	194,320
	1,753,810	463,172	2,216,981

Total Tax-Backed from Other Resources: 490,000 165,161 655,161

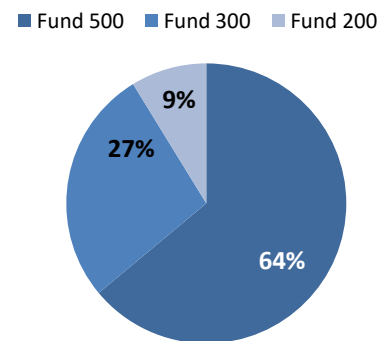
Total Obligations



Bond Type

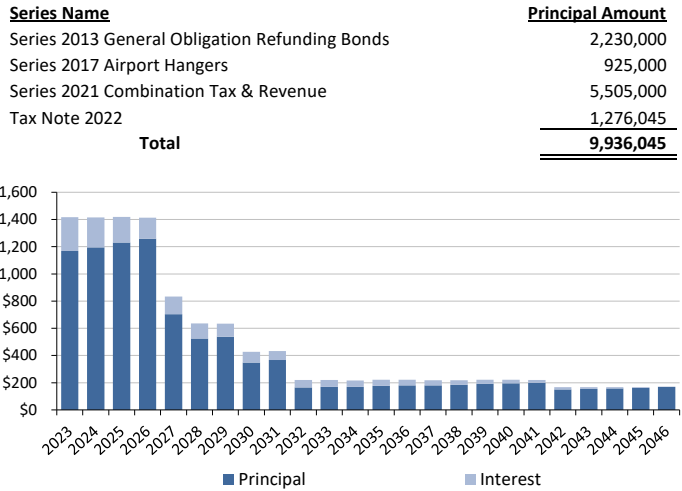


Designated Fund



GENERAL LONG-TERM DEBT
GOVERNMENTAL DEBT MATURITY SCHEDULE

Fiscal Year	Principal	Interest	Total
FY2023	1,168,810	248,862	1,417,672
FY2024	1,195,616	219,295	1,414,911
FY2025	1,231,282	188,217	1,419,500
FY2026	1,258,311	155,593	1,413,904
FY2027	704,205	128,746	832,951
FY2028	525,218	111,157	636,376
FY2029	537,603	96,148	633,751
FY2030	348,750	79,045	427,795
FY2031	367,500	64,720	432,220
FY2032	165,000	55,514	220,514
FY2033	168,750	51,759	220,509
FY2034	168,750	48,174	216,924
FY2035	176,250	44,724	220,974
FY2036	180,000	41,161	221,161
FY2037	180,000	37,561	217,561
FY2038	183,750	33,924	217,674
FY2039	191,250	30,174	221,424
FY2040	195,000	26,067	221,067
FY2041	198,750	21,638	220,388
FY2042	150,000	17,620	167,620
FY2043	153,750	14,013	10,219
FY2044	157,500	10,219	167,719
FY2045	161,250	6,234	167,484
FY2046	168,750	2,109	170,859
Total	9,936,045	1,732,674	11,511,175



DATE	DESCRIPTION	AMOUNT ISSUED	AMOUNT		PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/23
			OUTSTANDING	PRINCIPAL		
3/1/2023	Series 2013 General Obligation	6,285,000		540,000	564,428	
9/1/2023	Refunding Bonds (GF Portion)				19,028	
	Fiscal Year Total		2,230,000	540,000	583,456	1,690,000
3/1/2023	Series 2017 Certificates	1,720,000		175,000	189,024	
9/1/2023	of Obligation (GF Portion)				11,385	
	Fiscal Year Total		925,000	175,000	200,409	750,000
3/1/2023	Series 2021 Combination Tax & Reven	5,745,000		285,000	360,860	
9/1/2023	(GF Portion)				71,585	
	Fiscal Year Total		5,505,000	285,000	432,445	5,220,000
3/1/2023	Tax Note 2022	1,276,045		168,810	201,362	
	(GF Portion)					
	Fiscal Year Total		1,276,045	168,810	201,362	1,107,235
	TOTAL	15,026,045	9,936,045	1,168,810	1,417,672	8,767,235

GENERAL LONG-TERM DEBT
GOVERNMENTAL DEBT MATURITY SCHEDULE

SERIES 2013 GENERAL OBLIGATION REFUNDING BONDS

Fiscal Year	Principal	Interest	Total
FY2023	540,000	43,456	583,456
FY2024	550,000	32,213	582,213
FY2025	565,000	20,013	585,013
FY2026	575,000	6,828	581,828
FY2027			
FY2028			
FY2029			
FY2030			
FY2031			
FY2032			
FY2033			
FY2034			
FY2035			
FY2036			
FY2037			
FY2038			
FY2039			
FY2040			
FY2041			
FY2042			
FY2043			
FY2044			
FY2045			
FY2046			
Total	2,230,000	102,510	2,332,510

SERIES 2017 CO AIRPORT HANGERS

Fiscal Year	Principal	Interest	Total
FY2023	175,000	25,409	200,409
FY2024	180,000	20,053	200,053
FY2025	185,000	14,536	199,536
FY2026	190,000	8,850	198,850
FY2027	195,000	2,982	197,982
FY2028			
FY2029			
FY2030			
FY2031			
FY2032			
FY2033			
FY2034			
FY2035			
FY2036			
FY2037			
FY2038			
FY2039			
FY2040			
FY2041			
FY2042			
FY2043			
FY2044			
FY2045			
FY2046			
Total	925,000	71,830	996,830

SERIES 2021 COMBINATION TAX & REVENUE

Fiscal Year	Principal	Interest	Total
FY2023	285,000	147,445	432,445
FY2024	292,500	138,783	431,283
FY2025	303,750	129,839	433,589
FY2026	311,250	120,614	431,864
FY2027	322,500	111,108	433,608
FY2028	333,750	101,264	435,014
FY2029	341,250	91,139	432,389
FY2030	348,750	79,045	427,795
FY2031	367,500	64,720	432,220
FY2032	165,000	55,514	220,514
FY2033	168,750	51,759	220,509
FY2034	168,750	48,174	216,924
FY2035	176,250	44,724	220,974
FY2036	180,000	41,161	221,161
FY2037	180,000	37,561	217,561
FY2038	183,750	33,924	217,674
FY2039	191,250	30,174	221,424
FY2040	195,000	26,067	221,067
FY2041	198,750	21,638	220,388
FY2042	150,000	17,620	167,620
FY2043	153,750	14,013	167,763
FY2044	157,500	10,219	167,719
FY2045	161,250	6,234	167,484
FY2046	168,750	2,109	170,859
Total	5,505,000	1,424,848	6,929,848

Tax Note 2022

Fiscal Year	Principal	Interest	Total
FY2023	168,810	32,552	201,362
FY2024	173,116	28,246	201,362
FY2025	177,532	23,829	201,362
FY2026	182,061	19,301	201,362
FY2027	186,705	14,656	201,362
FY2028	191,468	9,893	201,362
FY2029	196,353	5,009	201,362
FY2030			
FY2031			
FY2032			
FY2033			
FY2034			
FY2035			
FY2036			
FY2037			
FY2038			
FY2039			
FY2040			
FY2041			
FY2042			
FY2043			
FY2044			
FY2045			
FY2046			
Total	1,276,045	133,486	1,409,531

TAX INCREMENT RE-INVESTMENT ZONE NO. 1

A tax increment reinvestment zone (TIRZ) is a political subdivision of a municipality or county in the state of Texas created to implement tax increment financing. They may be initiated by the city or county or by petition of owners whose total holdings in the zone consist of a majority of the appraised property value. The County and City Council approved an ordinance creating Tax Increment Reinvestment Zone (TIRZ) No. 1 under Chapter 311 of the Texas Tax Code, as a designated a geographic area known as Reinvestment Zone Number One, by Ordinance No. 1135 on June 20, 2017.

The aggregate of all reimbursements paid to McKinley shall not exceed the lower of the Project Costs Limitation set at \$54,300,213 including an inflation factor of 3% commencing in year five and a total contingency over the term of this Agreement of 5%, or the total Project Costs actually incurred by McKinley during the term of this Agreement in development of the Project. Project Costs exceeding the Project Costs Limitation as adjusted for inflation may be reimbursed only when the City Council and the Zone Board approve a specific dollar amount over the limitation.

Public Improvements in each project phase shall not exceed the following:

- Phase 1 total at \$29.6 Million and complete the construction by December 31, 2023;
- Phase 2 total at \$7.7 Million;
- Phase 3 total at \$11.5 Million.
- The Developer is solely responsible for all costs associated with the development of the project after December 31, 2042.

Tax Increment Reinvestment Zone (TIRZ) No. 1 known as Grand Oaks Reserve. Grand Oaks Reserve is Cleveland’s premiere 600-acre master-planned community that is planned to feature: 972 single family homes; Golf course and club house; fitness center and pool house; Community center with grand ballroom, conference room, open concept bistro-style restaurant; plus, shopping, dining and lifestyle services.

FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Revenues					
<u>Property Taxes</u>					
501-4000-01-0801	Property Taxes -City	68,868	126,206	110,481	206,678
501-4000-01-0801	Property Taxes -County	0	92,048	81,112	154,603
	Total Property Taxes	68,868	218,254	191,593	361,281
<u>Interest</u>					
501-4000-10-894	Interest Income	12	0	0	0
	Total Interest	12	0	0	0
	TOTAL REVENUES:	68,879	218,254	191,593	361,281
Expenditures					
<u>Financial Obligations</u>					
501-5501-04-2790	City of Cleveland	0	126,206	110,481	206,678
501-5501-04-2791	Liberty County	0	92,048	81,112	154,603
501-5501-04-2792	Development Authority	0	0	0	0
	Total Financial Obligations	0	218,254	191,593	361,281
	TOTAL EXPENDITURES:	0	218,254	191,593	361,281
	<i>Revenue Over/(Under) Expenditures</i>	<i>68,879</i>	<i>0</i>	<i>0</i>	<i>0</i>

WATER & SEWER FUND

The Water & Sewer Fund, also known as Fund 300, is an enterprise fund that includes the water and sewer system operations. The fund is operating in a manner similar to private business enterprises, where costs of providing the services to the public financed primarily through user charges. The City provides water and sewer service to residential and commercial customers. As such, the City continually monitors and evaluates the need to adjust water and sewer rates to ensure that the fund is self-supporting, that infrastructure rehabilitation is adequate, and that the fund maintains a planned reserve. The adopted water and sewer rates have not changes from the previous year.

FISCAL YEAR 2023 ADOPTED BUDGET

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Operating Revenue:	\$3,601,840	\$3,611,945	\$3,913,242	\$3,906,153
Non-Operating Revenue:	\$528,054	\$0	\$4,149	\$0
Total Revenues:	\$4,129,894	\$3,611,945	\$3,917,391	\$3,906,153
Operating Expenses:	\$3,281,950	\$2,800,462	\$2,840,854	\$3,060,164
Non-Operating Expenses:	\$213,777	\$915,648	\$915,648	\$1,345,989
Total Expenses:	\$3,495,727	\$3,716,110	\$3,756,502	\$4,406,153
<i>Revenues Over/(Under)Exp</i>	<i>634,167</i>	<i>(104,165)</i>	<i>160,889</i>	<i>(500,000)</i>
Net Position - Beginning		15,777,478	15,673,313	13,642,726
<i>Cash Balance - Beginning</i>		<i>2,175,303</i>	<i>2,175,303</i>	<i>2,336,192</i>
Net Position - Ending	\$15,777,478	\$15,673,313	\$15,834,202	\$13,142,726
<i>Cash Balance - Ending</i>	<i>2,175,303</i>	<i>\$2,071,138</i>	<i>\$2,336,192</i>	<i>\$1,836,192</i>
Reserve Requirement (25%)		929,028	939,126	1,101,538
Excess/(Deficit)		1,142,111	1,397,066	734,654

Fiscal Year 2021-2022:

Water & Sewer revenue projected \$3,917,391, \$212,503 lower than last year's total revenue \$4,129,894 due to a projected non-operating income. Operating income at \$3,913,242, being \$311,403 higher than last year operating total of \$3,601,840 due to the new development. Total projected revenues are 8.5% higher than amended due to the increases in sanitation division due to more garbage cart requests and new home development. Changes from the amended to the projected budget highlighted below:

- Water and sewer charges projected to be higher amended budget due to increasing water and sewer rates and new development. Staff will continue to monitor and adjust accordingly before adoption.

- Union Tank Car (UTLX) wastewater flow volume is less than previous year to date and projected at \$20,000 less than the amended budget due to activity.
- Other revenue is \$3,561 or 2.5% higher than the amended budget.

Fiscal year 2022 expenses totaling \$3,756,502 projected to be \$40,392 or 1.1% higher than amended budget due to sanitation division.

- The Water Production Division at \$1,066,916 or 1.6% under amended budget, which is right on target with expectations.
- The Sewer Division projected at \$1,011,896 slightly lower but expecting to come in on target.
- The Sanitation Division at \$311,216 or 24.2% more than amended budget due to new development and residents requesting extra garbage carts.

Revenues are projected over expenses \$160,889 by year-end, which is greater than the balanced amended budget. Retained cash is projected to end the fiscal year greater than \$2 Million.

Fiscal Year 2022-2023:

The FY 2023 Annual Budget anticipates Water & Sewer revenue at \$3,906,153, 11,238 lower than projected budget due to insurance proceeds funds collected. The city remains poised for anticipated residential growth.

Total expenses are \$4,406,153, with operational expenses at \$3,060,164. Non-operating expenses include Financial Obligations of \$604,989 and Capital Contributions of \$741,000. Council approved the use of fund balance of \$500,000 to fund the ongoing Automatic Meter Reader Project. An allocation of \$241,000 is being used for the 12in water line project on the Northside of town. An allocation of recurring expenses to give employees 3% cost of living and 2% merit increase. Council approved to absorb 9% increase for medical insurance due to inflation. A distribution of \$14,000 for annual preventative maintenance for the water and wastewater treatment plant generators. Non-recurring include Texas Commission on Environmental Quality (TCEQ) required wastewater treatment plant five year renewal discharge permit for \$45,000.

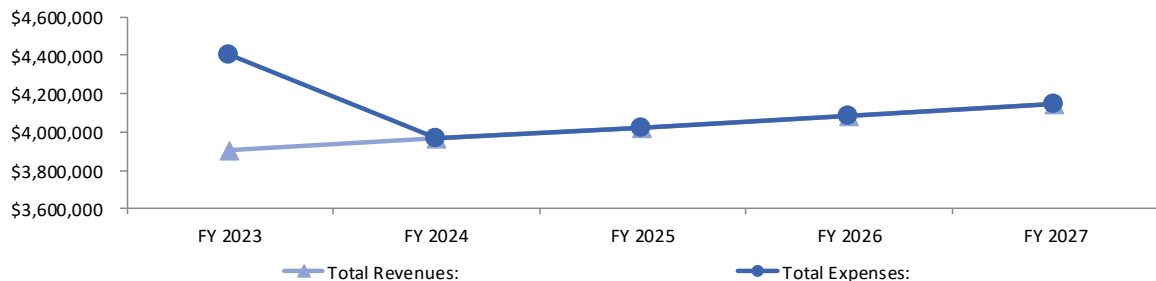
	Recurring	Non-recurring	Total
Salary Adjustment (COLA 3% / Merit 2%)	\$47,143		\$47,143
Health Insurance (~ 9%)	\$31,241		\$31,241
Annual Generator Maintenance - Water	\$6,000		\$6,000
Annual Generator Maintenance - Sewer	\$8,000		\$8,000
TCEQ Permit Renewal		\$45,000	\$45,000
AMR Project		\$500,000	\$500,000
Additional CIP Funding		\$241,000	\$241,000
Total Water/Sewer Fund <u>Adopted Supplemental</u>	\$92,384	\$786,000	\$878,384

Available cash ending balance at 9/30/2023 expected to be greater than \$1.8 Million with unreserved cash at \$734,654 above policy requirement. The calculation of cash reserves includes all in non-recurring capital. Maintain an excess allows the fund to support unknown emergency needs via Council resolution and amendment to the adopted budget without risking the reserve requirement proposed at 1,101,538.

MULTI-YEAR PLAN

A five-year plan is program for forecasting purposes only. It is projected that Fund 300 will maintain a balanced budget for fiscal years ending 2023 through 2027; however it provides only limited resource for new and expanded programs without changes to current rate, number of new customers and/or volume of consumption. The plan consists of maintaining our current levels of services funded by the Water & Sewer Fund. The Council adopts the budget annually; therefore, the projection detailed below does not restrain future councils to this plan:

	FY 2023 ADOPTED	FY 2024 PROJECTED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED
Charges For Service	3,180,000	3,227,700	3,276,116	3,325,257	3,375,136
Other Service Charges	97,800	99,267	100,756	102,267	103,801
Interest	5,000	5,075	5,151	5,228	5,307
Other Fees	226,449	229,846	233,293	236,793	240,345
Garbage	396,904	402,858	408,900	415,034	421,259
Operating Revenue:	\$3,906,153	\$3,964,745	\$4,024,216	\$4,084,580	\$4,145,848
Total Revenues:	\$3,906,153	\$3,964,745	\$4,024,216	\$4,084,580	\$4,145,848
Water Administration	519,084	526,871	534,774	542,795	550,937
Water Production	1,119,892	1,136,691	1,153,741	1,171,047	1,188,613
Sewer Department	1,102,187	1,073,720	1,089,826	1,106,173	1,122,766
Sanitation Department	319,000	323,785	328,642	333,571	338,575
Operating Expenses:	\$3,060,164	\$3,061,066	\$3,106,982	\$3,153,587	\$3,200,891
Financial Obligations	604,989	597,483	595,844	587,580	590,104
Capital Projects	741,000	306,196	321,390	343,413	354,854
Non-Operating Expenses:	\$1,345,989	\$903,679	\$917,234	\$930,993	\$944,958
Total Expenses:	\$4,406,153	\$3,964,745	\$4,024,216	\$4,084,580	\$4,145,849
<i>Revenues Over Expenditures</i>	<i>(500,000)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Cash Balance - Beginning	2,336,192	1,836,192	1,836,192	1,836,192	1,836,193
Cash Balance - Ending	\$1,836,192	\$1,836,192	\$1,836,192	\$1,836,193	\$1,836,192
Reserve Requirement (25%)	1,101,538	991,186	1,006,054	1,021,145	1,036,462
Excess/(Deficit)	734,654	845,006	830,138	815,048	799,730



As projected, the fund would allow for >\$306,000 in new or expanded programs for future budget years (FY24-27). Unless recurring expenditures increase, such as personnel over the calculated 2% annual expectation.

WATER & SEWER FUND - 300
FISCAL YEAR 2023 ADOPTED BUDGET

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Charges For Service	2,990,054	2,964,310	3,125,831	3,180,000
Other Service Charges	82,608	144,398	147,959	97,800
Interest	3,048	3,346	7,000	5,000
Water Fees	224,755	201,487	235,866	226,449
Sanitation	301,375	298,404	396,586	396,904
Operating Revenue:	\$3,601,840	\$3,611,945	\$3,913,242	\$3,906,153
Non-Operating Revenue:	\$528,054	\$0	\$4,149	\$0
Total Revenues:	\$4,129,894	\$3,611,945	\$3,917,391	\$3,906,153
Water Administration	568,929	448,536	450,826	519,084
Water Production	1,599,802	1,084,223	1,066,916	1,119,892
Wastewater Treatment	824,471	1,017,099	1,011,896	1,102,187
Sanitation Department	288,747	250,604	311,216	319,000
Operating Expenses:	\$3,281,950	\$2,800,462	\$2,840,854	\$3,060,164
Financial Obligations	209,002	610,842	610,842	604,989
Non-Departmental / Transfers	0	0	0	0
Capital Programs	4,775	304,806	304,806	741,000
Non-Operating Expenses:	\$213,777	\$915,648	\$915,648	\$1,345,989
Total Expenses:	\$3,495,727	\$3,716,110	\$3,756,502	\$4,406,153
Rev Over/(Under) Exp	634,167	(104,165)	160,889	(500,000)
Net Position - Beginning		15,777,478	15,777,478	13,642,726
Cash Balance - Beginning		2,175,303	2,175,303	2,336,192
Net Position - Ending	\$15,777,478	\$15,673,313	\$15,938,367	\$13,142,726
Cash Balance - Ending	2,175,303	\$2,071,138	\$2,336,192	\$1,836,192
Reserve Requirement (25%)		929,028	939,126	1,101,538
Excess/(Deficit)		1,142,111	1,397,066	734,654

WATER & SEWER FUND - 300
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
REVENUES					
<u>Service Charges</u>					
300-4000-09-0866	Water Charges	1,576,144	1,546,405	1,633,130	1,650,000
300-4000-09-0866	Sewer Charges	1,275,200	1,267,905	1,362,701	1,400,000
300-4000-09-0866	Waste Water Revenue - UTLX	138,709	150,000	130,000	130,000
	Total Service Charges	2,990,054	2,964,310	3,125,831	3,180,000
<u>Other Service Charges</u>					
300-4000-09-0850	Insurance Proceeds	7,349	52,998	52,998	0
300-4000-09-0866	Direct Water Sales	5,932	2,500	1,500	2,500
300-4000-09-0895	Reconnect Fees	11,050	13,000	13,000	15,000
300-4000-09-0895	Over / (Short)	(42)	0	25	0
300-4000-09-0895	Returned Check Fees	578	600	284	0
300-4000-09-0895	Late Charges Billed	39,060	60,000	60,000	60,000
300-4000-09-0895	Misc. W&S Billings	510	200	0	200
300-4000-09-0895	Other Income	117	100	152	100
300-4000-09-0895	Credit Charge Fees	18,053	15,000	20,000	20,000
	Total Other Service Charges	82,608	144,398	147,959	97,800
<u>Interest</u>					
300-4000-10-0894	Interest Income	3,048	3,346	7,000	5,000
	Total Interest	3,048	3,346	7,000	5,000
<u>Water Fees</u>					
300-4000-11-0867	Meter Installation	48,257	46,887	80,000	68,949
300-4000-11-0867	Meter Service	17,200	15,000	17,000	17,000
300-4000-11-0867	Water Taps	30,635	35,500	35,500	35,500
300-4000-11-0867	Sewer Taps	12,406	13,000	12,300	13,000
300-4000-11-0867	Street Cuts	13,391	12,000	12,000	12,000
300-4000-11-0867	Payment Plan	14,493	100	66	0
300-4000-11-0868	WM Mgmt. Fees (Revenue)	88,371	79,000	79,000	80,000
	Total Water Fees	224,755	201,487	235,866	226,449
<u>Garbage</u>					
300-4000-12-0873	Garbage Pickup Revenue	261,392	260,604	345,804	345,804
300-4000-12-0873	Garbage Bag Income	2,712	2,600	2,600	2,600
300-4000-12-0873	Garbage Tag Income	476	500	300	500
300-4000-12-0874	Additional Garbage Cart	36,796	34,700	47,882	48,000
	Total Garbage	301,375	298,404	396,586	396,904
<u>Non-Operating</u>					
300-4000-99-1000	CDBG SSI-7218080	31,175	0	3,200	0
300-4000-99-1000	Contr. Capital-Cap. Projects	0	0	0	0
300-4000-99-9800	Transfers In	496,880	0	949	0
	Total Non-Operating	528,054	0	4,149	0
	TOTAL REVENUES:	4,129,894	3,611,945	3,917,391	3,906,153

WATER & SEWER FUND - 300
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Water Administration</u>					
<u>Salaries & Benefits</u>					
300-5310-01-1010	Salaries	192,700	219,590	219,590	239,945
300-5310-01-1011	Overtime	2,944	2,500	2,500	3,000
300-5310-01-1020	Group Insurance	27,074	28,516	28,516	60,848
300-5310-01-1030	Social Security Contribution	18,093	16,990	16,990	18,455
300-5310-01-1040	Retirement Contribution	4,761	23,470	23,470	26,512
300-5310-01-1050	Unemployment Compensation	1,587	1,040	1,040	1,035
300-5310-01-1060	Worker's Compensation	3,074	930	930	989
	Total Salaries & Benefits	250,672	293,036	293,036	350,784
<u>Professional Services</u>					
300-5310-02-2040	Accounting/Audit	15,000	15,000	15,000	15,000
300-5310-02-2090	Other Professional Services	58,893	56,000	56,000	60,000
	Total Professional Services	73,893	71,000	71,000	75,000
<u>Property Services</u>					
300-5310-03-2220	Electricity	1,233	2,800	2,800	2,800
300-5310-03-2430	Facilities Maintenance	2,426	5,000	4,000	5,000
	Total Property Services	3,659	7,800	6,800	7,800
<u>Other Services</u>					
300-5310-04-2730	Printing & Binding	2,339	3,200	3,200	4,000
300-5310-04-2750	Dues & Membership	0	300	0	300
300-5310-04-2830	Seminars & Schools	55	3,000	1,000	3,000
300-5310-04-9900	Credit Card Fees	16,388	18,000	26,340	20,000
	Total Other Services	18,783	24,500	30,540	27,300
<u>Supplies</u>					
300-5310-05-3010	Office	875	2,800	1,500	2,800
300-5310-05-3030	Employee Relations	450	1,200	450	1,200
300-5310-05-3100	Other Operating Supplies	5,621	1,200	2,000	1,200
300-5310-05-3115	Janitorial Supplies	0	500	500	500
300-5310-05-3130	Postage	14,251	15,000	15,000	19,000
	Total Supplies	21,197	20,700	19,450	24,700
<u>Other Expenditures</u>					
300-5310-06-5060	Furniture/Fixtures	159	1,500	0	3,500
300-5310-06-5095	Contingency	14,835	15,000	15,000	15,000
	Total Other Expenditures	14,994	16,500	15,000	18,500
<u>Financial Obligations</u>					
300-5310-99-8001	Transfer Out to Technology	15,000	15,000	15,000	15,000
300-5310-99-8002	Transfer Out - Debt Service	170,293	0	0	0
	Total Financial Obligations	185,293	15,000	15,000	15,000
	Total Water Administration:	568,929	448,536	450,826	519,084

WATER & SEWER FUND - 300
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Water Production					
<u>Salaries & Benefits</u>					
300-5330-01-1010	Salaries	343,194	441,010	441,010	407,193
300-5330-01-1011	Overtime	49,569	30,000	30,000	30,000
300-5330-01-1020	Group Insurance	104,403	101,421	101,421	129,188
300-5330-01-1030	Social Security Contribution	29,249	28,870	28,870	31,915
300-5330-01-1040	Retirement Contribution	13,319	39,900	39,900	45,850
300-5330-01-1050	Unemployment Compensation	1,978	1,450	1,450	1,449
300-5330-01-1060	Worker's Compensation	13,655	13,490	13,490	14,315
	Total Salaries & Benefits	555,366	656,141	656,141	659,910
<u>Professional Services</u>					
300-5330-02-2090	Other Professional Services	30,775	13,000	4,000	10,000
	Total Professional Services	30,775	13,000	4,000	10,000
<u>Property Services</u>					
300-5330-03-2210	Natural Gas	1,739	2,000	2,000	2,000
300-5330-03-2220	Electricity	74,631	77,322	77,322	87,322
300-5330-03-2410	Motor Vehicle Repair	6,650	10,000	10,000	17,000
300-5330-03-2420	Equipment Repair	4,494	37,900	30,161	17,000
300-5330-03-2430	Facility Maintenance	12,874	20,000	20,000	26,000
300-5330-03-2520	Equipment Rental	3,243	4,000	2,000	4,000
	Total Property Services	103,631	151,222	141,483	153,322
<u>Other Services</u>					
300-5330-04-2700	Property/Liability Insurance	30,282	32,000	30,282	32,000
300-5330-04-2720	Advertising	96	700	0	700
300-5330-04-2740	Meeting Expenses	0	500	500	500
300-5330-04-2750	Dues & Membership	0	210	210	210
300-5330-04-2830	Seminars & Schools	792	2,000	2,000	3,000
300-5330-04-6030	License Expense	8,443	10,000	10,000	10,000
	Total Other Services	39,612	45,410	42,992	46,410
<u>Supplies</u>					
300-5330-05-3030	Employee Relations	700	800	400	800
300-5330-05-3040	Gasoline/Diesel	23,514	22,000	30,000	32,000
300-5330-05-3050	Oil/Lube	694	700	2,000	1,500
300-5330-05-3060	Small Tools	5,354	5,000	5,000	7,500
300-5330-05-3080	Uniform Expense	3,767	3,550	5,000	5,050
300-5330-05-3100	Other Operating Supplies	10,401	8,000	8,000	8,000
300-5330-05-3105	Lab Fees/Chemicals	15,412	16,000	14,500	16,000
300-5330-05-3110	Materials	79,660	65,000	65,000	75,000
300-5330-05-3115	Meter Expense	65,364	61,000	61,000	65,000
300-5330-05-3120	Consumables	743	900	900	900
300-5330-05-3125	Safety	264	500	500	500
	Total Supplies	205,872	183,450	192,300	215,250
<u>Other Expenditures</u>					
300-5330-06-2435	Street Repairs	8,910	25,000	20,000	25,000
	Total Other Expenditures	8,910	25,000	20,000	25,000
<u>Financial Obligations</u>					
300-5330-99-8000	Transfer Out to Technology	10,000	10,000	10,000	10,000
	Total Financial Obligations	10,000	10,000	10,000	10,000

**WATER & SEWER FUND - 300
FISCAL YEAR 2023 ADOPTED BUDGET**

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Total Water Production:	1,599,802	1,084,223	1,066,916	1,119,892

WATER & SEWER FUND - 300
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Wastewater Treatment</u>					
<u>Salaries & Benefits</u>					
300-5350-01-1010	Salaries	251,044	352,150	352,150	374,332
300-5350-01-1011	Overtime	33,795	25,500	25,500	30,000
300-5350-01-1020	Group Insurance	45,123	80,960	80,960	92,946
300-5350-01-1030	Social Security Contribution	22,359	28,900	28,900	30,931
300-5350-01-1040	Retirement Contribution	25,375	39,920	39,920	44,436
300-5350-01-1050	Unemployment Compensation	1,456	1,240	1,240	1,240
300-5350-01-1060	Worker's Compensation	10,149	16,740	16,740	17,261
300-5350-01-1080	Medical Exams	74	0	0	0
	Total Salaries & Benefits	389,376	545,410	545,410	591,147
<u>Professional Services</u>					
300-5350-02-2090	Other Professional Services	4,589	10,000	3,000	10,000
	Total Professional Services	4,589	10,000	3,000	10,000
<u>Property Services</u>					
300-5350-03-2220	Electricity	92,587	96,000	96,000	100,000
300-5350-03-2410	Motor Vehicle Repair	5,365	8,500	6,000	7,000
300-5350-03-2420	Equipment Repair	45,624	42,000	42,000	42,000
300-5350-03-2430	Facility Maintenance	54,128	77,099	80,000	58,000
300-5350-03-2440	Sludge Removal	37,950	35,000	35,000	35,000
300-5350-03-2520	Rental Equipment	835	4,000	7,081	4,000
	Total Property Services	236,490	262,599	266,081	246,000
<u>Other Services</u>					
300-5350-04-2700	Property Insurance	70,565	71,000	70,565	75,000
300-5350-04-2720	Advertising	0	1,000	0	500
300-5350-04-2740	Meeting Expenses	0	500	500	500
300-5350-04-2750	Dues & Membership	0	140	140	140
300-5350-04-2830	Seminars & Schools	970	2,500	1,500	3,000
300-5350-04-6030	License Expense	9,867	10,500	10,500	45,500
	Total Other Services	81,402	85,640	83,205	124,640
<u>Supplies</u>					
300-5350-05-3030	Employee Relations	500	550	500	500
300-5350-05-3040	Gasoline/Diesel	14,422	13,000	17,000	20,000
300-5350-05-3050	Oil/Lube	1,096	1,000	1,000	1,000
300-5350-05-3060	Small Tools	3,396	3,200	4,500	3,200
300-5350-05-3080	Uniform Expense	3,685	2,700	2,700	2,700
300-5350-05-3100	Other Operating Supplies	2,833	4,500	6,000	4,500
300-5350-05-3105	Lab Fees/Chemicals	59,081	60,000	60,000	70,000
300-5350-05-3110	Materials	16,036	17,000	11,000	17,000
300-5350-05-3120	Consumables	511	500	500	500
300-5350-05-3125	Safety	1,054	1,000	1,000	1,000
	Total Supplies	102,614	103,450	104,200	120,400
<u>Financial Obligations</u>					
300-5350-99-8000	Transfer Out to Technology	10,000	10,000	10,000	10,000
	Total Financial Obligations	10,000	10,000	10,000	10,000
	Total Wastewater Treatment:	824,471	1,017,099	1,011,896	1,102,187

WATER & SEWER FUND - 300
FISCAL YEAR 2023 ADOPTED BUDGET

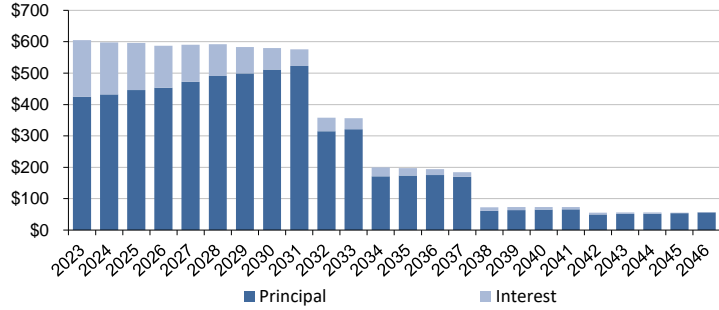
		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Sanitation Department</u>					
<u>Garbage</u>					
300-5370-07-2811	Garbage Pickup-Residential	288,747	246,604	311,216	315,000
300-5370-07-3120	Garbage Bags	0	4,000	0	4,000
	Total Garbage	288,747	250,604	311,216	319,000
	Total Sanitation:	288,747	250,604	311,216	319,000
<u>Non-Operational</u>					
<u>Financial Obligations</u>					
300-5380-99-9900	Bond Principal Payment	0	390,000	390,000	425,000
300-5380-99-9901	Interest on Bond Payments	88,024	220,842	220,842	179,989
300-5380-99-9910	Bond Amortization	(29,900)	0	0	0
300-5380-99-9915	Fiscal Agent Fees	1,550	0	0	0
300-5380-99-9919	2021 Bond Issue Costs	56,050	0	0	0
300-5380-99-9920	2012A Bond Issue Costs	90,530	0	0	0
300-5380-99-9922	Transfers To CIP	750	0	0	0
300-5380-99-9923	CDBG SSI-7218080	2,000	0	0	0
300-5380-99-9925	Capital Programs	4,775	304,806	304,806	741,000
	Total Financial Obligations	213,777	915,648	915,648	1,345,989
	Total Non-Operating:	213,777	915,648	915,648	1,345,989
	TOTAL EXPENSES:	3,495,727	3,716,110	3,756,502	4,406,153

WATER & SEWER LONG-TERM DEBT

WATER & SEWER DEBT MATURITY SCHEDULE

Fiscal Year	Principal	Interest	Total
FY2023	425,000	179,989	604,989
FY2024	432,500	164,983	597,483
FY2025	446,250	149,594	595,844
FY2026	453,750	133,830	587,580
FY2027	472,500	117,604	590,104
FY2028	491,250	100,630	591,880
FY2029	498,750	84,455	583,205
FY2030	511,250	68,723	579,973
FY2031	522,500	53,448	575,948
FY2032	315,000	42,630	357,630
FY2033	321,250	34,978	356,228
FY2034	171,250	28,761	200,011
FY2035	173,750	24,017	197,767
FY2036	175,000	19,164	194,164
FY2037	170,000	14,308	184,308
FY2038	61,250	11,308	72,558
FY2039	63,750	10,058	73,808
FY2040	65,000	8,689	73,689
FY2041	66,250	7,213	73,463
FY2042	50,000	5,873	55,873
FY2043	51,250	4,671	55,921
FY2044	52,500	3,406	55,906
FY2045	53,750	2,078	55,828
FY2046	56,250	703	56,953
Total	6,100,000	1,271,113	7,371,113

Series Name	Principal Amount
Series 2017 CO	1,720,000
Series 2021 W/S Refunding Bond	2,545,000
Series 2021 W/S Revenue Bond	1,835,000
Total	6,100,000



DATE	DESCRIPTION	AMOUNT ISSUED	AMOUNT OUTSTANDING AS OF 9/30/22	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/23
3/1/2023	Series 2017 Certificate	2,200,000		115,000	26,076	141,076	
9/1/2023	of Obligation (W/S Portion)				24,365	24,365	
	Fiscal Year Total		1,720,000	115,000	50,441	165,441	1,605,000
3/1/2023	Series 2021 Refunding	2,740,000		215,000	42,350	257,350	
9/1/2023					38,050	38,050	
	Fiscal Year Total		2,545,000	215,000	80,400	295,400	2,330,000
3/1/2023	Series 2021 W/S Revenue	1,915,000		95,000	25,287	120,287	
9/1/2023					23,862	23,862	
	Fiscal Year Total		1,835,000	95,000	49,148	144,148	1,740,000
	TOTAL	6,855,000	6,100,000	425,000	179,989	604,989	5,675,000

WATER & SEWER LONG-TERM DEBT
WATER & SEWER DEBT MATURITY SCHEDULE

SERIES 2017 CO WATER PROJECTS

Fiscal Year	Principal	Interest	Total
FY2023	115,000	50,441	165,441
FY2024	115,000	47,022	162,022
FY2025	115,000	43,614	158,614
FY2026	115,000	40,225	155,225
FY2027	115,000	36,868	151,868
FY2028	115,000	33,475	148,475
FY2029	115,000	30,025	145,025
FY2030	115,000	26,575	141,575
FY2031	115,000	23,125	138,125
FY2032	115,000	19,675	134,675
FY2033	115,000	16,225	131,225
FY2034	115,000	12,703	127,703
FY2035	115,000	9,109	124,109
FY2036	115,000	5,444	120,444
FY2037	110,000	1,788	111,788
FY2038			
FY2039			
FY2040			
FY2041			
FY2042			
FY2043			
FY2044			
FY2045			
FY2046			
Total	1,720,000	396,314	2,116,314

SERIES 2021 W/S REFUNDING

Fiscal Year	Principal	Interest	Total
FY2023	215,000	80,400	295,400
FY2024	220,000	71,700	291,700
FY2025	230,000	62,700	292,700
FY2026	235,000	53,400	288,400
FY2027	250,000	43,700	293,700
FY2028	265,000	33,400	298,400
FY2029	270,000	24,050	294,050
FY2030	280,000	15,800	295,800
FY2031	285,000	8,750	293,750
FY2032	145,000	4,450	149,450
FY2033	150,000	1,500	151,500
FY2034			
FY2035			
FY2036			
FY2037			
FY2038			
FY2039			
FY2040			
FY2041			
FY2042			
FY2043			
FY2044			
FY2045			
FY2046			
Total	2,545,000	399,850	2,944,850

SERIES 2021 W/S REVENUE

Fiscal Year	Principal	Interest	Total
FY2023	95,000	49,148	144,148
FY2024	97,500	46,261	143,761
FY2025	101,250	43,280	144,530
FY2026	103,750	40,205	143,955
FY2027	107,500	37,036	144,536
FY2028	111,250	33,755	145,005
FY2029	113,750	30,380	144,130
FY2030	116,250	26,348	142,598
FY2031	122,500	21,573	144,073
FY2032	55,000	18,505	73,505
FY2033	56,250	17,253	73,503
FY2034	56,250	16,058	72,308
FY2035	58,750	14,908	73,658
FY2036	60,000	13,720	73,720
FY2037	60,000	12,520	72,520
FY2038	61,250	11,308	72,558
FY2039	63,750	10,058	73,808
FY2040	65,000	8,689	73,689
FY2041	66,250	7,213	73,463
FY2042	50,000	5,873	55,873
FY2043	51,250	4,671	55,921
FY2044	52,500	3,406	55,906
FY2045	53,750	2,078	55,828
FY2046	56,250	703	56,953
Total	1,835,000	474,949	2,309,949

CAPITAL EQUIPMENT FUND

The Capital Equipment Fund, also known as Fund 701, was created to set aside resources for capital equipment relating to the water and sewer utility system, also known as the city's Enterprise Fund or Fund 300. The fund was established in fiscal year 2014. The fund is supported by charges for service to the utility customers and is set by the adoption of Council, currently part of the city's fee ordinance. Under the current fee structure, commercial consumers are charged \$7 for water and \$7 for sewer; likewise, residential consumers are charged \$1 for water and \$1 for sewer and are billed in conjunction with the main utility service fees on a monthly basis. The purpose of this fund is to provide the scheduled purchase and replacement of capital equipment and vehicles that support the city's Water and Sewer Enterprise Fund operation. The scheduled purchase and replacement is adopted annually as part of the budget process.

FISCAL YEAR 2023 ADOPTED BUDGET

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Charges for Service	213,565	204,000	217,670	220,000
Other Revenue	0	0	0	0
Interest	564	1,200	1,200	1,200
Non-Operating Income	(173,624)	0	0	0
Total Revenues	\$40,505	\$205,200	\$218,870	\$221,200
Capital Outlay	0	237,700	237,700	221,200
Financial Obligations	0	0	0	0
Total Expenses	\$0	\$237,700	\$237,700	\$221,200
<i>Revenues Over Expenses</i>	<i>40,505</i>	<i>(32,500)</i>	<i>(18,830)</i>	<i>0</i>
Cash Balance - Beginning		206,630	206,630	187,801
Cash Balance - Ending	\$206,630	\$174,130	\$187,801	\$187,801
Reserve Requirement (25%)		59,425	59,425	55,300
Excess/(Deficit)*		114,705	128,376	132,501

Fiscal Year 2021-2022:

Revenues for the Capital Equipment Fund projected at \$218,870 for September 30, 2022. The city is averaging \$18,000 per month in the base water and sewer rates. The city is projecting limited resources of interest earnings and sale of assets bringing total operating revenues on target with the amended budget of \$218,870.

Projected fiscal year 2022 expenditures total \$237,700. The amended budget includes a carryover to the original budget. A budget carryover of \$32,500 done to increase the Vehicle Purchase line item, however, due to shortage the vehicle is still pending for purchase.

The following items were purchase for fiscal year 2021-2022:

- Purchase of a mini excavator for \$50,152.
- Replacement of two ranger pickup trucks for Public Works for \$53,579, which is a \$12,621 savings of the budgeted \$66,200.

Pending purchases, which will require a budget carryover for next fiscal year, include the following:

- Replacement of a dump truck for \$82,000, which amount has increased due to inflation. We currently have one for water and one for streets. One is over ten years old and is having transmission issues and other mechanical problems. This would allow both departments to continue with jobs, and increase productivity when more material needs to be hauled.
- Replacement of pick-up truck for Public Works budgeted for \$32,500.

Available cash balance on September 30, 2022 projected at \$128,376.

Fiscal Year 2022-2023:

Revenues estimated at \$221,200; of which \$220,000 are charges for service and \$1,200 is interest revenue. Revenues estimated to remain consistent with last year, with only a slight increase related to new customer growth.

Total expenses are \$221,200; the proposed capital outlay includes the following:

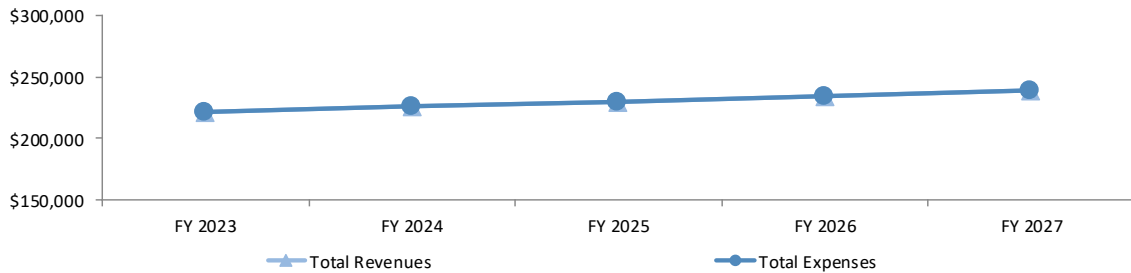
- Additional \$30,000 for the replacement of a dump truck needed due to inflation. The dump truck is pending for purchase due to factories only doing limited amount of vehicles. A carryover of \$82,000 will be done in February to complete the purchase.
- Purchase of additional street sweeper attachments at \$5,000. These additional attachments are for the regular maintenance on the sweeper; gutter brooms, air curtains, rubber seals, and skid plates.
- Additional \$36,200 for regular maintenance on equipment.
- Purchase two utility beds for the water / sewer trucks for \$30,000. This is going to help maintain and protect tools, equipment and future growth of personnel.
- Replacement of two pick-up trucks for \$120,000.

Anticipated revenues of \$221,200 balance expenses, maintaining an estimated cash ending balance of \$187,801 with an excess of \$132,501 over the reserve.

MULTI-YEAR PLAN

It is projected that Fund 701 will maintain a balanced budget for fiscal years ending 2023 through 2027. The plan consists of major capital equipment purchases that are detailed on the Equipment Purchase and Replacement Schedule. The following five-year plan and chart is provided for planning purposes only, as the budget is adopted by the Council annually, therefore the projection detailed below does not restrain future councils to this plan:

	FY 2023 ADOPTED	FY 2024 PROJECTED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED
Charges for Service	220,000	224,400	228,888	233,466	238,135
Other Revenue	0	0	0	0	0
Interest	1,200	1,200	1,200	1,200	1,200
Non-Operating Income	0	0	0	0	0
Total Revenues	221,200	225,600	230,088	234,666	239,335
Capital Outlay	221,200	225,600	230,088	234,666	239,335
Financial Obligations	0	0	0	0	0
Total Expenses	221,200	225,600	230,088	234,666	239,335
Revenues Over Expenditures	0	0	0	0	0
Fund Balance - Beginning	187,801	187,801	187,801	187,801	187,801
Fund Balance - Ending	\$ 187,801	\$ 187,801	\$ 187,801	\$ 187,801	\$ 187,801



**CAPITAL EQUIPMENT FUND - 701
FISCAL YEAR 2023 ADOPTED BUDGET**

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>REVENUES</u>				
<u>Property Taxes</u>				
701-4000-01-0101 Base Water Rate	110,851	105,000	113,555	115,000
701-4000-01-0102 Sewer Base Rate	102,714	99,000	104,115	105,000
Total Property Taxes	213,565	204,000	217,670	220,000
<u>Interest</u>				
701-4000-10-0894 Interest	564	1,200	1,200	1,200
Total Interest	564	1,200	1,200	1,200
<u>Non-Operating</u>				
701-4000-99-0901 Transfer Out	(173,624)	0	0	0
Total Non-Operating	(173,624)	0	0	0
Total Revenues:	\$40,505	\$205,200	\$218,870	\$221,200
<u>EXPENSES</u>				
<u>Capital Outlay</u>				
701-5730-17-2090 Equipment Purchases	0	139,000	139,000	101,200
701-5730-17-2095 Vehicle Purchases	0	98,700	98,700	120,000
Total Capital Outlay	0	237,700	237,700	221,200
<u>Financial Obligations</u>				
701-5180-99-9900 Principal - Equipment Note	0	0	0	0
701-5180-99-9901 Interest - Equipment Note	0	0	0	0
Total Financial Obligations	0	0	0	0
Total Expenses:	\$0	\$237,700	\$237,700	\$221,200

HOTEL / MOTEL OCCUPANCY TAX FUND

The Hotel/Motel Occupancy Tax Fund is use to account for revenues realized from hotel occupancy taxes. Local hotel occupancy tax revenues may only be spent to establish or enhance a convention center, cover the administrative expenses for registering convention delegates, pay for tourism-related advertising and promotions, fund programs that enhance the arts or pay for historic preservation or restoration projects, and pay for sports related expenses pursuant to state law that will enhance tourism. By law, cities must spend at least 1% of hotel tax receipts on advertising, no more than 15% on art programs and a maximum of 50% on historic preservation. Cleveland is home to several hotels and motels: Super 8, Motel 6, Deluxe Inn, Best Western, Holiday Inn Express, and La Quinta Inn & Suites.

FISCAL YEAR 2023 ADOPTED BUDGET

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
REVENUES				
Occupancy Tax	251,415	252,438	261,304	261,800
Interest	1,136	850	1,200	1,200
Insurance Proceeds	320,433	0	0	0
Total Revenues	\$572,984	\$253,288	\$262,504	\$263,000
EXPENDITURES				
Hotel/Motel	13,777	50,000	48,000	55,000
Convention & Visitors' Bureau	478,362	528,288	520,922	208,000
Total Expenditures	\$492,139	\$578,288	\$568,922	\$263,000
Revenues Over/Under Exp.	80,845	(325,000)	(306,418)	0
Fund Balance - Beginning		546,192	546,192	239,774
Fund Balance - Ending	\$546,192	\$221,192	\$239,774	\$239,774
Reserve Requirement (25%)		\$144,572	\$142,231	\$65,750
Excess/(Deficit)		\$76,620	\$97,543	\$174,023

Fiscal Year 2021-2022:

Projected revenues are \$262,504, 3.64% above the amended budget with hotel occupancy tax collection at \$261,304; which is \$8,866 more than the amended budget. It is expected that total occupancy tax collection would perform at normal expectations based on the collection activity from all six establishments over the prior year's. However, the city will no longer be collecting hotel occupancy tax from the Budget Inn hotel. This hotel was demolished and a new car wash is being build. The budget supports personnel cost at \$113,510, professional services (IT services) at \$28,000 and annual advertising at \$30,000. The budget includes \$355,000 in supplemental items while using \$325,000 in retained cash. The FY22 includes recurring supplemental totaling \$5,096 to support a salary and benefit merit increase. Non-recurring expenditures of \$325,000 includes the use of retained cash to support a new multi-purpose Area at Stancil

Park that, in return, will expand services and generate additional revenue through user fees. Non-recurring also includes Chamber advertising at \$10,000 for annual Rock-N-Ride and Expo events.

Fiscal Year 2022-2023:

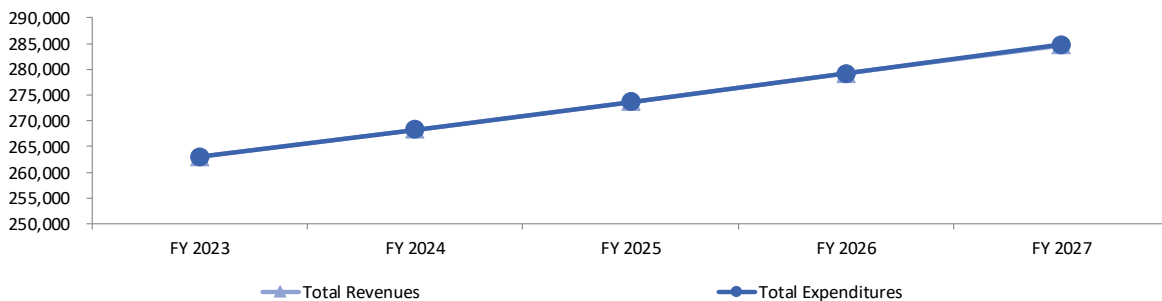
Collections for fiscal year 2023 occupancy tax are \$261,800 with total fund revenue of \$263,000. The adopted budget supports personnel cost at \$113,341, professional services (IT services) at \$28,000 and annual advertising at \$30,000. The adopted includes recurring 3% cost of living to all employees across the board and 2% merit increase. Council approved to absorb the 9% medical insurance increase to give employees a relief from the current economic crisis. Non-recurring expenditures include \$5,000 for additional advertising/billboards and \$24,859 for capital programs. This budget includes a total of \$29,859 in supplemental items with a balance budget.

Fund balance for 9/30/23 is projecting to be \$239,774. In order to maintain a healthy reserve, \$65,750 is required to remain as unallocated. The estimated in excess reserve \$174,023 is held for any emergency measures or possible downturn in occupancy collection without exposing any reserve requirement.

MULTI-YEAR PLAN

It is projected that Fund 600 will maintain a balanced budget for fiscal years ending 2023 through 2027. The plan consists of maintaining to improving our current levels of services funded by the hotel occupancy tax collections. The following five-year plan and chart is provided for planning purposes only, as the budget is adopted by the Council annually, therefore the projection detailed below does not restrain future councils to this plan:

	FY 2023 ADOPTED	FY 2024 PROJECTED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED
Total Revenues	\$263,000	\$268,260	\$273,625	\$279,098	\$284,680
Hotel/Motel	55,000	55,000	55,000	55,000	55,000
CVB Base Budget	173,141	176,604	180,136	183,637	187,325
Co-Sponsored Events	10,000	10,000	10,000	10,000	10,000
Future Capital Programs	24,859	26,656	28,489	30,461	32,355
Total Expenditures	\$263,000	\$268,260	\$273,625	\$279,098	\$284,680



As projected, the fund would allow for greater than \$26,000 in new or expanded programs for future budget years (FY24-27). Unless recurring expenditures increase, such as personnel over the calculated 2% annual expectation. The calculation accounts for a \$34,859 (Co-Sponsored Events and CIP) of the non-recurring items adopted in fiscal year 2023.

**HOTEL / MOTEL OCCUPANCY TAX FUND - 600
FISCAL YEAR 2023 ADOPTED BUDGET**

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>REVENUES</u>					
<u>Other Services Charge</u>					
600-4000-09-0850	Insurance Proceeds	320,433	0	0	0
	Total Other Service Charge	320,433	0	0	0
<u>Interest</u>					
600-4000-10-0891	Interest Income	1,136	850	1,200	1,200
	Total Interest	1,136	850	1,200	1,200
<u>Hotel/Motel Revenue</u>					
600-4000-15-0801	Super 8	30,870	18,936	18,936	20,000
600-4000-15-0802	Motel 6	32,769	35,600	35,600	35,600
600-4000-15-0803	Budget Inn	3,161	3,500	1,568	0
600-4000-15-0804	M & M Hotel/Delux Inn	4,156	4,200	4,200	4,200
600-4000-15-0805	Best Western	57,070	51,200	54,000	54,000
600-4000-15-0810	Holiday Inn	64,444	72,000	80,000	80,000
600-4000-15-0815	La Quinta	58,943	67,000	67,000	68,000
600-4000-15-0825	Team Housing Solutions	2	2	0	0
	Total Hotel/Motel Revenue	251,415	252,438	261,304	261,800
	TOTAL REVENUES:	\$572,984	\$253,288	\$262,504	\$263,000

**HOTEL / MOTEL OCCUPANCY TAX FUND - 600
FISCAL YEAR 2023 ADOPTED BUDGET**

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>Hotel/Motel</u>					
<u>Professional Services</u>					
600-5610-02-6050	Credit Card Fees-Hotel/Motel	381	0	0	0
600-5610-02-6070	Civic Center-Reimbursement	0	30,000	30,000	30,000
600-5610-02-6080	Advertising/Billboards	13,396	10,000	13,000	15,000
600-5610-02-6085	Music / Arts	0	10,000	5,000	10,000
	Total Professional Services	13,777	50,000	48,000	55,000
	Total Hotel Professional Services	\$13,777	\$50,000	\$48,000	\$55,000
<u>CVB</u>					
<u>Salaries & Benefits</u>					
600-5620-01-1010	Salaries	53,984	78,620	78,620	79,351
600-5620-01-1011	Overtime	772	720	720	800
600-5620-01-1020	Group Insurance	11,938	17,956	17,790	14,582
600-5620-01-1030	FICA/Medicare	4,024	6,070	6,040	6,412
600-5620-01-1040	Retirement	5,642	8,380	8,520	9,379
600-5620-01-1050	State Unemployment Tax	377	410	410	497
600-5620-01-1060	Workers' Compensation	164	1,420	1,410	2,322
	Total Salaries & Benefits	76,901	113,576	113,510	113,341
<u>Professional Services</u>					
600-5620-02-2090	Blue Iron - Contract Services	18,223	28,000	28,000	28,000
	Total Professional Services	18,223	28,000	28,000	28,000
<u>Other Services</u>					
600-5620-04-2710	Telephone	517	800	800	800
600-5620-04-2720	Advertising	26,918	30,000	30,000	30,000
600-5620-04-2730	Promotional Merchandise	35	2,500	600	2,500
600-5620-04-2750	Dues/Subscriptions/Memberships	540	1,000	500	1,000
600-5620-04-2830	Seminars/Training	0	2,000	0	2,000
	Total Other Services	28,010	36,300	31,900	36,300
<u>Supplies</u>					
600-5620-05-3010	Office Supplies	0	312	312	400
600-5620-05-3030	Employee Relations	100	100	100	100
600-5620-05-3100	Other Operating Supplies	375	1,000	600	1,000
	Total Supplies	475	1,412	1,012	1,500
<u>Other Expenditures</u>					
600-5620-06-5060	Office Equipment	454	4,000	1,500	4,000
	Total Other Expenditures	454	4,000	1,500	4,000
<u>Capital Outlay</u>					
600-5620-17-5090	Other Capital Outlay >5,000	354,299	345,000	345,000	24,859
	Total Capital Outlay	354,299	345,000	345,000	24,859
	Total CVB	\$478,362	\$528,288	\$520,922	\$208,000
	TOTAL EXPENDITURES:	\$492,139	\$578,288	\$568,922	\$263,000

SPECIAL REVENUE FUND – MONEY SEIZURE

In fiscal year 2023, the fund is estimated to have limited revenue of \$2,050, similar to the prior, interest income and LEOSE training entitlements are the only likely revenue sources. The budget is designated to draw funds down for non-recurring purchases such as police equipment and police vehicles. Available unrestricted cash balance for 9/30/23 projected at \$107,702.

FISCAL YEAR 2023 ADOPTED BUDGET

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Interest	3	50	50	50
Seizures	4,315	0	0	0
Intergovernmental	2,173	2,000	1,968	2,000
Total Revenues	\$6,491	\$2,050	\$2,018	\$2,050
Money Seizures	3,974	2,050	2,018	2,050
Red Light Camera	0	0	0	0
Total Expenditures	\$3,974	\$2,050	\$2,018	\$2,050
Revenues Over/(Under) Exp	2,517	0	0	0
Beginning Balance - Money Seizures		129,540	129,540	129,540
Beginning Balance - RLC		0	0	0
Total Fund Balance - Beginning		\$129,540	\$129,540	\$129,540
Ending Balance - Money Seizures	129,540	129,540	129,540	129,540
Ending Balance - RLC	0	0	0	0
Fund Balance - Ending	\$129,540	\$129,540	\$129,540	\$129,540
<i>Restricted - Money Seizures</i>		21,837	21,837	21,837
<i>Restricted - RLC</i>				
<i>Unrestricted Cash -Money Seizures</i>		107,702	107,702	107,702
<i>Unrestricted Cash -RLC</i>		0	0	0
Cash Balance - Ending		\$107,702	\$107,702	\$107,702

**SPECIAL REVENUE FUND - 915
COURT TECHNOLOGY
FISCAL YEAR 2023 ADOPTED BUDGET**

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Court Special Revenue	3,292	6,500	6,500	5,000
Interest	0	0	0	0
Total Revenues	\$3,292	\$6,500	\$6,500	\$5,000
Court Special Expenditures	692	6,500	6,500	5,000
Total Expenditures	\$692	\$6,500	\$6,500	\$5,000
Revenues Over Expenses	2,600	0	0	0
Fund Balance - Beginning		(2,845)	(2,845)	0
Fund Balance - Ending	(\$2,845)	(\$2,845)	(\$2,845)	\$0

**SPECIAL REVENUE FUND - 916
COURT SECURITY
FISCAL YEAR 2023 ADOPTED BUDGET**

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
Court Special Revenue	5,445	5,000	5,000	5,000
Interest	0	0	0	0
Total Revenues	\$5,445	\$5,000	\$5,000	\$5,000
Court Special Expenditures	0	5,000	5,000	5,000
Total Expenditures	\$0	\$5,000	\$5,000	\$5,000
Revenues Over Expenses	5,445	0	0	0
Fund Balance - Beginning		34,257	34,257	34,257
Fund Balance - Ending	\$34,257	\$34,257	\$34,257	\$34,257

UNITY DONATION FUND

The Unity Committee Donation Fund is a fiduciary fund used to account for assets held in trust by the City of Cleveland for the benefit of community organizations or other local entities. The accounts for all donations related to Unity Committee sponsored events such as July Fireworks and Bunny Blast. Charitable donations from the community represent the primary source of funding.

Expenditures in fiscal year 2022 total \$26,667, increasing from last fiscal year due to upgrading Fourth of July Firework show to commercial grade. The fund did receive limited donations, including for Fourth of July Fireworks that are to support the 2023 event. Expenditures in fiscal year 2023 balance with revenues to a total of \$29,975 and the estimated cash available on 9/30/2023 is \$5,837.

FISCAL YEAR 2023 ADOPTED BUDGET

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
REVENUES:				
<u>Interest</u>				
102-4000-10-0894 Interest	72	75	25	75
Total Interest	72	75	25	75
<u>Community Events</u>				
102-4000-30-0100 Donations - Cleanup Cleveland	0	300	800	500
102-4000-30-0110 Donations - Treat Street	(46)	300	0	300
102-4000-30-0115 Donations - Bunny Blast	0	300	132	400
102-4000-30-0120 Donations - July Fireworks	1,500	15,000	17,250	25,000
102-4000-30-1030 Donations - Hometown Christmas	869	3,700	2,597	3,700
102-4000-30-1040 I Love Cleveland Campaign	0	300	0	0
Total Community Events	2,323	19,900	20,779	29,900
Total Revenues:	\$2,395	\$19,975	\$20,804	\$29,975
EXPENDITURES:				
<u>Community Events</u>				
102-5100-30-1010 Cleanup Cleveland Expenses	0	300	814	300
102-5100-30-1020 Treat Street Expenses	0	300	0	300
102-5100-30-1030 Bunny Blast Expenses	0	300	136	300
102-5100-30-1040 July Fireworks Expenses	69	15,000	25,000	25,000
102-5100-30-1050 Hometown Christmas Expenses	1,420	3,700	717	3,700
102-5100-30-1060 I Love Cleveland Campaign	0	300	0	300
102-5100-30-3130 Postage	0	75	0	75
Total Community Events	1,489	19,975	26,667	29,975
Total Expenditures:	\$1,489	\$19,975	\$26,667	\$29,975
Revenue Over/(Under) Expenditures	906	0	(5,863)	0
Fund Balance - Beginning		11,700	11,700	5,837
Fund Balance - Ending	\$11,700	\$11,700	\$5,837	\$5,837

CLEVELAND ECONOMIC DEVELOPMENT CORPORATION

Economic Development Corporations (EDCs) are the legal entities with the statutory authority to spend economic development sales tax dollars. The corporations are city-chartered and governed by a city-appointed board of directors. The economic development sales tax was first created in 1989 to give smaller Texas communities the financial resources to attract primary jobs and create wealth. Today, the tax is the undisputed workhorse of local economic development efforts, serving as the backbone of economic development programs in more than 500 communities across the state. During the 2007 Legislative Session, legislation passed which moved the law governing the use of the economic development sales tax from 5190.6 of Vernon's Civil Statutes into chapters 501-505 of the Local Government Code. Although there continues to be two types of economic development corporations (and two types of economic development sales taxes), they are now generally referred to as "Type A" and "Type B" corporations (instead of "4A" and "4B" corporations or the "4A" or "4B" tax). The Cleveland Economic Development Corporation (EDC) is a Type B corporation and supports industrial development projects such as business infrastructure, manufacturing and research and development. The Cleveland EDC component unit of the City of Cleveland and is accounted for under Fund 200.

The Type B sales tax may be used for any project eligible under Type A rules. The Type A sales tax is primarily intended for manufacturing and industrial development. EDCs may use Type A revenue to fund land, buildings, equipment, facilities expenditures, targeted infrastructure and improvements for projects including manufacturing and industrial facilities, recycling facilities, distribution centers, and small warehouse facilities; research and development facilities, regional or national corporate headquarters facilities, primary job training facilities operated by higher education institutions, job training classes, telephone call centers and career centers not located within a junior college taxing district; certain infrastructure improvements that promote or develop new or expanded business enterprises; aviation facilities; commuter rail, light rail or commuter bus operations; port-related facilities, rail ports, rail switching facilities, marine ports, inland ports; and maintenance and operating costs associated with projects. Type B, such as the Cleveland Corporation may pay for land, buildings, equipment, facilities, targeted infrastructure and improvements for professional and amateur sports and athletic facilities, tourism and entertainment facilities, convention facilities and public parks; related store, restaurant, concession, parking and transportation facilities; related street, water and sewer facilities; and affordable housing. Type B EDCs also may seek voter approval to spend Type B sales tax funds for a water supply, water conservation program or cleanup of contaminated property. The sales tax revenues are administered by the corporations and the corporations determine which projects to fund, with city council retaining approval authority over all expenditures of the corporation. The economic development sales tax is the state's largest and most effective local revenue source for economic development.

FISCAL YEAR 2023 ADOPTED BUDGET

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
REVENUES:				
Operating Revenues	\$750,119	\$768,425	\$768,425	\$813,523
Non-Operating Revenues	\$0	\$0	\$0	\$0
Total Revenues	\$750,119	\$768,425	\$768,425	\$813,523
EXPENSES:				
Operating Expenses	\$361,579	\$380,960	\$361,324	\$384,012
Financing Programs	\$297,968	\$477,465	\$239,500	\$429,511
Total Expenses	\$659,547	\$858,425	\$600,824	\$813,523
<i>Revenues Over / Under Exp.</i>	<i>90,572</i>	<i>(90,000)</i>	<i>167,601</i>	<i>0</i>
Net Position - Ending	\$2,754,728	\$2,664,728	\$2,922,329	\$2,922,329
<i>Cash Balance - Ending</i>	<i>\$1,589,067</i>	<i>\$1,499,067</i>	<i>\$1,756,668</i>	<i>\$1,756,668</i>
Reserve Requirement (25%)		214,606	150,206	203,381
Annual Debt Coverage		187,544	187,544	194,320
Excess/(Deficit)		1,096,917	1,418,918	1,358,967

Fiscal Year 2021-2022 Budget:

Total revenues projected at \$768,425 of which \$751,625 or 98% is from sales tax remittances. Staff is anticipating sales tax to break even by year-end. However, we will continue to monitor and adjust accordingly before adoption. Interest revenue proposed to come in at \$16,800.

Projected expenses are \$600,824 and \$257,601 less than amended due to Capital Outlay savings. Operating expenses expected to come in \$19,636 lower than the amended budget due to savings in Other Professional Services and Administrative Contract line item. Non-operating expenses are showing to be \$237,965 less the amended budget. Capital outlay at \$222,500, which \$132,500 is likely to be reallocated in FY 23 to finish the downtown mural and gateway sign(s) project. Business incentives projected to use \$7,000 to enhance job opportunities in the city.

Ending cash balance projected at \$1,756,668 with cash over operating requirement at 09/30/2022 projected at \$1,418,918.

Fiscal Year 2022-2023 Budget:

Total revenues adopted at \$813,523 of which \$796,723 or 98% is from sales tax remittances. Staff is expecting FY 23 to remain steady with the prior year. Sales tax is being monitored on a month-to-month basis, trends are showing favorable expectations. Total projected expenses are \$813,523 as a balanced budget. The adopted may include a use of reserves and likely to be amended to include unspent project allocations rolled over as annual carryover. Fiscal year 2023 adopted with the following highlights:

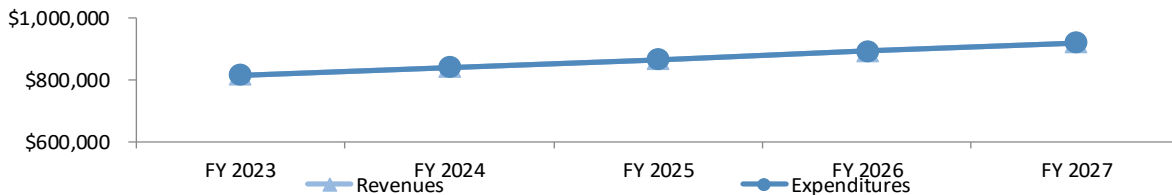
- A cost of living (3%) to all employees across the board and (2%) merit increase. Council approved to absorb medical insurance increase (9%).
- Capital outlay of \$355,551, which funds will be allocated for multiple projects that the board has discussed at previous meetings, which include, airport improvements, beautification of the city, parks rehab, and sidewalk project.
- An increase of \$6,000 for demolition due to inflation cost. EDC board discussed to increase this line item, estimating to do three clearance a year.
- An allocation of \$132,500 will be carryover from fiscal year 2022 to complete the downtown mural and gateway sign(s) project.

Ending cash balance projected at \$1,756,668 with cash over operating requirement and annual debt coverage at 9/30/23 projected at \$1,358,967.

MULTI-YEAR PLAN

It is projected that Fund 200 will maintain a balanced budget for fiscal years ending 2024 through 2027. The plan consists of maintaining to improving our current levels of services funded by the EDC Fund. The following five-year plan and chart is provided for planning purposes only, as the budget is adopted by the Board annually, therefore the projection detailed below does not restrain the future Board to this plan:

	FY 2023 ADOPTED	FY 2024 PROJECTED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED
Total Revenues	\$813,523	\$837,939	\$863,196	\$889,892	\$917,833
Salaries & Benefits	\$121,092	\$124,725	\$128,467	\$132,321	\$136,291
Professional Services	\$43,700	\$45,011	\$46,361	\$47,752	\$49,185
Other Services	\$23,600	\$24,308	\$25,037	\$25,788	\$26,562
Supplies	\$1,300	\$1,339	\$1,379	\$1,421	\$1,463
Financial Obligations	\$194,320	\$190,992	\$187,664	\$194,232	\$190,696
Operating Expenses	\$384,012	\$386,375	\$388,909	\$401,514	\$404,196
Property Services	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Affordable Housing and Demolition	\$24,000	\$30,000	\$30,000	\$30,000	\$30,000
Capital / Supplemental	\$355,511	\$366,564	\$389,287	\$403,378	\$428,637
Business Incentives	\$45,000	\$50,000	\$50,000	\$50,000	\$50,000
Financing Programs	\$429,511	\$451,564	\$474,287	\$488,378	\$513,637
Revenues Over Expenses	0	0	0	0	0
Fund Balance - Cash Ending	1,756,668	1,756,668	1,756,668	1,756,668	1,756,668



Capital and supplemental programs projected to have additional cash to support the annual programs requested, beginning with \$366,564 in fiscal year 2024 and maxing out to \$428,637 by 2027. It is estimated that nearly \$1.7M can be raised to support sustainable capital and incentive programming from 2024 – 2027 while meeting other obligations and operational cost.

**ECONOMIC DEVELOPMENT CORPORATION FUND
FISCAL YEAR 2023 PROPOSED BUDGET**

	FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 PROPOSED BUDGET
REVENUES:				
Sales Taxes	724,240	751,625	751,625	792,964
Other Income	9,000	0	0	0
Interest Revenue	16,879	16,800	16,800	16,800
Operating Revenues	\$750,119	\$768,425	\$768,425	\$809,764
Total Revenues	\$750,119	\$768,425	\$768,425	\$809,764
EXPENSES:				
Salaries & Benefits	111,003	120,316	115,680	121,092
Professional Services	38,345	48,200	28,200	43,700
Other Services	16,948	23,600	28,600	23,600
Supplies	1,239	1,300	1,300	1,300
Contributions	0	0	0	0
Financial Obligations	190,664	187,544	187,544	194,320
Operating Expenses	\$361,579	\$380,960	\$361,324	\$384,012
Property Services	0	5,000	5,000	5,000
Affordable Housing and Demolition	0	18,000	5,000	24,000
Capital Outlay	98,966	409,465	222,500	221,752
Gateway Sign(s)	0	0	0	100,000
Downtown Mural(s)	0	0	0	30,000
Business Incentives	199,002	45,000	7,000	45,000
Financing Programs	\$297,968	\$477,465	\$239,500	\$425,752
Total Expenses	\$659,547	\$858,425	\$600,824	\$809,764
<i>Revenue Over/(Under) Exp</i>	90,572	(90,000)	167,601	0
Net Position - Beginning		2,754,728	2,754,728	2,922,329
Cash Balance - Beginning		1,589,067	1,589,067	1,756,668
Net Position - Ending	\$2,754,728	\$2,664,728	\$2,922,329	\$2,922,329
Cash Balance - Ending	\$1,589,067	\$1,499,067	\$1,756,668	\$1,756,668
Reserve Requirement (25%)		214,606	150,206	202,441
Annual Debt Coverage		187,544	187,544	194,320
Excess/(Deficit)*		1,096,917	1,418,918	1,359,907

ECONOMIC DEVELOPMENT CORPORATION FUND - 200
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>REVENUES</u>					
<u>Sales Taxes</u>					
200-4000-02-0807	Sales Tax Revenue	724,240	751,625	751,625	796,723
	Total Sales Taxes	724,240	751,625	751,625	796,723
<u>Other Income</u>					
200-4000-02-0810	Structure Demo Liens	9,000	0	0	0
	Total Other Income	9,000	0	0	0
<u>Interest Revenue</u>					
200-4000-10-0808	Interest	16,879	16,800	16,800	16,800
	Total Interest Revenue	16,879	16,800	16,800	16,800
	Total Operating Revenue	750,119	768,425	768,425	813,523
	TOTAL REVENUES:	750,119	768,425	768,425	813,523

ECONOMIC DEVELOPMENT CORPORATION FUND - 200
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>CEDC Operating</u>					
<u>Salaries & Benefits</u>					
200-5210-01-1010	Salaries	86,900	95,936	91,300	95,954
200-5210-01-1015	Car Allow.	5,000	5,000	5,000	5,000
200-5210-01-1020	Group Insurance	1,165	340	340	972
200-5210-01-1030	Social Security Contribution	7,011	7,640	7,640	7,722
200-5210-01-1040	Retirement Contribution	10,675	10,780	10,780	10,780
200-5210-01-1050	Unemployment Compensation	252	210	210	210
200-5210-01-1060	Workers' Compensation	0	410	410	454
	Total Salaries & Benefits	111,003	120,316	115,680	121,092
<u>Professional Services</u>					
200-5210-02-2010	Legal/General	2,145	15,000	15,000	15,000
200-5210-02-2040	Accounting/Audit	6,000	6,000	6,000	6,500
200-5210-02-2050	Administrative-Contract	0	5,000	0	5,000
200-5210-02-2060	Administrative-City	7,200	7,200	7,200	7,200
200-5210-02-2090	Other Professional Services	23,000	15,000	0	10,000
	Total Professional Services	38,345	48,200	28,200	43,700
<u>Other Services</u>					
200-5210-04-2720	Marketing	10,567	10,000	15,000	10,000
200-5210-04-2740	Travel/Meals/Training	3,567	10,000	10,000	10,000
200-5210-04-2750	Dues & Membership	1,895	2,500	2,500	2,500
200-5210-04-2940	Telephone/Internet	919	1,100	1,100	1,100
	Total Other Services	16,948	23,600	28,600	23,600
<u>Supplies</u>					
200-5210-05-3010	Office	559	200	200	200
200-5210-05-3030	Board Relations	100	100	100	100
200-5210-05-3100	Operating Supplies	580	1,000	1,000	1,000
	Total Supplies	1,239	1,300	1,300	1,300
<u>Depreciation</u>					
200-5210-08-6010	Depreciation	3,379	0	0	0
	Total Depreciation	3,379	0	0	0
<u>Financial Contributions/Obligations</u>					
200-5210-99-9902	Principal On 2012 Series	150,000	150,000	150,000	160,000
200-5210-99-9903	Interest On 2012 Series	40,664	37,544	37,544	34,320
	Total Financial Obligations	190,664	187,544	187,544	194,320
	Total EDC Operating:	361,579	380,960	361,324	384,012

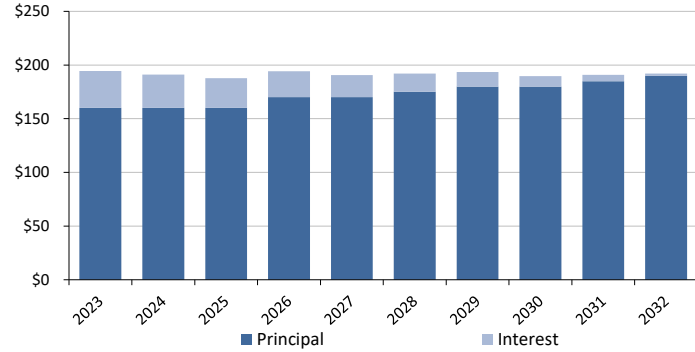
ECONOMIC DEVELOPMENT CORPORATION FUND - 200
FISCAL YEAR 2023 ADOPTED BUDGET

		FY 2021 YEAR END ACTUAL	FY 2022 AMENDED BUDGET	FY 2022 YEAR END PROJECTED	FY 2023 ADOPTED BUDGET
<u>CEDC Programs</u>					
<u>Property Services</u>					
200-5210-03-2431	Industrial Park Maintenance	0	5,000	5,000	5,000
	Total Property Services	0	5,000	5,000	5,000
<u>Affordable Housing / Demolition</u>					
200-5210-13-5020	Demo/Clear New Housing	0	18,000	5,000	24,000
	Total Demolition / Affordable Housing	0	18,000	5,000	24,000
<u>Capital Outlay</u>					
200-5210-10-5010	CDB Improvements	0	90,000	90,000	0
200-5210-10-5035	Industrial Park Improvements	98,966	0	0	0
200-5210-10-5273	Projects	0	319,465	132,500	355,511
	Total Capital Outlay	98,966	409,465	222,500	355,511
<u>Business Incentives</u>					
200-5210-14-5010	Incentives	189,002	35,000	5,000	35,000
200-5210-14-5030	Job Training (LCWA/CISD)	10,000	10,000	2,000	10,000
	Total Business Incentives	199,002	45,000	7,000	45,000
	Total EDC Non-Operating:	297,968	477,465	239,500	429,511
	TOTAL EXPENDITURES:	659,547	858,425	600,824	813,523

CORPORATION LONG-TERM DEBT
CORPORATION DEBT MATURITY SCHEDULE

Fiscal Year	Principal	Interest	Total
FY2023	160,000	34,320	194,320
FY2024	160,000	30,992	190,992
FY2025	160,000	27,664	187,664
FY2026	170,000	24,232	194,232
FY2027	170,000	20,696	190,696
FY2028	175,000	17,108	192,108
FY2029	180,000	13,416	193,416
FY2030	180,000	9,672	189,672
FY2031	185,000	5,876	190,876
FY2032	190,000	1,976	191,976
Total	1,730,000	185,952	1,915,952

Series Name	Principal Amount
Series 2019 Refunding (Sports Park/Water Well)	1,730,000
Total	1,730,000



DATE	DESCRIPTION	AMOUNT ISSUED	AMOUNT OUTSTANDING AS OF 9/30/22	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/23
3/1/2023	Series 2019 Refunding	2,030,000		160,000	17,992	177,992	
9/1/2023					16,328	16,328	
	Fiscal Year Total		1,730,000	160,000	34,320	194,320	1,570,000
	TOTAL	2,030,000	1,730,000	160,000	34,320	194,320	1,570,000

SERIES 2019 G/O Refunding

Fiscal Year	Principal	Interest	Total
FY2023	160,000	34,320	194,320
FY2024	160,000	30,992	190,992
FY2025	160,000	27,664	187,664
FY2026	170,000	24,232	194,232
FY2027	170,000	20,696	190,696
FY2028	175,000	17,108	192,108
FY2029	180,000	13,416	193,416
FY2030	180,000	9,672	189,672
FY2031	185,000	5,876	190,876
FY2032	190,000	1,976	191,976
Total	1,730,000	185,952	1,915,952

APPENDIX



CITY OF CLEVELAND, TEXAS

ADOPTED BUDGET

FISCAL YEAR 2022-2023



CITY OF CLEVELAND, TEXAS

ADOPTED BUDGET

FISCAL YEAR 2022-2023

HOME RULE CHARTER

ARTICLE VI: MUNICIPAL FINANCE

SECTION 6.01 FISCAL YEAR:

The fiscal year of the City of Cleveland shall be determined by the City Council. Such fiscal year shall also constitute the budget and accounting year.

SECTION 6.02 PREPARATION AND SUBMISSION OF BUDGET:

The City Manager, between sixty and ninety days prior to the beginning of each fiscal year shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year, and shall contain the following:

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rate.
- (e) Tax levies and tax collections by years for at least the five years immediately preceding.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department, and activity.
- (i) Detailed estimates of expenditures shown separately for each activity to support the summaries.
- (j) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (k) A schedule of requirements for the principal and interest of each issue of bonds.
- (1) The Appropriation ordinance.
- (m) The tax levying ordinance.

- (n) Anticipated revenues and proposed expenditures compared with other years. The City Manager in the preparation of the budget shall show in parallel columns opposite the various properly classified items of revenues and expenditures, the actual amount of such items for the last completed fiscal year, the estimated amount for the current fiscal year and the proposed amount for the ensuing fiscal year.

SECTION 6.03 EMERGENCY APPROPRIATIONS:

The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

SECTION 6.04 TAXES: WHEN DUE AND PAYABLE:

All taxes due the City of Cleveland shall be payable at the office of the City Assessor-Collector and may be paid at any time after the tax rolls for the year have been completed and approved, which shall be not later than October 1. Taxes shall be paid on or before February 1st of the rear following assessment, and all such taxes not paid prior to such date shall be deemed delinquent and shall be subject to such penalty and interest as the City Council may provide by ordinance. The City Council may provide further by ordinance that all taxes, either current or delinquent, due the City of Cleveland may be paid in installments; however, the City Council shall be prohibited from waiving penalties or interest, or allowing discounts. Failure to levy and assess taxes through omission in preparation of the approved tax rolls shall not relieve the person, firm, or corporation so omitted from obligation to pay such current or past due taxes as shown to be payable by recheck of the rolls and receipts for the years in question.

GLOSSARY

ACCOUNT – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

ACCOUNTS PAYABLE – A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

ACCOUNT RECEIVABLE – An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

ACCOUNTING SYSTEM – The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL ACCOUNTING – A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent.

ACCRUED INTEREST – Interest that has been earned and recorded, but has not been received.

AD VALOREM TAX – A tax based on value of land and improvements (property tax).

AGENDA – A formal listing of items to be discussed during a public meeting. Agendas for public meetings are posted 72 hours in advance, in compliance with the open meetings act.

APPROPRIATION – An authorization granted by City Council to make expenditures and to incur obligations for a specific purpose. Usually limited in amount and as to the time when it may be expended.

ASSESSED VALUATION – A valuation set upon real estate or other property by government as a basis for levying taxes.

ASSETS – Property owned by a government, which has economic value, especially which could be converted to cash.

BALANCE SHEET – A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

BALANCED BUDGET – Total recurring expenditures for any fiscal year shall not exceed total recurring revenues for that same fiscal year.

BOND – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

BOND REFERENDUM – A bond referendum is an opportunity for voters to decide if the city will be authorized to borrow funds to address specific capital project needs for which ad valorem taxes are pledged for repayment.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term is also sometimes used to denote the officially approved expenditure ceiling under which a government and its departments operate.

BUDGET CALENDAR – The schedule of key dates or milestones, which a government follows in the preparation and adoption of the budget.

BUDGET DOCUMENT – The instrument used by the budget making authority to present a comprehensive financial program to the appropriating governing body.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within limitations of available appropriation and available revenues.

CAPITAL ASSETS – Long-term assets, such as buildings, equipment, and infrastructure, intended to be held or used in operations.

CAPITAL PROJECTS – Acquisition or construction of major capital facilities.

CAPITAL IMPROVEMENT PROGRAM – A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAY – Expenditures for the acquisition of capital assets.

GLOSSARY

CAPITAL PROJECT FUNDS – Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, special assessment funds and trust funds).

CASH BASIS – A method of accounting in which revenues and expenses are recognized and recorded when received, not necessarily when earned.

CERTIFICATE OF DEPOSIT – A negotiable or non-negotiable receipt for monies deposited in a bank or other financial institution for a specified period for a specified rate of interest.

CERTIFICATE OF OBLIGATION – A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for the construction of public works or payment of contractual obligations for professional services. These certificates do not require voter approval.

CHARTER – Written instrument setting forth principles and laws of government within boundaries of the City.

CHART OF ACCOUNTS – The classification system used by the City to organize the accounting for various funds.

CHECK – A bill of exchange drawn on a bank and payable on demand.

COMPONENT UNIT – A component unit is defined as a legally separate organization for which elected officials of the primary government (the City) are financially accountable.

CONTINGENCY – Funds set aside in a reserve account for major expenditures or for emergencies.

CURRENT ASSETS – Cash and other assets expected to be converted to cash, sold, or consumed either in a year or in the operating cycle.

CURRENT LIABILITIES – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded within one year.

DEBT SERVICE FUND – A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal interest, and related costs. Also called a Sinking Fund

DEFICIT – The excess of expenditures over revenues during an accounting period; or in the case of Enterprise and Intra-governmental Service Funds, the excess of expense over income during an accounting period.

DEPARTMENT – A distinct, usually specialized division of a large organization.

DELINQUENT TAXES – Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPRECIATION – A non-cash expense that reduces the value of an asset as a result of wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVE TAX RATE – The tax rate required to generate the same amount of revenue as in the preceding year on the same properties.

ENTERPRISE FUND – A fund used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supporting by user charges. The significant characteristic of Enterprise Funds is that the accounting system must make it possible to show whether the activity is operated at a profit or loss, similar to comparable private enterprises. Thus, the reports of enterprise funds self-contained and creditors, legislators or the general public can evaluate the performance of the municipal enterprise on the same basis as they can the performance of investor-owner enterprises in the same industry.

EXPENDITURES – Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FISCAL YEAR – A twelve-month period of time to which the annual budget applies, and at the end of which, the City determines its financial position and results of operations.

FIXED ASSETS – Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements other than buildings and land.

FRANCHISE – A special privilege granted by a government, permitting the continued use of public

GLOSSARY

property, such as City streets, and usually involving the elements of monopoly and regulation.

FUND – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objective.

FUND BALANCE – The excess of an entity's assets over its liabilities.

GENERAL FIXED ASSETS – Capital assets that are not assets of any particular fund, but of the government unit as a whole. Most often these assets arise from the expenditure of the financial resources of governmental (as opposed to proprietary or fiduciary) funds.

GENERAL FUND – The General Fund is the general operating fund of the City. It is used to account for the resources devoted to finance the services traditionally associated with local government, except those activities that are required to be accounted for in another fund. Transactions are recorded on the modified accrual basis.

GENERAL OBLIGATION BONDS – When a government pledges its full faith and credit to the payment of the bonds it issues, that those bonds are general obligation bonds.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting.

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. The acquisition, use and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects and Debt Service).

GRANTS – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specific function, purpose, activity or facility.

INCOME – A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

INFRASTRUCTURE - Fixed assets that are immovable and have value only to the governmental unit. Common examples of infrastructure include roads, sidewalks, bridges and streetlights.

ISO RATING – The Insurance Service Office (ISO) performs surveys to assist insurance organizations with setting up the insurance ratings for the communities. The ISO will perform a survey to assign a public protection grade to each fire department, which is used in the development of insurance rates for all properties within the protected area. Grading starts at 1, which is the best possible score and ends at 10, which is considered unacceptable.

LEASE/PURCHASE – A financing tool utilized to fund large capital outlays where the city may not have cash immediately available for purchase. This arrangement allows the city to use the item while payments are being made.

LEVY - To impose taxes or special assessments. The total of taxes or special assessments imposed by a governmental unit.

LIABILITIES – Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date.

LONG-TERM DEBT – Debt with a maturity of more than one year after date of issuance.

MODIFIED ACCRUAL BASIS – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

NOTE PAYABLE – An unconditional written promise signed by the maker, to pay a certain sum in money on demand or at a fixed or determinable future time, either to the bearer or to the order of a person designated.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them.

ORDINANCE – A formal legislative enactment by the governing body of a municipality.

PROJECTION – A forecast of future trends in the operation of financial activities done through the remainder of the fiscal year to gain a better picture of the City's finances. The projections are adopted as the revised budget during the budget adoption process.

GLOSSARY

PROPERTY TAX – An annual or semi-annual tax paid to one or more governmental jurisdictions based on the real and personal property's assessed valuation and the tax rate, done in compliance with the State Property Tax Code.

RATINGS – Designations used by credit rating agencies to give relative indications of credit quality. Municipal bonds rated Baa or BBB and above are considered to be investment-grade.

REFUNDING BONDS – Bonds issued to retire bonds already outstanding.

RESERVE – An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

RETAINED EARNINGS – The accumulated earnings of an enterprise or internal service fund which have been retained in the fund and which are not reserved for any specific purpose.

REVENUES – The term designates an increase to a fund's assets. An item of income.

REVENUE BONDS – Bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

ROLLBACK RATE – If a unit adopts a tax rate that is higher than the rollback rate, voters in the unit can circulate a petition calling for an election to limit the size of the tax increase.

SALES TAX – A state tax of 6.25% is imposed on all retail sales, leases and rentals of most goods, as well as taxable services. Texas cities and counties have the option of imposing additional local sales taxes for a combined total of state and local taxes of 8.25%.

SHORT-TERM DEBT – Debt with a maturity of one year or less after the date of issuance.

SPECIAL REVENUE FUNDS - Fund is used to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

TAX LEVY – The total amount to be raised by general property taxes for intentions specified in the Tax Levy Ordinance.

TAX LEVY ORDINANCE – An ordinance through which taxes are levied.

TAX RATE – The rate at which a municipality may levy a tax. Tax levied for each \$100 of assessed valuation. The amount of tax stated in terms of a unit of the tax base.

TAX ROLL – The official list showing the amount of taxes levied against each taxpayer or property.

TAXES – Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.



CITY OF CLEVELAND, TEXAS

ADOPTED BUDGET

FISCAL YEAR 2022-2023



ADOPTED BUDGET

FISCAL YEAR
2022-2023

